

March 17, 2022

Board of County Commissioners
Clackamas County

Approval of Amendment #2 to a Non-Federal Subrecipient Grant Agreement with Northwest Housing Alternatives for Emergency Shelter Services. Total Amendment Value is \$125,358. Funding through the State of Oregon, Department of Housing and Community Services.

County General Funds are not involved.

Purpose/Outcomes	Approval for subrecipient to continue to provide emergency shelter bednight services to serve un-housed individuals and families in Clackamas County and connect these individuals and families with permanent housing and other positive exit destinations.
Dollar Amount and Fiscal Impact	Amendment #2 increases the agreement by \$125,358 for a revised value of \$469,669. Item is budgeted.
Funding Source	State of Oregon Housing and Community Services Department, Emergency Housing Assistance (EHA) and State Homeless Assistance Program (SHAP) funds. No County General Funds.
Duration	Amendment #2 is effective upon signature with an eligible grant expenditure period of July 1, 2021 to June 30, 2022.
Previous Board Action/Review	The original Agreement and Amendment #1 were approved by the Board of Commissioners on 4-2-20 and 6-24-21. Item at County Issues: 3-8-22.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. This funding aligns with the Social Services Division's strategic priority to provide housing stabilization and supportive services to people who are homeless or at risk of becoming homeless so they can obtain and maintain permanent housing. 2. This funding aligns with the County's strategic priority to ensure safe, healthy and secure communities.
Counsel Review	Approved 2-22-2022 by Andrew Naylor.
Procurement Review	<ol style="list-style-type: none"> 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: Item is a Grant Amendment.
Contact Person	Brenda Durbin, Director – Social Services Division – (503) 655-8641
Contract No.	H3S#9627

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services Department requests approval of Non-Federal Subrecipient Grant Amendment #2 (attached) with Northwest Housing Alternatives (NHA). A competitive Notice of Funding Opportunity (NOFO) was released in August 2019 for Emergency Shelter services, in partnership with Community Development.

NHA was one of two applicants that met the requirements in the NOFO to receive an award. Agreements under the NOFO award have been issued by both Social Services and Community Development using various funding sources.

The State of Oregon Department of Housing and Community Services, Emergency Housing Assistance and State Homeless Assistance Program are the funding sources of this Grant Amendment. The NOFO allows for the award of funding through June 30, 2023.

The Amendment was approved by County Counsel and is effective upon signature by all parties. The Amendment extends the end date of the agreement June 30, 2022, adding compensation of \$125,358 and an eligible grant expenditure period of July 1, 2021 – June 30, 2022, for a revised value of \$469,669. No County General Funds are required.

RECOMMENDATION:

Staff recommends the Board approval of this Grant Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rodney Cook".

Rodney A. Cook
Director
Health, Housing and Human Services Department

Attachment:
Non-Federal Subrecipient Grant Amendment #2 to H3S#9627

Grant Amendment (FY 21-22)
Clackamas County, Department of Health, Housing and Human Services

<u>Agreement Number: H3S#9627</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 2</u>
<u>Agency: Northwest Housing Alternatives, Inc.</u>	<u>Amendment Requested By: Brenda Durbin</u>
Changes: <input type="checkbox"/> Scope of Service <input checked="" type="checkbox"/> Grant Time	<input checked="" type="checkbox"/> Grant Budget <input type="checkbox"/> Other:

This Amendment #2 is entered into between Northwest Housing Alternatives, Inc. ("Grantee") and Clackamas County ("County") and shall become part of that Grant Agreement ("Grant") entered into between both parties on April 2, 2020.

Justification for Amendment:

This Amendment #2 adds to the maximum compensation to allow Grantee to continue providing temporary emergency shelter bednight services to un-housed individuals and families in Clackamas County and to connect these individuals and families with permanent housing and other positive exit destinations as quickly as possible.

A competitive Notice of Funding Opportunity (NOFO) was released in August 2019 for Emergency Shelter bednight services. Grantee was one of two applicants that met the requirements in the NOFO to receive an award. The NOFO allows for the award of funding from July 1, 2019 to June 30, 2021 and authorizes the possibility of an extension through June 30, 2023.

This Amendment #2 increases the maximum compensation of the Grant by \$45,000 in Emergency Housing Assistance (EHA) funds and \$80,358 in State Homeless Assistance Funds (SHAP) for a total of \$125,358 funds during the extended term of the amendment, with a total not to exceed grant sum of \$469,669. This Amendment #2 is effective upon signature by both parties. The eligible grant expenditure period for funds provided under this Amendment #2 is July 1, 2021 to June 30, 2022.

