



**Clackamas County Library Advisory Board
 Meeting Agenda
 June 20, 2024**

6:00 pm public session

7:00 pm closed session for Interviews

Hybrid: In person at Oak Lodge Library or virtual via Zoom

<https://clackamascounty.zoom.us/j/89078898118?pwd=WXRleHVrMTJDVTNwSWw2aVhVRkVZQT09>

Passcode: 323700

Webinar ID: 890 7889 8118

Topic	Time	Information Discussion Decision Interview	Lead
Library Board meeting call to order	6:00 pm		Debrah
Approve May Minutes	6:05 pm	Decision	Debrah
Reports/Discussion items:			
a) Review proposal to change open public hours	6:10 pm	Discussion/Recommendation	Mitzi
b) Budget review	6:40 pm	Discussion	Mitzi
c) Public Comment (3 minutes)			
Oak Lodge Member Interviews			
a) Ryan Healy	7:00 pm	Interview	Debrah
b) Dan McCue	7:20 pm	Interview	Debrah
c) Suzana Carroll	7:40 pm	Interview	Debrah
Adjourn	8:00 pm		Debrah
Next meeting: July 18, 2024			

Clackamas County Library Advisory Board Meeting
Hybrid: In Person and Virtually Via Zoom
Minutes - Unapproved
May 16, 2024
6:00 pm

Attendance

Voting members

Members	Attendance	Notes
Debrah Bokowski	present	Chair
Grover J. Bornefeld	present	Vice Chair
Natalie Smith	present	
Evan Griffith	present	
Caitlin Gonzales	Not present	
Nancy Eichsteadt	present	Non-voting alternate (Gladstone)
Anatta Blackmarr	present	Voting alternate (Oak Lodge)

Others present

Name	Notes
Mitzi Olson	DTD Library Manager
Sarah Eckman	DTD Deputy Director

Call to Order: The meeting was called to order at 6:00 p.m.

Approval of Meeting Minutes: April 18, 2024. No changes or corrections.

Reports

Director's Report: Mitzi

- Seeing an uptick of patron incidents at Oak Lodge. Connecting with County resources for additional help. City of Gladstone is also in the process of hiring a Behavioral Health Specialist.
- Will be attending the LDAC meeting on Monday virtually.
- Will have a table at the Gladstone Spring Market on Saturday at the Gladstone Community Center.
- Library Board recruitment is up for City of Gladstone position and unincorporated Oak Lodge position. Recruitment closes June 10. Candidates will be interviewed at the June Board meeting.
- Library staff recruitment should be posted soon.
- Gladstone moving budget came in under what was predicted. Movers will pack and staff will unpack. Project is on track, just waiting for confirmation of shelving.
- Book budget for Gladstone has been spent in its entirety. Next year we will be able to focus more on spending consistency for the Oak Lodge collection.
- Last year, the Gladstone book budget was reduced—it has been restored in full.
- Book lockers for the new libraries came in under budget. Both libraries will have lockers at the new facility.

- First year that we are having Summer Reading visits in the schools.
- Fine schedule reduction conversation has been postponed for now.
- Gladstone Grand Opening scheduled for Saturday, September 28, mid-day.

Library Hours Schedule Change Proposal: Sarah

- Open hours for the new libraries being evaluated, due to budget constraints and anticipated increase in library usage.
- Proposal: Close Sundays, change Tuesday, Wednesday, Thursday to 11:00-7:00, resulting in a 10-hour weekly reduction.
- Two new positions have been approved: full-time permanent Librarian and limited-term (two years) Library Assistant.
- May need some additional flexibility to optimize operations. Closing on Sundays would help redistribute staff to the other days of the week. Statistics show that visitor patterns post-pandemic have changed and both libraries are quiet on Sundays and in later evening hours.
- Many efficiencies were implemented when the libraries merged. This is an effort to redistribute and maximize resources. It would not mean a reduction in programs offered to the communities. Adding the book lockers would provide some access outside business hours.
- If approved, schedule changes require proper notice to staff.
- Grover addressed possible conflicts with the voter-approved formation of the District, which specifies using funds for services, and that allocated costs should only be charged in direct correlation to services provided.
- ACTION: Anatta moved that the Board accept the proposed change in hours. No second was offered, so it will be taken up again at the next meeting.

