

REQUEST FOR PROPOSALS

FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RENOVATION OF HILLSIDE MANOR

Addendum #4

Issue Date: December 15, 2017

It is the sole responsibility of the respondent to note the contents of this Addendum.

- A. Revision:** The due date for the above issued RFP has been changed from December 18, 2017 12:00pm (NOON) to **December 28th, 2017 (NOON)**.
- B. Clarification:** The Housing Authority will utilize a CM/GC process for the selection of the general contractor. The CM/GC selection process will occur after the Architect has been selected.
- C. Addition to Section III – Part 3 Similar Project Experience:** The following request should be added to the issued RFP:
e. Specifically state recent and relevant experience your firm has working on project teams with a CM/GC as described within the Section II – Scope or Services.
- E. Revision:** In order to accommodate this additional request the page limit for proposals has been **increased to 30 pages**.
- D Revision:** Based on the above information, the following is the revised submission schedule, followed by the anticipated review, selection and contract negotiation schedule is as follows:
- Deadline for final questions: 12:00 pm (noon) December 21, 2017
 - Final Addendum Issued: December 22, 2017
 - Proposals Due to HACC: 12:00 pm (noon), December 28th, 2017
 - Committee Review of proposals: January 2nd-11th, 2018
 - Firm Interviews (if necessary): Week of January 15th
 - Reference checks: Week of January 15th
 - Committee recommendation: Week of January 22nd
 - Award offer: Week of January 22nd
 - Begin contract negotiations: Week of January 22nd
 - Board of County Commissioners Approval: By February 15th, 2018

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