

Plat Boundary, Subdivision, Condominium Submittal Application

Clackamas County Surveyor's Office
150 Beavercreek Road #325, Oregon City, OR 97045
503-742-4475

<http://www.clackamas.us/surveyor/>

• APPLICANT INFORMATION (REQUIRED) •

Surveyor Name: _____ Survey Firm: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____

Developer/Client: _____ Phone Number: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Title Company: _____ Title Co. Contact Person: _____

Phone Number: _____

Primary Contact:

Surveyor Developer/Client Title Company Other-Phone Number: _____ Email: _____

• PLAT INFORMATION • MINIMUM SUBMITTAL REQUIREMENTS

PLAT BOUNDARY SURVEY (Submitted 30 days prior to plat submittal) - *Submittal Checklist*

____ One paper copy of survey map, signed by surveyor

____ Subdivision Guaranty with an effective date no earlier than 15 days before submission – **Interior Monumentation Guaranty forms are available at the County Surveyor's Office**

____ Partial plat deposit: \$750.00 plus survey filing fee of \$400.00, (or \$450.00 if it includes a property line adjustment)
Plus \$50 per page for four pages and above

Copies of the following:

____ Current (vesting) recorded deeds by which the owner took title (including deeds referenced in vesting deeds)

____ Deeds for all adjoining property (not required if the adjoining property is platted)

____ Recorded easements affecting the property

****NOTE: If you wish to request to use a previously recorded survey as the basis for the plat boundary, it must be in writing and approved by the County Surveyor**

SUBDIVISION/CONDOMINIUM PLAT - *Submittal Checklist*

____ One paper copy of plat, signed by surveyor

____ Plat Name Reservation completed and approved by the County Surveyor's Office – [See "name reservation" form](#)

____ Subdivision Guaranty with an effective date no earlier than 15 days before submission – **Interior Monumentation Guaranty forms are available at the County Surveyor's Office**

____ Review Fee Deposit – [See "worksheet for Subdivisions"](#) or [See "worksheet for Condominiums"](#)
Plus \$50 per page for four pages and above * (Note: plats are inspected at actual cost)

Copies of the following: *(Not required if provided as part of boundary survey submittal)

____ Current (vesting) recorded deeds by which the owner took title (including deeds referenced in vesting deeds)

____ Deeds for all adjoining property (not required if the adjoining property is platted)

____ Recorded easements affecting the property

____ Condominium Declaration