

FAQ Addendum to Notice of Funding Opportunity:

Youth-Focused System Diversion, Homelessness Prevention, and Rapid Re-Housing Services 2017–2018 & 2018–2019

Version: 6-5-18

Question 1: We should request funding and build our budgets around a twelve month time period starting July 1, 2018 and ending June 30, 2019. Is that correct?

Answer 1: Correct

Question 2: In terms of funding, our program involves a significant amount of personnel time compared to the amount of client assistance we actually pay for. The majority of our client assistance costs are covered by partnering organizations (school districts in particular). However, we accomplish work in all three of the service categories listed on page 4 of the RFP. As such, I would like to clarify the minimum and maximum percentages you have listed on Page 8. If we received a grant of \$45,000 we could divide it into 3 service categories (\$15,000 each) where System Diversion would have \$7,500 for personnel and \$7,500 for direct client assistance, Homelessness Prevention would have \$3,750 for personnel and \$11,250 for direct client assistance and Rapid Rehousing would be the same, making our ask for personnel \$15,000 and direct client assistance \$30,000. Is this the correct way to think about budgeting?

Answer 2: Yes

Question 3: How long does the HMIS training take?

Answer 3: Prior to HMIS training taking place, an agreement will need to be in place with Social Services. Applicant will be required to enter into an HMIS agreement with Clackamas County Community Development that includes a Privacy Notice, User Agreements, and an Agency Agreement. Clackamas County will provide mandatory training on HMIS data entry at no cost to new providers. This training is estimated to be 3 hours. Applicant will also be trained to administer the Coordinated Housing Assessment (CHA), estimated to be 3-6 hours.

Question 4: Can staff begin working with youths prior to completing the training?

Answer 4: Yes, however, agencies may be required to complete and submit paper HMIS forms until training is completed.

Question 5: How locked are we into the budget breakout that we submit (is there room for flexibility in terms of the kind of services we provide once we start receiving referrals)?

Answer 5: Homelessness prevention and rapid re-housing are on the same budget line in order to provide maximum flexibility. If you find part way into this that you would like to request a different split between system diversion and prevention/RRH, that would need to be requested in writing and would be considered.

Question 6: Is the reference section of 6.2.3 included in the 2 page requirement or can that be a separate page?

Answer 6: References can be listed on a separate page.