



AGENDA

Internal Audit Oversight Committee

Thursday, April 7, 2022
3:00 p.m. to 4:30 p.m.

Virtual meeting – Panelist links provided
Public link: <https://clackamascountry.zoom.us/j/87103898947>

| Time | Topic | Presenter(s) | Materials | Expectations |
|------|---|---------------------------------------|--|--|
| 3:00 | Welcome and introductions (5 min) | Chair Minh Dan Vuong | Note: All meeting materials provided prior to meeting start. Note: No public comments will be heard. Emailed comments are welcome at OCIA@Clackamas.us | Call to order/roll - Review meeting agenda; Identify new business, if any |
| 3:05 | Recognition and appreciation (10 min) | Chair Minh Dan Vuong | | Recognition of past Committee member Darlene Kargel's service |
| 3:15 | January 11, 2022, minutes January 24, 2022, special meeting minutes (5 min) | Chair Minh Dan Vuong | 1_2022_01_11 Minutes_draft for approval 2_2022_01_24 Minutes_draft for approval | Action requested - Recommend review and adopt, with necessary edits, if any |
| 3:20 | Contract Administration Audit status update (15 min) | Kathy Yeung, Sr Internal Auditor | | Informational – solicit feedback |
| 3:35 | Audit report and recommendation monitoring (15 min) | Jodi Cochran, County Internal Auditor | 3_2021 Audit Recommendations Status_Web report 4_2021 Audit Reports and Recommendations Summary | Informational – solicit feedback |
| 3:50 | 2021 County Governance, Risk Management and Control Process Assessment Report (10 min) | Jodi Cochran, County Internal Auditor | | Informational – solicit feedback |

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|--|--|---------------------------------------|--|---|
| 4:00 | OCIA and IAOC Charters Review (15 min) | Jodi Cochran, County Internal Auditor | 5_OCIA Charter_Approved 20200722 6_IAOC Charter_Approved 20200722_draft v1 202003 | Informational – solicit feedback |
| 4:15 | 2021 Audit Plan & Quality Assurance Improvement Program (QAIP) status updates (10 min) | Jodi Cochran, County Internal Auditor | 7_Audit Plan_Web Report 8_2022 Audit Plan – Q1 Status 9_2022 QAIP – Q1 Status | Informational – solicit feedback |
| 4:25 | Meeting schedule (5 min) | Chair Minh Dan Vuong | | Establish meeting schedule for 2022 and 2023, subject to individual meeting adjustment; Time revision to afternoon. |
| | Round Table | All | | |
| | Meeting adjournment | Chair Minh Dan Vuong | | |
| Next IAOC Meeting: Wednesday, June 8, 2022, 9:30 a.m. to 11:00 a.m. | | | | |

FUTURE INTERNAL AUDIT OVERSIGHT COMMITTEE MEETING SCHEDULE
Quarterly on second Wednesday of the month (March, June, September, December)

| Day | Date | Time | Location |
|---|--------------------|-------------------------|----------|
| Wednesday | June 8, 2022 | 9:30 a.m. to 11:00 a.m. | TBD |
| Wednesday | September 14, 2022 | 2:00 p.m. to 3:00 p.m. | TBD |
| Wednesday | November 9, 2022* | 2:00 p.m. to 3:00 p.m. | TBD |
| Wednesday | December 7, 2022 | 2:00 p.m. to 3:00 p.m. | TBD |
| Wednesday | March 8, 2023 | 2:00 p.m. to 3:00 p.m. | TBD |
| Wednesday | June 14, 2023 | 2:00 p.m. to 3:00 p.m. | TBD |
| *Special IAOC planning meeting – To review risk assessment and potential 2023 audit engagements | | | |