Except as amended hereby, all other terms and conditions of the Grant remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

AMEND Article I, Section 3, Grant Funds:

The County agrees to pay Grantee, from available and authorized funds:

A Year One sum not to exceed Eighty Six Thousand, Seven Hundred Thirteen Dollars (\$86,713) consisting of \$57,421 of Oregon Housing Community Services (OHCS), Emergency Housing Assistance Funds (EHA) and \$29,292 of State Homeless Assistance Funds (SHAP), and

A Year Two sum not to exceed Two Hundred Fifty-Seven Thousand, Five Hundred Ninety-Eight Dollars (\$257,598), consisting of \$177,240 of Oregon Housing Community Services (OHCS),

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Emergency Housing Assistance Funds (EHA), and \$80,358 of State Homeless Assistance Program (SHAP) funds,

for a total grant sum not to exceed Three Hundred Forty-Four Thousand, Three Hundred Eleven Dollars (\$344,311). Payments made are on a rate basis for emergency shelter bednights, \$40 per person in residence per night, in accordance with Exhibit A.

Year One grant term is November 3, 2019 to June 30, 2020.

Year Two grant term is July 1, 2020 to June 30, 2021.

County's responsibility to reimburse Grantee for eligible Work is contingent upon County receiving funds from the State of Oregon under Master Grant Agreement 19-21, #5084 for Emergency Shelter services. In no event will County be responsible to Grantee for funds not actually received by the State of Oregon under Master Grant Agreement 19-21, #5084 for Emergency Shelter services, regardless of whether Grantee has actually performed Work. Grantee expressly acknowledges, agrees, and assumes the risk associated with performing Work before County has received grant funds from the State of Oregon under Master Grant Agreement 19-21, #5084 for Emergency Shelter services.

TO READ:

The County agrees to pay Grantee, from available and authorized funds:

A Year One sum not to exceed Eighty Six Thousand, Seven Hundred Thirteen Dollars (\$86,713) consisting of \$57,421 of Oregon Housing Community Services (OHCS), Emergency Housing Assistance Funds (EHA) and \$29,292 of State Homeless Assistance Funds (SHAP), and

A Year Two sum not to exceed Two Hundred Fifty-Seven Thousand, Five Hundred Ninety-Eight Dollars (\$257,598), consisting of \$177,240 of Oregon Housing Community Services (OHCS), Emergency Housing Assistance Funds (EHA), and \$80,358 of State Homeless Assistance Program (SHAP) funds, and

A Year Three sum not to exceed One Hundred Twenty-Five Thousand, Three Hundred Fifty Eight Dollars (\$125,358) consisting of \$45,000 of Oregon Housing Community Services (OHCS) Emergency Housing Assistance (EHA) funds, and \$80,358 of State Homeless Assistance Program (SHAP) funds,

for a total grant sum not to exceed ***Four Hundred Sixty-Nine Thousand, Six Hundred Sixty-Nine Dollars (\$469,669)***. ***Payments made are on a rate basis for emergency shelter bednights in accordance with Exhibit A. A portion of payment for bednights under this Amendment #2 is split with federal EFSP Phase 38 funding as described in Exhibit A. Upon receipt of a request for reimbursement from Grantee, County will determine which bednight period is eligible to be reimbursed and from which applicable funding source.***

Year One grant term is November 3, 2019 to June 30, 2020.

Year Two grant term is July 1, 2020 to June 30, 2021.

Year Three eligible grant expenditure period is July 1, 2021 to June 30, 2022.

County's responsibility to reimburse Grantee for eligible Work ***under the original Agreement and Amendment #1*** is contingent upon County receiving funds from the State of Oregon under Master Grant Agreement 19-21, #5084 for Emergency Shelter services. In no event will County be responsible to Grantee for funds not actually received by the State of Oregon under Master Grant Agreement 19-21, #5084 for Emergency Shelter services, regardless of whether Grantee has actually performed Work. Grantee expressly acknowledges, agrees, and assumes the risk associated with performing Work before County has received grant funds from the State of Oregon under Master Grant Agreement 19-21, #5084 for Emergency Shelter services.

County's responsibility to reimburse Grantee for eligible Work under Amendment #2 is contingent upon County receiving funds from the State of Oregon under Master Grant Agreement 21-23, #7005 for Emergency Shelter services. In no event will County be responsible to Grantee for funds not actually received by the State of Oregon under Master Grant Agreement 21-23, #7005 for Emergency Shelter services, regardless of whether Grantee has actually performed Work. Grantee expressly acknowledges, agrees, and assumes the risk associated with performing Work before County has received grant funds from the State of Oregon under Master Grant Agreement 21-23, #7005 for Emergency Shelter services.

