

Positive and Presumptive Staff Member Reporting Form
Please complete a separate form for all new confirmed or presumptive staff cases

Reporter Name: _____

Phone Number: _____

Confirmed Case is defined as: *someone who tests positive on an FDA-authorized RT-PCR, NAAT, or antigen platform developed under an FDA EUA and returns a positive result. A follow-up test which is negative does not negate the positive result.*

Presumptive Case is defined as: *An acute illness featuring at least two of the following: fever, cough, shortness of breath, loss of smell or taste, radiographic evidence of viral pneumonia; AND No other explanation for the illness; AND onset, lived in the same household or congregate setting, or had close contact with a confirmed case; AND not previously exposed in an outbreak.*

*Emergency Use Authorized (EUA) diagnostic test. Any positive result
IA, even if conducted as asymptomatic screening, is considered a
first positive test.
No other of the following: shortness of breath, cough, fever, new loss of
voice, or other likely alternative diagnosis; AND Within the 14 days before illness
onset, was in contact with a confirmed case, or is identified as having been*

Name	DOB	Symptom onset date	Symptoms	Date & Shift last worked	Job title	Areas worked

Close Contact List	
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Close contact defined as: *Being within 6 feet of a COVID-19 case during their period of transmissibility for ≥ 15 minutes. "Close" contact can include caring for, living with, visiting, or sitting within 6 feet of a confirmed COVID-19 patient; or having direct contact with infectious secretions of a COVID-19 case. This time is cumulative over the period of contagiousness and does not have to be consecutive.*

[illegible]