Budget Discussion: Sarah

- Publicly available this week.
- Feedback from Natalie for Sarah to take back to the County: All the various library budget committees should be working together on budget issues rather than as separate groups.
- * Debra: It is redundant to have a Library Budget Committee when the Library Advisory Board is legally required to approve the budget. There has not been enough time to review the budget.
- Grover: Allocated costs, which have increased exponentially, are not in compliance with the Library District IGA.
- Sarah: Feedback can also be given directly to the County Budget Committee.
- Budget subcommittee (Grover, Natalie, Debra, Nancy, Evan) to meet with a County representative before May 29 to formulate message for the County Budget Committee?

LDAC Update: Natalie & Grover

- There is a meeting on Monday, May 20th.

Public Comment: None

ADJOURNMENT: 7:36 pm

Next Meeting: June 20, 2024

Respectfully submitted,
Robin Dawson



Clackamas County Library Advisory Board Meeting
Virtually Via Zoom
Minutes - Approved
April 18, 2024
6:00 pm

Attendance

Voting members

Members	Attendance	Notes
Debrah Bokowski	present	Chair
Grover J. Bornefeld	present	Vice Chair
Natalie Smith	present	
Evan Griffith	present	
Caitlin Gonzales	Not present	
Nancy Eichsteadt	present	Non-voting alternate (Gladstone)
Anatta Blackmarr	present	Non-voting alternate (Oak Lodge)

Others present

Name	Notes
Mitzi Olson	BCS Library Manager
Paul Savas	Board of County Commissioners

Call to Order: The meeting was called to order at 6:00 p.m.

Approval of Meeting Minutes: March 21: Grover made a motion to approve. Seconded by Natalie.
 APPROVED

Reports

Director's Report: Mitzi

- Busy with contracts as we approach the end of the fiscal year.
- Lots of paperwork involved with recruitment process for additional library staff.
- Visited the Gladstone library site—looks wonderful! Have made a few small adjustments.
- Recruitment for Board positions: Caitlin's & Natalie's terms are expiring. Since Caitlin's term is expiring, will fill it in the recruitment.
- Will be forgoing adult summer reading due to lack of capacity.
- Have been attending Gladstone Foundation meetings; many members are not planning to continue past the opening of the new library.
- Foundation will help out at the Arbor Day event on April 27.

- No budget information available yet, but it could be by May 9. Budget subcommittee (Grover, Evan, Debra) would like to meet before the next Board meeting to review. Grover committed that it is unacceptable that the Library Board is not given ample time to review the proposed budget prior to the acceptance by the Budget Committee. Mitzi responded that she would let the members know when she receives approval to share the FY 24/25 budget.

LDAC Update: Natalie

- Next meeting scheduled for May 20 at 7:00pm
- On the agenda: Report from County staff who have been reviewing the District IGA; report from Library Directors on strategic planning.

Friends of the Oak Lodge Library Update: Debrah

- Donuts for Donations event April 6, went quite well. Children's books giveaway to storytime families on Mondays & Fridays, through June.
- Sunnyside Rotary wants to hear about the new libraries. More information to come. (Commissioner Savas suggested that this group may be interested in the renovations at Happy Valley Library, not Oak Lodge or Gladstone.)

NCPRD Update: Grover

- They are back to work at Concord.

Public Comment: None

ADJOURNMENT: 6:38 pm

Next Meeting: May 16, 2024

Respectfully submitted,

Robin Dawson

Current v Proposed Hours:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total Hrs
Current	10-6	10-6	12-8	10-8	12-8	10-6	10-6	58
Proposed	Closed	10-6	11-7	11-7	11-7	10-6	10-6	48

