



Oregon

Kate Brown, Governor

Oregon Department of Aviation

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Chair Tootie Smith
Clackamas County Commission
2051 Kaen Road
Oregon City, OR 97045

May 7, 2021

Dear Chair Smith:

The Oregon Department of Aviation is about to start an update to the Aurora State Airport Master Plan, and invites the Clackamas County Commission to serve on the Public Advisory Committee (PAC).

The update is expected to start in June 2021, and should take approximately 18 months to complete. In accordance with ODA's State Agency Coordination Program and Agreement (SAC), the PAC will consist of representatives from the Cities of Wilsonville, Aurora and Canby, Marion and Clackamas Counties, as well as business, government and other stakeholders.

As the Master Plan Update is federally funded, it must follow specific federal requirements for content and public involvement, as outlined in Advisory Circular 150/5070-6B, *Airport Master Plans*, and other federal documents. Accordingly, PAC members will review the draft chapters as they are developed, and will participate in multiple public meetings. We request that the Clackamas County Commission representative be someone who:

- can serve for the entire 18 month period,
- can commit to timely review of each of the eight chapters that comprise an Airport Master Plan,
- can attend the 8-10 public meetings associated with this review, and
- who will represent and convey the expressed views of the Clackamas County Commission.

Heather Peck, ODA's Planning and Projects Manager, will be leading the Master Plan Update effort. If the Clackamas County Commission is willing to serve on the Advisory Committee, please let her know who will be serving as your representative. If the Clackamas County Commission does not wish to serve on the PAC, please let us know that as well. Heather can be reached at Heather.Peck@aviation.state.or.us.

Sincerely,

Betty Stansbury, Director

*Oregon Department of Aviation's mission is to provide infrastructure, financial resources,
and expertise to ensure a safe and efficient air transportation system*