



GEORGE MARLTON, JD
PROCUREMENT DIVISION DIRECTOR

PROCUREMENT DIVISION
PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

REQUEST FOR PROPOSALS #2018-04
MEDICAL PROFESSIONAL STAFFING
RESPONSE TO CLARIFYING QUESTIONS
January 30, 2018

Note that these are questions submitted by interested firms to the above referenced solicitation. The below answers are for clarification purposes only and in no way alter or amend the RFP as published.

1. Can you please provide the current incumbent vendors providing Medical Professional Staffing Services?

Answer: Staff Care and CompHealth

2. Can you please provide the current incumbent fees for service?

Answer: Rates for CompHealth attached.

3. What was the total annual expenditure of the current contract in 2016 and 2017?

Answer: \$546,892.00 broken down as follows:

CompHealth: \$456,569.00 (2017); \$29,793.00 (2016)

Staff Care: \$90,323.00 (2017)

4. What is the current contract number?

Answer: CompHealth 8561 – Only active contract currently

5. Can you please provide an estimate of how many vacancies the County is looking to fill via Locum Tenens and Perm Placements for Physicians, Nurse Practitioners, Dentists, and Physician Assistants?

Answer: It depends on our staffing needs at the time. To date, we have need for: (1) permanent Physician, (1) Locum Physician, (1) Permanent Psychiatrist.

End of Clarifying Questions

CompHealth®

November 21, 2017

Mr. Ed Johnson

Clackamas County acting by and through its Health, Housing and Human Services Department,
Health Centers Division
2051 Kaen Road # 367
Oregon City, OR, 97045

ejohnson@co.clackamas.or.us

Re: Acceptance Letter (hereinafter collectively and/or interchangeably referred to as
"Confirmation" or "Acceptance Letter") for Rhonda McMillian, MD

Dear Mr. Ed Johnson:

This Confirmation is hereby issued pursuant to the Agreement for Physician Locum Tenens Coverage Fees in Signed Confirmation ("Agreement") entered into on 5/25/2016 by and between Clackamas County acting by and through its Health, Housing and Human Services Department, Health Centers Division ("Client") and CompHealth ("CompHealth"). This Confirmation confirms or modifies the Assignment herein described. In the event this Confirmation conflicts with the terms and conditions of the Agreement or a previously issued Confirmation, this Confirmation shall control.

This Confirmation confirms or modifies the request by Client for Dr. Rhonda McMillian ("Physician") to provide clinical services on a temporary basis to Client. Physician's specialty is Psychiatry.

WORKSITE LOCATION :

Clackamas County acting by and through its Health, Housing and Human Services
Department, Health Centers Division
2051 Kaen Road # 367
Oregon City, OR 97045

PHYSICIAN'S WORK SCHEDULE :

Dates: 1/15/2018 to 6/29/2018

Work Schedule: Tuesday through Friday, 9:00 am - 5:00 pm

Call Schedule: No call

Days Off: TBD

FEE SCHEDULE :

Rate	Rate Type	Description
\$270.00	Hours	Per Hour worked 0 to 8 Hours Per Day; Monday through Friday
\$430.00	Overtime Wkdy	Per Overtime hour applies after 8 Hours Per Day
\$45.00	Daily Fee	Per day worked
\$18.00	Seasonal Fee	Hourly Seasonal fee per hour worked during seasonal period; See Dates Below
Dates: 05/05/2018-05/09/2018, 05/28/2018		

A premium holiday rate will apply for any of the following holidays that occur within an Assignment period, whether or not Physician Coverage is furnished on any such holiday: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas and other holidays as recognized by the Client's facility. Such rates are in addition to fees that may be payable for actual Physician Coverage furnished on each such holiday.

Seasonal Fees are applicable per day/hour worked during the dates of

- APA (5/20/2017-5/24/2017)
- USPC (9/15/2017-9/17/2017)
- Labor Day (9/3/2017-9/9/2017)
- Independence Day (7/3/2017-7/9/2017)
- Holiday Season (11/20/2017-1/3/2018)
- Holiday Season (11/21/2018-1/3/2019)
- APA (5/5/2018-5/9/2018)
- USPC (10/25/2018-10/28/2018)

Actual dates are subject to change annually.