County of Clackamas

FY24-25 Budget By Program - Types

Download generated on 05/14/2024

Library Services

Oak Lodge Library

Revenue / Expense	Budget Category	Account	FY21-22 Actual	FY22-23 Actual (As of 3 4 24)	FY23-24 Amended (4 4 24)	FY23-24 Actual (As of 12 7 23)	FY23-24 Projections	FY24-25 Budget
Revenues	Beginning Fund Balance	(30110) Restricted Beginning Fund Balance	\$ 1,236,291	\$ 5,437,396	\$ 3,632,814	\$ -	\$ 4,368,529	\$ 4,810,203
Revenues	Federal, State, Local, All Other Gifts & Donations	(33110) Federal Capital Grants	\$ -	\$ -	\$ -	\$ 55,170	\$ -	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33120) State Capital Grants	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33140) Federal Operating Grants	\$ -	\$ -	\$ 17,833	\$ -	\$ 17,833	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33150) State Operating Grants	\$ 4,815	\$ 5,144	\$ 5,144	\$ -	\$ 5,093	\$ 5,093
Revenues	Federal, State, Local, All Other Gifts & Donations	(33160) Local Operating Grants	\$ 4,446,110	\$ 1,743,137	\$ 1,783,310	\$ -	\$ 1,783,310	\$ 1,824,065
Revenues	Charges, Fees, License, Permits, Fines, Assessments	(34180) Charges for Services-Internal County	\$ 1,089,810	\$ 105,681	\$ 120,000	\$ -	\$ 115,000	\$ 123,000
Revenues	Charges, Fees, License, Permits, Fines, Assessments	(34250) Copies of Records	\$ 2,794	\$ 3,035	\$ 3,000	\$ 1,323	\$ 3,000	\$ 3,000
Revenues	Charges, Fees, License, Permits, Fines, Assessments	(34350) Indirect Cost Revenue	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Revenues	Charges, Fees, License, Permits, Fines, Assessments	(35110) Fines	\$ 6,694	\$ 5,642	\$ 4,000	\$ 1,641	\$ 4,000	\$ 4,500
Revenues	All Other Revenue Resources	(38110) Contributions & Donations	\$ 3,016	\$ 422	\$ 300	\$ 347	\$ 426	\$ 400
Revenues	All Other Revenue Resources	(38180) Reimbursements	\$ -	\$ -	\$ 48,801	\$ 20,335	\$ 48,801	\$ 192,601
Revenues	Other Interfund Transfers	(39110) Transfers In From Other Funds	\$ 17,833	\$ -	\$ 5,700,000	\$ -	\$ 726,891	\$ 6,029,202
Revenues			\$ 6,822,362	\$ 7,315,458	\$ 12,080,202	\$ 93,817	\$ 7,837,883	\$ 13,007,064
Expenses	Personnel Services	(41100) Full Time Wages & Salaries	\$ 410,269	\$ 455,600	\$ 465,225	\$ 151,541	\$ 465,225	\$ 535,973
Expenses	Personnel Services	(41120) Temporary Workers Wages & Salaries	\$ 85,286	\$ 105,525	\$ 144,705	\$ 41,534	\$ 144,705	\$ 144,705
Expenses	Personnel Services	(41130) Overtime	\$ 47	\$ 13	\$ -	\$ 3	\$ 3	\$ -
Expenses	Personnel Services	(41140) Vacation Payouts & Sell-Back	\$ 1,946	\$ 731	\$ 13,964	\$ 1,751	\$ 6,000	\$ 6,000
Expenses	Personnel Services	(41210) Fringe Benefits	\$ 237,310	\$ 119,019	\$ 115,557	\$ 39,468	\$ 115,557	\$ 140,176
Expenses	Personnel Services	(41220) PERS	\$ 33,006	\$ 151,698	\$ 135,977	\$ 51,663	\$ 135,977	\$ 154,563
Expenses	Personnel Services	(41230) Taxes	\$ 10,759	\$ 47,112	\$ 43,237	\$ 16,341	\$ 43,237	\$ 45,310
Expenses	Personnel Services	(41240) Paid Family Leave	\$ -	\$ -	\$ -	\$ 579	\$ 2,439	\$ 2,043
Expenses	Personnel Services	(41310) Unemployment Ins	\$ 1,100	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
Expenses	Personnel Services	(41320) Worker Compensation Ins	\$ 687	\$ 700	\$ 556	\$ 278	\$ 556	\$ 4,036
Expenses	Materials and Services	(42010) Advertising/Marketing	\$ -	\$ 347	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(42030) Banking & Merchant Fees	\$ -	\$ -	\$ -	\$ 350	\$ 350	\$ -
Expenses	Materials and Services	(42040) Book Purchases	\$ 107,994	\$ 111,272	\$ 151,500	\$ 37,177	\$ 120,000	\$ 151,500
Expenses	Materials and Services	(42080) Dues & Memberships	\$ 60	\$ -	\$ 300	\$ -	\$ 300	\$ 300
Expenses	Materials and Services	(42150) Insurance - Liability	\$ 4,632	\$ 4,750	\$ 3,230	\$ 1,615	\$ 3,230	\$ 2,445
Expenses	Materials and Services	(42210) Miscellaneous Expenses	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 50,000
Expenses	Materials and Services	(42220) Office Supplies	\$ 4,370	\$ 6,382	\$ 8,500	\$ 1,837	\$ 7,000	\$ 8,500
Expenses	Materials and Services	(42240) Postage/Shipping	\$ 14,511	\$ 15,323	\$ 25,000	\$ 7,960	\$ 22,000	\$ 25,000
Expenses	Materials and Services	(42250) Printing & Copies	\$ 5,378	\$ 5,183	\$ 5,200	\$ 2,149	\$ 5,200	\$ 5,300
Expenses	Materials and Services	(42270) Publications & Subscriptions	\$ 588	\$ (648)	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(42280) Records Destruction	\$ 35	\$ 81	\$ 50	\$ 14	\$ 50	\$ 100
Expenses	Materials and Services	(42290) Refunds	\$ (95)	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(42310) Telephone & Internet	\$ 10,716	\$ 9,831	\$ 12,120	\$ 3,915	\$ 11,000	\$ 12,120
Expenses	Materials and Services	(42320) Training & Development	\$ 605	\$ -	\$ 2,600	\$ -	\$ 1,300	\$ 2,000
Expenses	Materials and Services	(42330) Transportation - Mileage	\$ -	\$ -	\$ 1,800	\$ -	\$ 1,000	\$ 1,000
Expenses	Materials and Services	(42350) Travel - Lodging, Airfare, Other	\$ -	\$ -	\$ -	\$ 324	\$ 324	\$ 1,000
Expenses	Materials and Services	(43120) Architectual & Engineering Services	\$ 3,155	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(43140) Consulting Services	\$ 59,450	\$ 65,107	\$ 2,721	\$ 1,666	\$ 2,721	\$ 3,288
Expenses	Materials and Services	(43280) Other Contracted Services	\$ 6,135	\$ 5,467	\$ 55,144	\$ 1,400	\$ 5,144	\$ 5,093
Expenses	Materials and Services	(43290) Preemployment Services	\$ 139	\$ 1,491	\$ 2,000	\$ -	\$ 1,000	\$ 2,000

