



Return to:  
Clackamas Water Environment Services  
150 Beavercreek Rd., Suite 430  
Oregon City, OR 97045

### PUBLIC SANITARY SEWER EXTENSION PERMIT

PERMIT No.: \_\_\_\_\_ Zoning No.: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Tax ID: \_\_\_\_\_

Tax Lot Number: \_\_\_\_\_ Subdivision (if applicable): \_\_\_\_\_

All Public Sanitary Sewer Extensions shall be constructed in accordance with existing Clackamas Water Environment Services Standards and District Regulations.

**SPECIAL CONDITIONS:**

1. A Sanitary Sewer plan review fee of 4% of the estimated construction cost (minimum fee is \$400.00) is required to be paid at the time of application.
2. The developer shall pay any applicable Collection Sewer Charges prior to plat approval or final acceptance of the sanitary sewer system. Collection Sewer Charges are listed as follows:
3. Any substantial deviation from the approved plans must have prior approval of the District.

Professional engineering services as detailed on the reverse side will be provided by:

**Engineer:** \_\_\_\_\_

I have read and understand the conditions (including the reverse side of this document) under which this permit is issued.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_

**This Permit Expires within 2 years of the date of issue.**

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**Engineering Services:**

1. Provide field surveying, engineering, design, and drafting to prepare the necessary construction plans for the proposed project sanitary sewer collection system.
2. Submit plans for approvals from the governing agencies.
3. Provide field layout of the sanitary sewer system for construction.
4. Provide continuous field inspection for the project continuously during sanitary sewer. Inspectors shall be recognized as representatives of the Engineer and their duties shall be to approve materials and workmanship as required by the plans and specifications. The Engineer may give written notice that all work be stopped until the Engineer is satisfied that materials and workmanship conform to the applicable specifications.
5. Prepare "As-Built" plans for the constructed sanitary sewer system, including a certificate of completion, mylar copies of the plan and profile, copies of pipe and manhole test results, individual sewer service connection drawings, and submit all to WES for their records.

**Standard conditions for approval of public sewer extensions include:**

**Engineer's requirements:**

1. The Engineer shall submit three copies of the final design plans for approval, prior to beginning construction.
2. The Engineer shall arrange a pre-construction conference between principal representatives of the Engineer, Contractor, Developer, other interested parties and the District, in the District Office.
3. The Contractor shall be licensed by the State of Oregon, or any other licensing political sub-division having jurisdiction over the work.
4. The Engineer shall notify the District seven (7) days in advance of the beginning of construction.
5. The Engineer, or a qualified inspector under the direction of the Engineer, shall be on the project at all times while sanitary sewers are being constructed.
6. The Engineer shall certify in writing upon completion of the project that the work was done under his supervision or inspection, and is in conformance with the approved plans and specifications. The certification shall include pipe and manhole test results.
7. The Engineer shall complete and stamp a District sewer service connection record form for each service connection.
8. The Engineer shall provide the District with black line mylar "As-Built" drawings capable of being reprinted with all details legible. "As-Builts" shall show all service connection size, station, length, and depth at the property line on the plan sheet. "As-Builts" shall be either 22" x 34" or 24" x 36" and the scale shall be 1" = 50'.
9. Plans are subject the Water Environment Services conditions of Computer Aided Drafting (CAD) requirements as attached.
10. The Engineer shall submit construction and engineering cost data on District forms.

**Developer requirements:**

11. The Developer shall submit a signed copy of an engineering services agreement.
12. The Developer shall convey to the District all right, title, and interest in the sanitary sewer systems, on District forms.
13. The Developer shall convey to the District all permanent sanitary sewer easements, as shown on the construction plans, by deed instrument or recorded plat.
14. The Developer or Contractor shall submit to the District, a sufficient bond or deposit, in the amount of 25% of the construction cost, guaranteeing the sanitary sewer against defects in materials and workmanship for a period of one year from the date of acceptance.
15. The Developer shall bear the cost of the public sewer extension.
16. The Developer shall notify purchasers of lots when a plat has been approved on the basis of a performance bond that no building permit will be approved by Water Environment Services until the sanitary and storm sewer systems are complete in all respects, including, but not limited to, final inspection by Water Environment Services, the Certificate of Completion, "As-Built" drawings, service connection record drawings and have been accepted by the District.