Recruitment Fee/Contract Buyout Fee: 25% of first year's agreed upon salary.

For your convenience, you will receive a weekly email to electronically approve time for all providers working through your facility.

TRAVEL AND HOUSING :

In addition to the above Fee Schedule, Client will be billed for the following(if applicable):

- a) Air, housing, and rental car;
- b) Round trip transportation to and from the airport of departure;
- c) Nightly hotel allowance if traveling a significant distance by car in lieu of flight;

d) Round-trip fuel in rental car; and
e) Airline baggage fees for one (1) bag each way when the Assignment is seven (7) calendar days or less or two (2) bags each way if the Assignment is eight (8) calendar days or longer. Client will not be billed for overweight baggage fees if incurred by the Physician.

DEVIATIONS :

None

If "none" is indicated, no deviations apply. If deviations are noted, the deviations will serve as an amendment to the Agreement for this Assignment only.

If this Confirmation is incorrect, you should promptly notify us in writing of any error. Upon receipt of notice of an error, we will work with you to resolve the problem and a corrected Confirmation shall be issued.

If at any time prior to or during the Assignment you need to contact any member of the CompHealth staff during or after normal working hours, you can do so by calling 800-328-3035. We are happy to assist you 24 hours per day, 7 days per week.

Sincerely,

Patrick McShane
Staffing Consultant
CompHealth

VR

Acknowledged and Agreed:

Clackamas County acting by and through its Health, Housing and Human Services Department,
Health Centers Division

By: 

Title: Director

Date: 11/21/2017

Client agrees to sign and return this Confirmation or notify CompHealth of any objections within two business days of receipt.



Travel and Lodging FAQ

At CompHealth, we're committed to recruiting and retaining quality physicians and we understand the role that travel and lodging arrangements play in creating a successful assignment. To learn more about our process and standards, please review the information below.

Our Process

- Your CompHealth representative will partner with you to create a budget that includes any discounts you may have access to (hotel or otherwise) and costs specific to available accommodations in the work site area (including multiple work site scenarios).
- If someone other than CompHealth will be providing lodging or travel accommodations, those arrangements should be discussed with your CompHealth representative to ensure alignment to our standards and to provide details for arrival.

Air Travel

- In order to obtain the best rates for our clients, we work to book at least 25 days prior to start date if time allows.
- Up to \$150 will be reimbursed for transportation to and from the airport including parking charges.
- The baggage fee for one bag will be paid for assignments of seven days or less. Two bags will be covered for assignments of eight or more days.

Car

- Full-size rental car is standard.
- During winter conditions we will request an upgrade to an AWD or SUV.
- Mileage accrued on provider's personal car will be reimbursed at the standard IRS rate.
- Gasoline charges will not be covered (unless otherwise agreed upon).

Hotel (assignments fewer than 30 days in length)

- Rooms will have a microwave and fridge when available.

- King- or queen-size bed, or two double beds will be offered.
- Standard parking is provided (if applicable).
- Standard Internet (Wi-Fi).
- Incidental hotel charges will not be covered—see the CompHealth Reimbursement Policy for details.

Housing (assignments 30 days or more in length)

- One-bedroom unit/apartment
- Utilities (water, sewer, trash, electricity, and gas)
- Furniture/housewares
- Queen-size bed
- Cable: expanded basic
- Standard Internet (Wi-Fi)
- Microwave
- Refrigerator
- Parking
- Access to washer/dryer
- Vacuum
- Housing set-up service (when possible)

Proximity to Work Site

- Housing should be within 10-15 miles of work site in a safe, clean, and respectable area.

Lease Terms

- CompHealth will consider a lease with the least amount of penalties and risk. The majority of the leases we sign are "month-to-month" with a 30-day notice to vacate.
- If issues arise with housing, CompHealth will always attempt to break the lease with no penalties, however we are not always able to do so and you may be charged.