AMEND the following portion of Exhibit A, Article IV, Compensation, Subsection (A):

A. The Grantee is eligible for an amount not to exceed Eighty-Six Thousand, Seven Hundred Thirteen Dollars (\$86,713) from November 3, 2019 to June 30, 2020 during Year One, and

an amount not to exceed Two Hundred Fifty-Seven Thousand, Five Hundred Ninety-Eight Dollars (\$257,598) from July 1, 2020 to June 30, 2021 during Year Two as specified under the conditions listed in Section I.

The total amount Grantee is eligible for under this Grant may not exceed Three Hundred Forty-Four Thousand, Three Hundred Eleven Dollars (\$344,311).

TO READ:

A. The Grantee is eligible for an amount not to exceed Eighty-Six Thousand, Seven Hundred Thirteen Dollars (\$86,713) from November 3, 2019 to June 30, 2020 during Year One, and

an amount not to exceed Two Hundred Fifty-Seven Thousand, Five Hundred Ninety-eight Dollars (\$257,598) from July 1, 2020 to June 30, 2021 during Year Two, and

an amount not to exceed One Hundred Twenty-Five Thousand, Three Hundred Fifty Eight Dollars (\$125,358) from July 1, 2021 to June 30, 2022 during Year Three.

The total amount Grantee is eligible for under this Grant may not exceed ***Four Hundred Sixty-Nine Thousand, Six Hundred Sixty Nine Dollars (\$469,669).***

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REPLACE Exhibit A, Article IV, Compensation, Subsection (A), Table A:

TABLE A. The Grant budget categories and maximum eligible expenditures are as follows:

Budget Category	Description/ of Bednight Rate or Amount	A	B	C
		Year One Budget	Year Two Budget	TOTAL
State-funded Bednights	\$40/night per individual if paid only with state funds.	\$86,713	\$257,598	\$344,311
Bednights split with Federal EFSP funding.	\$27.50/night per individual if supplementing with federal EFSP funding of \$12.50/per individual.			
Bednights split with Federal ESG Funding in partnership with Clackamas County Community Development.	Additional rate per individual to be determined when supplemented with federal ESG funding.			

WITH:

TABLE A. The Grant budget categories and maximum eligible expenditures are as follows:

Budget Category	Description/ of Bednight Rate or Amount	A	B	C	D
		Year One Budget	Year Two Budget	Year Three Budget	TOTAL
State-funded Bednights	\$40/night per individual if paid only with state funds.	\$86,713	\$257,598	\$125,358	\$469,669
Bednights split with Federal EFSP funding.	\$27.50/night per individual if supplementing with federal EFSP funding of \$12.50/per individual.				
Bednights split with Federal ESG Funding in partnership with Clackamas County Community Development.	Additional rate per individual to be determined when supplemented with federal ESG funding.				

AMEND Exhibit A, Article V, Terms/Conditions, to add the following:

Under Amendment #2, Grantee will comply with County's 21-23 Biennium Master Grant Agreement #7005, H3S#10239 issued to County by Oregon Housing and Community Services (OHCS), and the State Homeless Funds Program Operations Manual dated July 1, 2020, together with all subsequently amended versions released by OHCS.

All highlighted terms and conditions in the Master Grant Agreement #7005, including Exhibits B, C, D, E, F, G and H attached thereto, are hereby incorporated into this Agreement, as well as any other term or condition that may be required by OHCS under any agreement providing funding for this Grant including, but not limited to, the following:

- ***Clackamas County Exhibit B: 2021-23 Master Grant Agreement***
- ***Clackamas County Exhibit C: 2021-23 Master Grant Agreement (Exhibit A, Definitions)***
- ***Clackamas County Exhibit D: 2021-23 Master Grant Agreement (Exhibit B: Standard Terms & Conditions)***
- ***Clackamas County Exhibit E: 2021-23 Master Grant Agreement (Exhibit C: Special Provisions)***
- ***Clackamas County Exhibit F: 2021-23 Master Grant Agreement (Exhibit F: Program Element, General Terms and Conditions)***
- ***Clackamas County Exhibit G: 2021-23 Master Grant Agreement (Exhibit A, Program Element PE 03, Emergency Housing Assistance (EHA))***
- ***Clackamas County Exhibit H: 2021-23 Master Grant Agreement (Exhibit A, Program Element PE 04, State Homeless Assistance Funds (SHAP))***

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IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

GRANTEE
Northwest Housing Alternatives, Inc.

CLACKAMAS COUNTY

By: Trell Anderson

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

Authorized Signature
Trell Anderson, Executive Director

February 21, 2022

Dated

2316 Willard St.
Street Address
Milwaukie, OR 97222
City/State/Zip
503/654-1007
Phone

Tootie Smith, Chair
Board of County Commissioners

Dated

Approved to Form:

[Signature]
County Counsel

02/22/2022

Dated