

CLACKAMAS COUNTY FAIR BOARD

May 14, 2020

5:30PM – Zoom Video Conference

Minutes

1. CALL TO ORDER

President Ted Kunze called the meeting to order at 5:38pm. Fair Board Directors in attendance included, President, Ted Kunze, Vice President, Gary Linton, Secretary, Raeline Kammeyer and Directors Matt Bunch, Shirley Byrne, Lauren Humphreys and Greg Parker.

CCFEC staff included Executive Director, Laurie Bothwell, Marketing and Vendor Coordinator Tyler Nizer Accountant Wanda Conlin.

Guests included Commissioner Ken Humberston, Business and Community Executive Director Laura Zentner, Rodeo Committee President Dick Eagle and Rodeo Committee Secretary Jim Williams, Rodeo Committee Member Clay Rhodes and Canby Now Podcast Tyler Franke.

2. CITIZEN COMMUNICATION

- a. Correspondence – Nothing Presented.

3. CONSENT AGENDA (Motions Needed)

- a. Minutes from the April 9, 2020 Fair Board Meeting. Gary moved to approve the minutes as written. Lauren seconded the motion. All in Favor, motion carried.

4. UPDATES

- a. Executive Director Report – Laurie reported all the Food Drive that was held on the Fairgrounds. She also stated that she will be speaking with the Fair Contractors.
- b. Fair Board Individual Reports – Gary mentioned 140 Rodeos have been canceled, 3 in our Circuit. Shirley said that 4H is working on having horse fair in July but it will be modified and controlled.
- c. Fair Board Committee Charter updates
 - i. Facilities – Nothing to report.
 - ii. Finance – Nothing to report.
 - iii. Human Resources – Nothing to report.
 - iv. Rodeo Committee – Dick will be talking to the Rodeo Contractors in regards to the cancellation of this years Rodeo.
- d. Commissioners Report – County is preparing to submit application to State for reopening the County. Need to have more testing, more personal protective equipment and more contact tracing. Goal is to submit Phase 1 request to open on May 22, 2020. Ken said the county is working on a business recovery package 10 million will be available in grants and loans. Certain guidelines and criteria must be met for this package like no PPE Or Idle loan may have already been received.
- e. CCF Improvement Foundation Report – Raeline would let the foundation members know the fair was cancelled.

5. OLD BUSINESS

- a. Bills for review – April 1-30, 2020
- b. Budget 2019-20 and 2020-21 – Budget workshop scheduled for May 26th 5:30pm, Horning Hall. TLT funds have been built up from Transient Room Tax.
- c. Business Plan and Strategic Plan-No Update.
- d. MOU with 4H – No update.
- e. Coronavirus (COVID-19) – Already discussed.
- f. Fair and Rodeo 30-60-90 Day Plan – No need to discuss since Fair and Rodeo are cancelled.
- g. CRA Signage – No comments.
- h. Other Old Business – Nothing presented.

6. NEW BUSINESS

- a. 2020 Fair – The Governor has cancelled are Fair and Festivals. Gary felt that this was done prematurely. Greg moved to cancel the 2020 Fair and Rodeo. Shirley seconded the motion. All in favor. Motion carried. 4 votes yes. 1 no vote by Matt. Gary and Lauren voted yes with reservations.

- b. Possible Summer Events – Drive-in movie theatre. Everyone was excited to hear that staff has been working on optional events to be held on the Grounds. The first is the Drive-in movie theatre. Tyler has been working with Canby Cinema 8 to partner with us. He has also been in touch with Wilson Construction to build the screen. Greg mentioned that Canby has some funds that CCFEC should apply for to help with the Drive-in Theatre. Other event ideas were shared. Greg moved to authorize staff to pursue options for events that would include social distancing. Matt 2nd the motion. All in favor, motion carried.
Gary asked that we congratulate the Class of 2020 on the Hi-way Sign.

7. GOOD TO THE ORDER

- a. Check signers for Tuesday, May 19th will be Lauren and Raeline. Check signers for Thursday, June 4th will be Raeline and Shirley.
- b. Board Member Comments – Gary mentioned that Stock Contractor Tim Bridwell has over 200 head of livestock to feed. Circuit to raise money so he can afford to feed his stock.

8. NEXT FAIR BOARD MEETING

June 11, 2020 at 5:30PM – In person or Zoom to be determined by social distancing guidelines.

9. ADJOURNMENT

With no further business to come before the Board, Ted moved to adjourn at 5:49pm. Raeline seconded the motion. All in favor, motion carried.

Respectfully Submitted , May 14, 2020