

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – November 19, 2022

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Renee Sparks
Cee Kaiser
Michelle Walch
Helen Watt

Janice Saban
Linda Smith
Eric Leatham
Dale Vogt

Members Absent

Celia De Los Reyes
Liliana Lewis
Janet Squire

Staff Present

Andrew Suchocki
Selynn Edwards
Samantha Hatfield
Sarah Jacobson
Malia Band
Egan Danehy

Angie Amundson
Adam Kearl
Erin De Armond-Reid
Rodney Cook
Juliana Danforth

Guests:

Call to Order		Linda called the meeting to order at 5:39 p.m. A quorum was established.
Approval of October 19, 2022 Full Council Minutes	Action	The Council reviewed the minutes for the October 19, 2022 meeting. Linda opened the floor for a motion. Motion: Tom motioned to approve the minutes as written Second: Helen seconded. No further discussion. Vote: Approved Unanimously.
Committee Reporting		Finance Committee: Adam Kearl reviewed the monthly financials for September. The Behavioral Health move is on track, with a current target date to have the current building, Hilltop and Stewart, vacated on December 15 th 2022, and the renovations completed on the Lake Rd building by December 2023. QI Committee: Privileging was routine for the previous month.

Director Position		Rod Cook the Health Housing and Human Services (H3S) Division Director came to speak about recruiting for the new Health Center Department Director. Rod asked for council members that would be a willing part of the hiring process. The process takes around 3 months and contains seven steps and the search for a new department director will take place nationally. Linda asked or members to volunteer to join Ad Hoc Committee to work on Director recruitment.
Dental – Performance Metrics and Patient Satisfaction		Performance Metrics: Selynn Edwards shared the Dental Department’s Q3 data for fiscal year 2022. Selynn noted the areas that need improvement for both Beaver Creek Dental Clinic and Sunnyside Dental Clinic, these include following-up with patients who missed appointments and completing the Dental anxiety assessment for all new patients and recalls. Gladstone Dental Clinic continues to consistently meet all target goals. Patient Satisfaction: The Q3 data from the third-party survey company, Crossroads, showed that while still above the goal of 90% satisfaction, the phone attendant courtesy and helpfulness dropped by 4.9% over the previous

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		quarter, this was the largest drop seen, however the appointment wait time increased by 4.6%, this is still below the goal for patient satisfaction, but is steadily increasing. The patient experience scores have increased over the last quarter.
FQHC Staff Report		Sarah Jacobson reported an update on the Behavioral Health Department move; The purchase agreement and price for the Lake Rd. property will be reviewed with council when it is ready. In order to help inform clients, communication has been, and will continue to be, sent to patients regarding the move, these include text messages, paper letters, flyers, listening sessions.
Public Comment		No Public Comment
Next Meeting and Agenda		Next meeting is December 21, 2022 at 6:00 p.m. via Zoom Teleconference. Agenda items include: <ul style="list-style-type: none"> • Strategic Plan Draft Due • Ad Hoc Committee Report • Behavioral Health Move Analysis • Review Monthly Financials • FQHC Staff Report
Adjourn		Meeting adjourned at 6:35p.m.

Upcoming meetings/events:

- Finance Committee, January 18, 2023
- Quality Improvement Committee, December 21, 2022
- Governance Committee, December 21, 2022
- Full Council Meeting, December 21, 2022

Council packet and handouts include:

- Agenda
- Governance Committee Meeting Minutes
- Finance Committee Meeting Minutes
- Monthly Financials
- Financial Impact on BH Move
- CHC Full Council Meeting Minutes
- Provider Oversight
- Dental Performance Metrics
- Dental Patient Satisfaction

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**