Expenses	Materials and Services	(44120) Computer < \$5K	\$	8,681	\$	13,983	\$	5,000	\$	1,193	\$	5,000	\$	2,750
Expenses	Materials and Services	(44140) Equipment & Furnishings < \$5K	\$	178	\$	9,566	\$	500	\$	-	\$	500	\$	2,000
Expenses	Materials and Services	(44160) Food (Jail, Housing, Senior Centers)	\$	33	\$	-	\$	-	\$	-	\$	-	\$	-
Expenses	Materials and Services	(44170) Hospitality/Event Supplies	\$	-	\$	232	\$	800	\$	-	\$	400	\$	800
Expenses	Materials and Services	(44240) Program Materials & Supplies	\$	1,819	\$	6,717	\$	12,000	\$	3,861	\$	12,000	\$	15,000
Expenses	Materials and Services	(44290) Software (Owned) < \$5K	\$	1,740	\$	3,743	\$	2,200	\$	-	\$	2,200	\$	3,251
Expenses	Materials and Services	(46150) Leases - Office	\$	87,435	\$	90,170	\$	93,861	\$	46,380	\$	93,861	\$	100,991
Expenses	Materials and Services	(47100) Cost Allocation - Finance	\$	25,171	\$	25,170	\$	21,754	\$	10,877	\$	21,754	\$	20,852
Expenses	Materials and Services	(47120) Cost Allocation - Facilities	\$	48,781	\$	87,980	\$	76,830	\$	38,415	\$	76,830	\$	74,970
Expenses	Materials and Services	(47130) Cost Allocation - Utilities	\$	20,875	\$	20,400	\$	19,407	\$	9,704	\$	19,407	\$	18,431
Expenses	Materials and Services	(47140) Cost Allocation - Tech Services	\$	5,634	\$	6,030	\$	50,035	\$	25,017	\$	50,035	\$	61,603
Expenses	Materials and Services	(47150) Cost Allocation - PGA	\$	3,183	\$	3,180	\$	5,887	\$	2,943	\$	5,887	\$	6,776
Expenses	Materials and Services	(47160) Cost Allocation - Records Management	\$	-	\$	-	\$	1,636	\$	818	\$	1,636	\$	2,000
Expenses	Materials and Services	(47170) Cost Allocation - Human Resources	\$	8,830	\$	9,550	\$	16,218	\$	8,109	\$	16,218	\$	16,000
Expenses	Materials and Services	(47180) Cost Allocation - County Admin	\$	2,542	\$	2,540	\$	3,108	\$	1,554	\$	3,108	\$	200
Expenses	Materials and Services	(47190) Cost Allocation - County Counsel	\$	-	\$	-	\$	6,431	\$	3,216	\$	6,431	\$	7,000
Expenses	Materials and Services	(47300) Dept. Indirect Costs	\$	-	\$	-	\$	121,370	\$	50,570	\$	121,370	\$	155,250
Expenses	Capital Outlay	(48150) Construction	\$	154,149	\$	1,562,683	\$	10,042,833	\$	337,216	\$	1,494,725	\$	10,911,369
Expenses	Unappropriated Ending Fund Balance	(49910) YE Proj Bal - Restricted	\$	-	\$	-	\$	-	\$	-	\$	4,810,203	\$	-
Expenses	Contingency	(49997) Contingency	\$	-	\$	-	\$	408,745	\$	-	\$	-	\$	303,369
Expenses			\$	1,367,133	\$	2,946,929	\$	12,080,202	\$	901,440	\$	7,837,883	\$	13,007,064
Revenues Less Expenses			\$	5,455,229	\$	4,368,529	\$	0	\$	(807,623)	\$	0	\$	0

