

Clackamas County Business & Community Services Department Gladstone Fiscal Year 2022-2023 Budget									
Fiscal Year 2022/2023 Projected Year End									
Program Number 212-50-5005-500502									
OpenGov Data Column Header Names (Input)		2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Proposed Budget	2021-22 Actual 10/31/21	2021-22 Projected Year End 2021/2022	Proposed Fiscal Year 2022/2023	Notes
Account	Description	2018/2019	2019/2020	2020/2021	2021/2022	2021/2022	2021/2022	2022/2023	
REVENUE									
30110	(30110) Restricted Beginning Fund Balance	\$ -	\$ (25,384)	\$ 80,315	\$ 460,365	\$ 414,203	\$ 385,805	\$ 427,830	
		-	(25,384)	80,315	460,365	414,203	385,805	427,830	
Grant Revenue									
33140	(33140) Federal Operating Grants	-	60,693	8,587	-	-	200,000	-	County ARPA for Capital
33150	(33150) State Operating Grants	-	3,049	3,019	3,015	-	503,015	3,251	Ready to read grant \$3,251, State ARPA \$500,000 for Capital
33160	(33160) Local Operating Grants	-	462,451	828,354	1,939,310	-	856,266	871,565	FY 21/22 had CO reserves \$1,115,474. 12/8 MO
	Total - Grant Revenue	-	526,193	839,960	1,942,325	-	1,559,281	874,816	
Charges for Services									
34180	(34180) Charges for Services-Internal County	-	-	250,000	500,000	-	-	-	FY 21/22 has \$500k which was 50% of Library Capital.
34280	(34280) Copies of Records	-	645	110	800	127	500	500	
35110	(35110) Fines	-	1,775	256	4,000	493	1,900	2,000	Underestimating fine revenue. Fines dipped substantially during pandemic and has not returned to normal figures, yet. In prior years used to be more around \$15k at least. In addition, credit card proceeds still go directly to the City of Gladstone. This will change when we are able to accept online payments. 12/14 MO
	Total - Charges for Services	-	2,420	250,367	504,800	620	2,400	2,500	
Other Revenue									
38110	(38110) Contributions & Donations	-	27	26	3,200	5,016	5,016	5,100	FY 21/22 includes \$5k for energy trust grant. Projected for FY 22/23 \$5k from Gladstone Foundation for programs and general donations. 12/14 MO
38180	(38180) Reimbursements	63,832	171,485	200,000	200,000	-	356,338	212,528	Revenue from City of Gladstone. 12/14 MO
	Total - Other Revenue	63,832	171,512	200,026	203,200	5,016	361,354	217,628	
Interfund Transfers									
39115	(39115) Transfers In From General Fund	-	-	-	-	-	1,000,000	1,000,000	GF
	Total - Interfund Transfers	-	-	-	-	-	1,000,000	1,000,000	
Other Financing Sources									
39150	(39150) Bond Sale Proceeds	-	-	-	-	-	-	6,000,000	Bond Revenue Library \$2,100,000/ General Fund \$3,900,000
	Total - Other Financing Sources	-	-	-	-	-	-	6,000,000	
	TOTAL REVENUE	63,832	674,741	1,370,687	3,110,690	419,839	3,308,840	8,522,774	
EXPENDITURES									
Personnel Services									
41100	(41100) Full Time Wages & Salaries	56,176	168,581	306,803	346,973	99,158	346,973	356,940	FY 21/22 and FY 22/23 includes 25% of PM. 12/14 MO
41120	(41120) Temporary Workers Wages & Salaries	-	288	58,120	118,579	-	82,000	126,287	Tracy working on JE to fix actual charges to temporary worker. Moving forwarded JE will happen quarterly. 12/8 MO
41130	(41130) Overtime	-	175	89	-	70	70	-	
41140	(41140) Vacation Payouts & Self-Back	-	936	-	1,375	-	1,375	1,464	
41210	(41210) Fringe Benefits	21,745	108,192	191,090	136,078	58,768	136,078	91,645	140,180.34
41220	(41220) PERS	-	-	-	99,254	-	99,254	99,946	105,705.51
41230	(41230) Taxes	-	-	-	28,976	-	28,976	30,138	30,899.44
41310	(41310) Unemployment Ins	-	-	2,458	4,000	-	4,000	4,500	
41320	(41320) Worker Compensation Ins	-	-	-	-	-	-	40	
	Total - Personnel Services	77,921	278,172	558,559	735,235	157,996	698,726	710,961	Figures in Proposed column changed to reflect OpenGov Prior amounts below.
