

CLACKAMAS COUNTY HEALTH CENTERS DIVISION
COMMUNITY HEALTH COUNCIL

Meeting Minutes – August 21, 2024

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Janet Squire
Linda Smith
Jerome Dalnes
Brin Daniels
Tara Schoffstall

Members Absent

Renel Muro (E)

Staff Present

Juliana Danforth
Malia Band
Denise Swanson
Steve Roy

Egan Danehy
Selynn Edwards
Adam Kearl
Ryan Spiker

Guests:

Call to Order		Linda called the meeting to order at 6:09 p.m. A quorum was established.
Approval of July 17, 2024 Full Council Minutes	Action	The Council reviewed the minutes for the July 17, 2024 meeting. Linda opened the floor for a motion. Motion: Brianne motioned to approve the minutes. Second: Jacqueline seconded. No further discussion. Vote: Approved Unanimously.
Committee Reporting		Finance Committee: Adam shared the year-to-date Revenue and Expenditures report for period ending July 30, 2024. Adam shared the Special Revenue Addendum as of August 14, 2024. QI Committee: All routine, nothing to report.
FQHC Staff Report		Adam shared the Staff report Lake Road: New HVAC unit has been delivered and installation is in progress. Should be completed tomorrow. National Health Centers Week: Health Centers celebrated with a different theme for each day. Agricultural workers day, Staff appreciation day, Patient appreciation day, Homeless care day, and a Children’s fair. Staff feedback was very positive. Caring place: Collaboration meetings are being scheduled. SHIFT initiative through Care Oregon: Initial business plan has been submitted. Linda announced that the new Co-Applicant Agreement has been signed by all parties and is available to view on CHC SharePoint site. Bylaws are in the process of getting on the schedule for a BCC meeting for review/approval.
Public Comment		

Next Meeting and Agenda		Next meeting is September 18, 2024, at 5:00 p.m. In Person and via Zoom teleconference. •
Adjourn		Meeting adjourned at 6:30p.m.

Upcoming meetings/events:

- Governance Committee, September 18, 2024
- Finance Committee, September 18, 2024
- Quality Improvement Committee, October 16, 2024
- Full Council Meeting, September 18, 2024

Council packet and handouts include:

- Agenda
- Governance Committee Meeting Minutes
- Quality Improvement Committee Meeting Minutes
- Dental Performance Metrics
- Dental Patient Satisfaction
- Quality Improvement Grievances Policy
- CHC Full Council Meeting Minutes
- Monthly Financials
- Credentialing

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**