Library Services
 Gladstone Library

Revenue / Expense	Budget Category	Account	FY21-22 Actual	FY22-23 Actual (As of 3 4 24)	FY23-24 Amended (4 4 24)	FY23-24 Actual (As of 12 7 23)	FY23-24 Projections	FY24-25 Budget
Revenues	Beginning Fund Balance	(30110) Restricted Beginning Fund Balance	\$ 385,805	\$ 904,888	\$ 892,491	\$ -	\$ 941,370	\$ 1,073,651
Revenues	Federal, State, Local, All Other Gifts & Donations	(33110) Federal Capital Grants	\$ -	\$ 51,291	\$ -	\$ 60,084	\$ -	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33120) State Capital Grants	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33130) Local Capital Grants	\$ -	\$ 17,401	\$ -	\$ -	\$ -	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33140) Federal Operating Grants	\$ -	\$ -	\$ 10,116	\$ -	\$ 10,116	\$ -
Revenues	Federal, State, Local, All Other Gifts & Donations	(33150) State Operating Grants	\$ 3,259	\$ 3,480	\$ 3,480	\$ -	\$ 3,444	\$ 3,444
Revenues	Federal, State, Local, All Other Gifts & Donations	(33160) Local Operating Grants	\$ 842,990	\$ 921,665	\$ 942,074	\$ -	\$ 942,074	\$ 958,353
Revenues	Charges, Fees, License, Permits, Fines, Assessments	(34250) Copies of Records	\$ 1,652	\$ 1,572	\$ 754	\$ 662	\$ 1,600	\$ 1,600
Revenues	Charges, Fees, License, Permits, Fines, Assessments	(35110) Fines	\$ 3,720	\$ 3,833	\$ 2,400	\$ 1,141	\$ 3,500	\$ 3,500
Revenues	All Other Revenue Resources	(38110) Contributions & Donations	\$ 5,340	\$ 178	\$ 5,100	\$ 5,096	\$ 5,400	\$ 100
Revenues	All Other Revenue Resources	(38180) Reimbursements	\$ 206,338	\$ 373,582	\$ 270,617	\$ 240,860	\$ 270,617	\$ 272,721
Revenues	Other Interfund Transfers	(39110) Transfers In From Other Funds	\$ (17,833)	\$ -	\$ 1,916,673	\$ -	\$ 1,950,559	\$ 543,348
Revenues	General Fund Support	(39115) Transfers In From General Fund	\$ 815,819	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues			\$ 2,247,090	\$ 2,277,891	\$ 4,543,705	\$ 307,843	\$ 4,628,680	\$ 2,856,717
Expenses	Personnel Services	(41100) Full Time Wages & Salaries	\$ 337,693	\$ 356,268	\$ 378,409	\$ 128,818	\$ 378,409	\$ 366,609
Expenses	Personnel Services	(41120) Temporary Workers Wages & Salaries	\$ 63,258	\$ 65,064	\$ 78,012	\$ 32,575	\$ 80,000	\$ 80,000
Expenses	Personnel Services	(41130) Overtime	\$ 70	\$ 9	\$ -	\$ 310	\$ 310	\$ 200
Expenses	Personnel Services	(41140) Vacation Payouts & Sell-Back	\$ 2,219	\$ 731	\$ 13,964	\$ 1,751	\$ 8,000	\$ 8,000
Expenses	Personnel Services	(41210) Fringe Benefits	\$ 207,045	\$ 94,796	\$ 93,017	\$ 32,385	\$ 87,000	\$ 95,795
Expenses	Personnel Services	(41220) PERS	\$ 19,753	\$ 112,992	\$ 110,611	\$ 42,059	\$ 110,611	\$ 106,175
Expenses	Personnel Services	(41230) Taxes	\$ 5,920	\$ 35,370	\$ 35,168	\$ 13,744	\$ 35,168	\$ 30,992
Expenses	Personnel Services	(41240) Paid Family Leave	\$ -	\$ -	\$ -	\$ 476	\$ 1,834	\$ 1,444