Materials & Services									
42040	(42040) Book Purchases	-	31,718	69,737	115,000	13,385	115,000	116,500	Includes \$1,500 book processing supplies 12/8 MO
42150	(42150) Insurance - Liability	-	-	598	598	199	598	610	700
42220	(42220) Office Supplies	471	5,825	6,169	7,000	1,259	7,000	8,300	Sticky hold paper(\$1300) added. Includes toner and paper for public printer. 12/8 MO
42240	(42240) Postage/Shipping	-	2,005	689	200	52	300	300	
42250	(42250) Printing & Copies	-	5,128	10,155	4,000	1,399	5,600	5,600	New canon lease. 12/8 MO
42310	(42310) Telephone & Internet	3	-	5,580	9,000	-	9,000	9,000	
42320	(42320) Training & Development	2,121	1,176	106	2,600	80	1,300	1,300	
42330	(42330) Transportation - Mileage	71	264	-	1,000	-	500	1,000	Less mileage seen from staff due to pandemic and virtual meetings. 12/14 MO
42360	(42360) Travel - Per Diem	-	-	-	-	-	-	-	
42390	(42390) Utilities	-	1,029	-	-	-	-	-	Can this be removed? This is now allocated below. 12/14 MO
43120	(43120) Architectural & Engineering Services	-	-	257,000	-	3,297	3,297	-	In FY 2021 this is where 1/4 of PM was charged. Moving forward 25% PM is included in personnel wages. 12/14 MO.
43140	(43140) Consulting Services	-	23,383	339	92,900	140	92,900	56,745	Prior estimates included 1/4 PM. This moved to personnel costs moving forward. FY 22/23 LINC mobile print (\$725), UPS (\$500), Prepay (\$100), and City fiber (\$102). BCS Allocation estimate \$55,318. 12/14 MO
43280	(43280) Other Contracted Services	-	409	36,131	-	629	353,715	3,251	FY 21/22 included Ready to Read expenses and PCT pre-employment charges (\$700). FY 22/23 PCT providence moved to (43290) reemployment. Includes expenses related to Ready to Read. Must have the capability of separating costs for Ready to Read grant. 12/ 14 MO
44120	(44120) Computer < \$5K	-	-	4,295	9,701	-	8,000	8,700	7 public and staff computers (\$7,000), 7 monitors (\$1,700). 12/8 MO
44140	(44140) Equipment & Furnishings < \$5K	7	-	98	-	-	8,196	-	FY 21/22 installation and purchase of cameras. 12/14 MO.
44160	(44160) Food (Jail, Housing, Senior Centers)	-	270	-	-	-	-	-	
44170	(44170) Hospitality/Event Supplies	211	12	585	570	-	-	500	
44240	(44240) Program Materials & Supplies	-	1,095	5,015	16,515	257	3,000	13,500	12/14 FY 22/23 includes \$9k from Gladstone Foundation for programs and \$8.5k from library for programs. Includes expenses for Adult summer reading, Book Readers, excess SR programs outside of grant, etc.
44290	(44290) Software (Owned) < \$5K	688	3,153	1,409	2,900	765	2,900	3,429	TR800 (\$1,970), ScheduLine (\$540), HostSuite (\$348), Microsoft Office (\$2,000), 50% of total cost, with half paid by CO with the exception of Microsoft Office. 12/8 MO.
46150	(46150) Leases - Office	-	-	-	-	-	-	1	
	Total - Materials & Services	3,572	75,467	397,996	261,984	21,462	611,306	228,736	
Allocated Costs									
47120	(47120) Allocated Costs - Facilities	-	-	-	62,502	20,834	62,502	78,980	Allocation for 3 security cameras moving forward for TS? 12/14 MO
47130	(47130) Allocated Costs - Utilities	-	-	-	8,478	2,825	8,478	8,520	
	Total - Allocated Costs	-	-	-	70,978	23,659	70,978	85,480	Does not include future allocated costs for County services: TS, PGA, County Admin & HR
Capital Expenditures									
48120	(48120) Building Improvements	-	3,018	-	-	-	-	-	
48150	(48150) Construction	7,723	237,769	-	1,935,526	10,000	1,500,000	5,250,500	
	Total - Capital Expenditures	7,723	240,787	-	1,935,526	10,000	1,500,000	5,250,500	
Transfers									
47755	(47755) Transfers To General Fund	-	-	-	-	-	-	2,000,520	
	Total Transfers	-	-	-	-	-	-	2,000,520	
	Total Operating Expenditures (Personnel, Materials, Allocated and Capital)	89,216	594,426	956,465	3,003,723	213,117	2,881,010	6,275,677	
Debt Service									

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49210	(49210) Principal	-	-	-	-	-	-	72,370		
49220	(49220) Interest	-	-	-	-	-	-	78,750		
	Total - Debt Service	-	-	-	-	-	-	151,120		
49997	(49997) Contingency	-	-	-	106,967	-	-	95,457	5% - 10%	
	Total Expenses (Not Including Contingency)	89,216	594,426	956,465	3,003,723	213,117	2,881,010	8,427,317		
	Ending Fund Balance	(25,384)	80,315	414,203	-	206,722	427,830	(0)		
	Total Expenses (Including Contingency)	\$ 89,216	\$ 594,426	\$ 956,465	\$ 3,110,690	\$ 213,117	\$ 2,881,010	\$ 8,522,774		