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PROCUREMENT DIVISION  
PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

REQUEST FOR QUOTES #2019-04  
ERGONOMIC ELECTRIC LEGS

RESPONSE TO CLARIFYING QUESTIONS #1  
February 19, 2019

Note that these are questions submitted by interested firms to the above referenced solicitation. The below answers are for clarification purposes only and in no way alter or amend the RFQ as published.

1. *Would it be acceptable to provide pricing as a percentage off of list? This would allow us to account for manufacturer price increases due to tariffs. At this time there is a projected 4% price increase for next year. If this is not an acceptable solution can we discuss an amendment that could account for this price increase?*

**Answer:** The County is looking for fixed fee pricing for the Contract term of two years.

2. *Can you confirm that delivery of the bases is meant to be drop off only or are you needing a price for installation of the bases as well?*

**Answer:** No installation services is needed for this RFQ.

3. *Clarification on sizes listed in RFQ please: Width of electric leg frame flexibility must accommodate 24"-41" for small set of electric legs and 42"-74" for larger set of electric legs. All electric leg widths should be able to support up a desk surface of 96" x 30."*

**Answer:** 24" – 41" Small is the length (or width) of the table top. 42" – 74" larger is the length (or width) of the table top. The depth of the table tops are either 24" or 30". The 30" is more common.

4. *We plan to provide pricing for a 2 stage and 3 stage 2 leg base. Would you also like pricing included for a 3 leg base?*

**Answer:** Yes. See question #5 below.

5. *Please provide measurements for an "L" shaped configuration.*

**Answer:** This can vary. Our L shape desks need three legs to accommodate two different sized tabletops in an "L" shape. Please provide the fees and the measurements they cover. An example of an "L" shape may be a 72"x30" and a 96"x30" inch tabletop together.

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End of Clarifying Questions #1