Expenses	Personnel Services	(41310) Unemployment Ins	\$ 1,100	\$ -	\$ 4,500	\$ -	\$ 2,250	\$ 2,250
Expenses	Personnel Services	(41320) Worker Compensation Ins	\$ -	\$ 40	\$ 420	\$ 210	\$ 420	\$ 3,508
Expenses	Materials and Services	(42010) Advertising/Marketing	\$ -	\$ 347	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(42030) Banking & Merchant Fees	\$ -	\$ -	\$ -	\$ 1,050	\$ 2,100	\$ -
Expenses	Materials and Services	(42040) Book Purchases	\$ 97,239	\$ 94,291	\$ 98,000	\$ 30,344	\$ 98,000	\$ 116,500
Expenses	Materials and Services	(42080) Dues & Memberships	\$ 60	\$ -	\$ 300	\$ -	\$ 300	\$ 300
Expenses	Materials and Services	(42150) Insurance - Liability	\$ 598	\$ 610	\$ 2,437	\$ 1,218	\$ 2,437	\$ 1,455
Expenses	Materials and Services	(42210) Miscellaneous Expenses	\$ -	\$ 51	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(42220) Office Supplies	\$ 3,198	\$ 2,750	\$ 8,300	\$ 547	\$ 4,000	\$ 5,500
Expenses	Materials and Services	(42240) Postage/Shipping	\$ 268	\$ 457	\$ 400	\$ 688	\$ 1,400	\$ 1,400
Expenses	Materials and Services	(42250) Printing & Copies	\$ 4,643	\$ 5,097	\$ 5,600	\$ 2,185	\$ 5,600	\$ 5,600
Expenses	Materials and Services	(42270) Publications & Subscriptions	\$ 294	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(42310) Telephone & Internet	\$ 13,977	\$ 6,989	\$ 11,000	\$ 3,658	\$ 8,000	\$ 12,000
Expenses	Materials and Services	(42320) Training & Development	\$ 605	\$ -	\$ 1,300	\$ -	\$ 1,300	\$ 1,000
Expenses	Materials and Services	(42330) Transportation - Mileage	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
Expenses	Materials and Services	(42350) Travel - Lodging, Airfare, Other	\$ -	\$ -	\$ -	\$ 324	\$ 324	\$ 1,000
Expenses	Materials and Services	(43120) Architectural & Engineering Services	\$ 3,620	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	Materials and Services	(43140) Consulting Services	\$ 57,330	\$ 57,743	\$ 2,510	\$ 1,666	\$ 2,510	\$ 2,958
Expenses	Materials and Services	(43210) Interpreter Services	\$ -	\$ 48	\$ -	\$ -	\$ 200	\$ 400
Expenses	Materials and Services	(43280) Other Contracted Services	\$ 1,366	\$ 4,367	\$ 3,480	\$ 1,575	\$ 3,480	\$ 3,480
Expenses	Materials and Services	(43290) Preemployment Services	\$ -	\$ 815	\$ 1,300	\$ -	\$ 1,300	\$ 1,000
Expenses	Materials and Services	(44120) Computer < \$5K	\$ 14,182	\$ 10,130	\$ 5,000	\$ 1,193	\$ 5,000	\$ 2,750
Expenses	Materials and Services	(44140) Equipment & Furnishings < \$5K	\$ -	\$ 9,216	\$ -	\$ -	\$ 2,000	\$ 3,000
Expenses	Materials and Services	(44160) Food (Jail, Housing, Senior Centers)	\$ 33	\$ -	\$ -	\$ -	\$ -	\$ 100
Expenses	Materials and Services	(44170) Hospitality/Event Supplies	\$ -	\$ 880	\$ 1,000	\$ -	\$ 300	\$ 400
Expenses	Materials and Services	(44240) Program Materials & Supplies	\$ 2,453	\$ 8,114	\$ 13,500	\$ 3,768	\$ 13,500	\$ 16,000

