

June 23, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with Friends of the Estacada Community Center, Inc. for the provision of services to Clackamas County residents. Total Amendment Value is \$7,253. Funding source is the federal Older Americans Act.
County General Funds are not involved.

Purpose/Outcomes	Approval of Amendment #1 to adjust budget of Subrecipient Agreement to meet increased demand and provide additional operational support.
Dollar Amount and Fiscal Impact	Adds a total of \$7,253 federal Older Americans Act funds for a new agreement total of \$163,900.
Funding Source	U.S. Administration for Community Living, Oregon Department of Human Services.
Duration	July 1, 2021 to June 30, 2022
Previous Board Action	A.1 071521; Item at County Issues: 6/21/22.
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
County Counsel	Review and approved by Andrew Naylor on 6/6/22
Procurement Review	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment
Contact Person	Brenda Durbin, Director – Social Services Division – (503) 655-8641
Contract No.	H3S#10199; Subrecipient #22-004

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the Friends of the Estacada Community Center, Inc. to provide Older American Act (OAA) funded services for persons living in the Estacada area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

Amendment #1 to Subrecipient Agreement 22-004 provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals.

This agreement is effective July 1, 2021 and terminates on June 30, 2022. This amendment has been approved by County Council on June 6, 2022.

RECOMMENDATION:

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook, Director
Health, Housing and Human Services Department

Attachment:
H3S#10199, Amendment 1

Subrecipient Amendment (FY 21-22)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 22-004</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: Friends of the Estacada Community Center, Inc.</u>	<u>Amendment Requested By: Brenda Durbin</u>
<u>Approved to Form:</u>	

 _____ County Counsel	06/06/2022 _____ Dated
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Changes: Scope of Service Agreement Budget
 Agreement Time Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 22-004 ("Agreement") with Friends of the Estacada Community Center, Inc. provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals. This results in an increase to the contract budget of \$7,253.

This Amendment #1 is effective upon signature and continues through June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$156,647. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. Grant Funds: COUNTY's funding of \$80,729 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$2,400 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

b. Other Funds: COUNTY's funding of \$13,475 for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet and \$60,043 in Medicaid funds for Medicaid Home Delivered Meals is issued to SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities.

TO READ:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$163,900**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. **Grant Funds:** COUNTY's funding of **\$115,000** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$2,400 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

b. **Other Funds:** COUNTY's funding of **\$15,950** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet and **\$30,550** in Medicaid funds for Medicaid Home Delivered Meals is issued to SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities.

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AMEND:

EXHIBIT 6- Budget and Units of Services, Section2, UNIT COST SCHEDULE

Estacada Community Center
 Fiscal Year 2021-22

Federal Award Numbers	OAA III B		OAA III C 1		OAA III C 2		OAA III D		Required Match	NSIP Funds	State Funds	Tribal Funds	Ride Conn/Trimet				MEDICAID Funds	OAA Prog Inc	NO. OF UNITS	TOTAL COST	FUNDING RATE	
	Funds	Funds	Funds	Funds	Funds	Funds	STF Funds	OR-65-012 Funds					STF Funds	STF Funds								
CFDA Number	93.044	93.045	93.045	93.045	93.045	93.043	N/A	93.053	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)					
Case Management	1,734								193									80.03	1,928	\$21.68		
Reassurance	1,714								191									75.01	1,905	\$22.85		
Information & Assistance	2,500								278									151.1	2,778	\$16.55		
Public Outreach	200								22									4.0	222	\$50.00		
Transportation - OAA	5,568								619									928.0	6,187	\$6.00		
Trans - Ride Con In Dist									0									571	9,986	\$8.25		
Trans - Ride Con Out Dist									0									141	1,602	\$8.25		
Ride Con - Vehicle Maint									600									N/A	3,000	N/A		
Trans -119 non medical									0									150	2,550	\$17.00		
Evidence-based Health & Wellness programming						2,860			0									57 Classes	2,860	\$50.00		
OAA HDM Assessments					1,734				0									80	1,734	\$21.68		
Meal Site Mngt - OAA		24,042	32,277	14,693		6,263												16,450	32,900	\$2.66		
Food Service - Frozen HDM		0	9,225			1,026		3,150										4,500	13,401	\$2.75		
Site Purchased Meals - Restaurant		0	0	1,425		0												178	51,425	\$8.00		
APD Medicaid HDM			(12,360)	(4,007)		(1,374)		(4,027)											60,043	38,274	\$7.76	
TOTALS	\$ 11,717	\$ 24,042	\$ 29,142	\$ 13,985	\$ 2,860	\$ 7,817	\$ (877)	\$ -	\$ 9,415	\$ 1,510	\$ 2,400	\$ 785	\$ 61,808	\$17,112					\$181,576			

Source of OAA Match - Staff time
 CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only
 Contract Amount: \$ 156,647
 Federal Award Totals \$ 83,129

Friends of the Estacada Community Center
Subrecipient Agreement 22-004 – Amendment # 1
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TO READ:

EXHIBIT 6- Budget and Units of Services, Section2, UNIT COST SCHEDULE

Service Category	OAA III B Funds		OAA III C1 Funds		OAA III C2 Funds		OAA III C2 Funds		OAA III D Funds		Required Match	NSIP Funds		State Funds		Ride Conn/TrMet		TRMet		MEDI/CAID Funds		OAA Prog Line		NO. OF UNITS	TOTAL COST	EMBURSE- MENT RATE	
	Funds	(1)	Funds	(2)	Funds	(3)	Funds	(4)	Funds	(5)		Funds	(6)	Funds	(7)	Funds	(8)	TRMet Funds	TRMet Funds	TRMet Funds	TRMet Funds	TRMet Funds	TRMet Funds				TRMet Funds
Federal Award Numbers	15A0R133	6A0R133	6A0R133	6A0R133	CARE5-ACS	15A0R133PH	15A0R133PH	15A0R133PH	6A0R133	6A0R133	N/A	6A0R133	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CFDA Number	93.044	93.045	93.045	93.045	93.045	93.043	93.043	93.043	93.053	93.053	N/A	93.053	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Case Management	2,000								222																		
Reassurance	4,214								469																		
Information & Assistance	4,000								445																		
Public Outreach	200								22																		
Transportation - OAA	5,568								619																		
Trans - Ride Con In Dist									0																		
Trans - Ride Con Out Dist									0																		
Ride Con - Vehicle Maint									600																		
Trans - T19 non medical									0																		
Evidence-based Health & Wellness programming									2,860																		
OAA HDM Assessments									0																		
Meal Site Mngt - OAA		29,053				1,734			0																		
Food Service - Frozen HDM		0				16,731			7,147																		
Site Purchased Meals - Restaurant		0				1,435			0																		
Senior Center Assistance		5,000				5,000			556																		
APD Medical HDM						(4,321)			(4,007)																		
TOTALS	\$15,982	\$29,053	\$45,120	\$40,883	\$2,860	\$10,625	\$1,101	\$0	\$9,415	\$3,985	\$2,400	\$785	\$32,315	\$19,562													

Source of OAA Match - Staff time
 CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance Funds only
 Contract Amount: \$ 163,900
 Federal Award Totals \$ 117,400

Estacada Community Center
 Fiscal Year 2021-22

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

SUBRECIPIENT

Friends of the Estacada Community Center, Inc.

By: 
Janet Gilliland, Board Chair

Dated: 06-01-2022

Approved as to Content:

By: 
Valerie Renteria, Center Manager

Dated: 06-01-2022

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

By: _____

Tootie Smith, Chair

Dated: _____