

## CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

### Policy Session Worksheet

**Presentation Date:** June 25, 2017   **Approx Start Time:** 10:30 AM   **Approx Length:** 30 Min

**Presentation Title:** Presentation of Annual Budget for Clackamas Workforce Partnership

**Department:** Sponsored by Finance Department

**Presenters:** Bridget Dazey, CWP Executive Director, Dan Parker, CWP Board Chair

**Other Invitees:** Marc Gonzales, Finance Director

**WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

No action is required. This presentation is for Board members information.

**EXECUTIVE SUMMARY:**

The Clackamas Workforce Partnership (formerly known as Workforce Investment Council of Clackamas County) was formed under the auspices of the County and at one time was contained within County operations as part of Community Solutions. It was an outgrowth of multiple federal funding programs stretching back to the Comprehensive Employment Training Act or CETA. For a number of years it has operated independently of the County but is still considered a program with close ties to County goals and programs, some of which have applied for and utilized the funding streams to create job re-training and other community-benefiting enhancement projects.

**FINANCIAL IMPLICATIONS (current year and ongoing):**

The Clackamas Workforce Partnership expects to receive approximately \$3,867,867 in federal grants for fiscal year 2017-18 covering all planned expenditures.

**STRATEGIC PLAN ALIGNMENT:**

Build public trust through good government. Grow a vibrant economy. Ensure safe, healthy and secure communities.

**LEGAL/POLICY REQUIREMENTS:**

N/A

**PUBLIC/GOVERNMENTAL PARTICIPATION:**

Clackamas County and the Clackamas Workforce Partnership have close ties with the County's goals and programs.

**OPTIONS:**

**RECOMMENDATION:**

No action is required of the Board.

**ATTACHMENTS:**

- A. Memorandum with notes regarding the Clackamas Workforce Partnership Fiscal Year 2017-18 Budget
- B. Clackamas Workforce Partnership's Approved Budget for July 2017 – June 2018
- C. Clackamas Workforce Partnership's Revenue Source & Use Chart

**SUBMITTED BY:**

Division Director/Head Approval \_\_\_\_\_ MG \_\_\_\_\_

Department Director/Head Approval \_\_\_\_\_

County Administrator Approval \_\_\_\_\_

For information on this issue or copies of attachments, please contact Marc Gonzales @ 503-742-545
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July 25, 2017

To: Clackamas County Board of County Commissioners  
RE: Budget for Fiscal Year 2017-18

Attached for your review is a budget for the new fiscal year beginning July 1, 2017. This budget has been reviewed and approved by the CWP Budget Committee, Executive Committee and full Board of Directors.

#### Budget Notes

1. New WIOA allocations decreased 5.5% from the current year. This included a cut of 3% for Adult/Dislocated Worker funds and 11% for Youth funds.
2. State general funds are estimated at a 27% cut from the current biennium and funding has not yet been approved by the state legislature.
3. A full 76% of total planned expenditures goes directly into the community through contracts with direct service providers and the one-stop operator.
4. Overall the budget is reduced \$806,856 for all funds, a 17% reduction from the current year budget. While small service provider contracts are held harmless for WIOA, the youth provider WIOA contract is reduced 10%. The primary adult provider WIOA contract is reduced 15% due to the WIOA mandate to fund a one-stop operator.
5. WIOA formula expenditures make up only 64% of the budget. CWP continues to apply successfully for competitive grants independently and with our regional partners, to participate in statewide National Emergency grants and to advocate for the continuation of state general fund investments in workforce.
6. CWP has \$1,503,957 in awarded funds designated for future periods, including future years of multi-year DOL and foundation grants, and \$121,683 in WIOA carry forward funds.

Respectfully submitted

Bridget Dazey, Executive Director  
Tina Irvine, Board Chair



**Clackamas Workforce Partnership  
Budget July 2016 - June 2017**

<b>REVENUE PROJECTION:</b>		
WIOA Formula: Adult, Dislocated Worker, Youth	\$ 2,489,823	64%
DOL Competitive Grants	\$ 1,004,950	26%
State Grants	\$ 164,511	4%
DOL National Emergency Grants	\$ 100,502	3%
Foundation Grants	\$ 75,081	2%
Federal Interagency Agreement	\$ 33,000	1%
<b>TOTAL REVENUE PROJECTION</b>	<b>\$ 3,867,867</b>	
<b>PLANNED EXPENSES:</b>		
Adult & Dislocated Workers Service Providers	\$ 2,327,961	
Youth Service Providers	\$ 582,500	
One Stop Operator	\$ 30,000	
<b>TOTAL PROGRAM SERVICES</b>	<b>\$ 2,940,461</b>	<b>76.0%</b>
Personnel	\$ 638,072	16.5%
Travel & Mileage	\$ 14,358	0.4%
Board & Staff Development	\$ 3,000	0.1%
Professional Services	\$ 115,189	3.0%
Sector Projects	\$ 30,385	0.8%
Office expenses	\$ 54,121	1.4%
Worksource Clackamas Rental & Operating	\$ 12,000	0.3%
CWP Space Rental	\$ 41,436	1.1%
Memberships & Fees	\$ 18,845	0.5%
<b>TOTAL PLANNED EXPENSES</b>	<b>\$ 3,867,867</b>	

# SOURCE

# USE

Competitive grant, federal

Non-competitive - state funding

Competitive State/County/Foundation

Non-competitive - federal funding