Expenses	Materials and Services	(44290) Software (Owned) < \$5K	\$	2,406	\$	3,109	\$	2,100	\$	-	\$	1,400	\$	3,251
Expenses	Materials and Services	(46150) Leases - Office	\$	-	\$	-	\$	368	\$	2	\$	368	\$	992
Expenses	Materials and Services	(47100) Cost Allocation - Finance	\$	-	\$	-	\$	12,008	\$	6,004	\$	12,008	\$	11,510
Expenses	Materials and Services	(47120) Cost Allocation - Facilities	\$	62,502	\$	76,960	\$	42,411	\$	21,206	\$	42,411	\$	41,384
Expenses	Materials and Services	(47130) Cost Allocation - Utilities	\$	8,476	\$	8,520	\$	10,713	\$	5,357	\$	10,713	\$	10,174
Expenses	Materials and Services	(47140) Cost Allocation - Tech Services	\$	-	\$	-	\$	27,620	\$	13,810	\$	27,620	\$	34,006
Expenses	Materials and Services	(47150) Cost Allocation - PGA	\$	-	\$	-	\$	3,249	\$	1,625	\$	3,249	\$	3,739
Expenses	Materials and Services	(47160) Cost Allocation - Records Management	\$	-	\$	-	\$	903	\$	452	\$	903	\$	1,100
Expenses	Materials and Services	(47170) Cost Allocation - Human Resources	\$	-	\$	-	\$	8,953	\$	4,476	\$	8,953	\$	8,800
Expenses	Materials and Services	(47180) Cost Allocation - County Admin	\$	-	\$	-	\$	1,716	\$	858	\$	1,716	\$	100
Expenses	Materials and Services	(47190) Cost Allocation - County Counsel	\$	-	\$	-	\$	3,550	\$	1,775	\$	3,550	\$	3,900
Expenses	Materials and Services	(47300) Dept. Indirect Costs	\$	-	\$	-	\$	124,710	\$	51,965	\$	124,710	\$	147,920
Expenses	Capital Outlay	(48150) Construction	\$	469,810	\$	380,756	\$	3,210,116	\$	285,436	\$	2,460,675	\$	543,348
Expenses	Unappropriated Ending Fund Balance	(49910) YE Proj Bal - Restricted	\$	-	\$	-	\$	-	\$	-	\$	1,073,651	\$	-
Expenses	Contingency	(49997) Contingency	\$	-	\$	-	\$	226,060	\$	-	\$	-	\$	1,175,677
Expenses			\$	1,380,118	\$	1,336,521	\$	4,543,705	\$	693,510	\$	4,628,680	\$	2,856,717
Revenues Less Expenses			\$	866,972	\$	941,370	\$	-	\$	(385,667)	\$	0	\$	-