

Library District of Clackamas County Advisory Committee

Minutes - **APPROVED**

May 29, 2018

Clackamas County Development Services Building, Rm. 119/120

ATTENDANCE

Advisory Committee Voting Members

MEMBER	LIBRARY	ATTENDANCE	NOTES
Kathleen Myron	Canby Public Library	Present	
Grover Bornefeld	Clackamas County Library - Oak Lodge	Present	
Connie Redmond	Estacada Public Library	Absent (excused)	
Natalie Smith	Gladstone Public Library	Present	
Al Matecko	Happy Valley Public Library	Present	Chair
Nancy Niland	Lake Oswego Public Library	Absent (excused)	
Karol Miller	Ledding Library of Milwaukie	Present	
VACANT	Molalla Public Library		
Nick Dierckman	Oregon City Public Library	Present	
George Hoyt	Sandy Public Library	Present	
Pam North	West Linn Public Library	Present	Vice Chair
Megan Chrisman	Wilsonville Public Library	Absent (excused)	

Others Present

NAME	NOTES
Greg Williams	Manager, Clackamas County Library Network LDAC Liaison
Irene Green	Director, Canby Public Library
Mitzi Olson	Manager, Oak Lodge Library
Diana Hadley	Director, Molalla Public Library
Doris Grolbert	Director, Happy Valley Public Library
Maureen Cole	Director, Oregon City Public Library Chair, LINCC Directors Group
Paul Savas	Clackamas County Commissioner

Jack Frick	Citizen
Thelma Hagenmiller	Citizen
Jan Lindstrom	Oak Lodge Community Library Advocates
Leslie Shirk	Oak Lodge LDAC Alternate

MINUTES

Call to order, roll call, and approval of minutes from previous meeting

A quorum being present, the meeting was called to order by Chair Al M. at 7:03 PM.

Grover B. introduced Leslie Shirk, newly-appointed Oak Lodge LDAC alternate. Leslie S. shared her familiarity with LDAC's role and work.

Al M. congratulated Gladstone on the successful passage of Measure 3-530. Natalie S. expressed gratitude at the measure's passage, and excitement about moving forward. Mitzi Olson indicated that the County and the City would be meeting in the next few weeks to discuss offering interim support to the Gladstone Library before the official transition of operations takes place. Grover B. and Thelma Hagenmiller (from the audience) expressed relief at having certainty about moving forward. Jan Lindstrom (from the audience) expressed appreciation that the citizens of Gladstone voted to support library services. Thelma H. recognized Commissioner Savas' conception of and advocacy for the "two building, one library" solution. Comm. Savas observed that the election results clearly indicate the citizens of Gladstone want a library.

Natalie S. moved to approve the minutes of the 4/23/18 meeting, and Nick D. seconded. The motion passed unanimously.

Canby Library Update

Kathleen M. recounted the recent Canby Library-related work session (attended by the Mayor and all but one of the City Councilors, other City staff, as well as Greg W. and Al M.). The work session touched on many library-related issues (including funding and service area boundaries), and Kathleen M. was pleased to report that the budget committee had made a recommendation (which she expected the City Council to approve) for the library to receive \$50,000 from the general fund. Kathleen M. reported that there was strong enthusiasm for the library from the Council, and interest in the work of the Library District Task Force going forward. Al M. expressed appreciation for the Mayor's and Council's support of the Canby Library.

Task Force Updates

Greg W. related that the Settlement Agreement Implementation Task Force (the “small” task force) held its first meeting on April 30. The group discussed language for potential Master IGA amendments, which attorneys for the County and the City of Gladstone will be reviewing before the Task Force’s next meeting on June 6.

Greg W. also reported that planning for the Library District Task Force (the “large” task force) was proceeding. After reviewing notes and feedback from the last meeting, Greg W. wanted to discuss and clarify LDAC’s role within the Library District Task Force reporting process. Significant discussion ensued on the topic; some of the topics discussed and concerns articulated included:

- The role of LDAC vs. the role of the Board of County Commissioners in the Task Force’s creation and reporting activities.
- The appropriate extent to which the Task Force would (or would not) report back to LDAC as the work of the Task Force (and its subcommittees) progressed. While some felt that it might be unwieldy or counter-productive for the Task Force to constantly “check in” with LDAC, others felt that the Task Force should report back to LDAC before proceeding to subsequent phases of the Task Force’s activities.
- The Task Force should be seen as an opportunity to educate other stakeholders about issues facing the Library District, and building support for any potential solutions. LDAC members’ expertise would prove useful in educating other stakeholders.
- It will be important to ensure that voices of all stakeholders are included in the process.

George H. made a motion for staff to bring back a more fully-developed Task Force proposal incorporating members’ feedback for discussion, and to distribute the information to LDAC members ahead of time. Grover B. seconded the motion, noting a concern about giving another assignment to overworked staff, and noting that LDAC members must have materials to review ahead of time. The motion passed unanimously.

Grover B., Natalie S., Mitzi Olson, and Commissioner Savas (who are serving on the Settlement Implementation Agreement Task Force) provided updates on that group’s first meeting and discussions.

Annual Progress Reports

Grover B. asked for a status update on the collection of Annual progress report data utilizing the revised Annual Progress Report form. Al M. indicated that he understood that data collection was ongoing. In response to a question by Natalie S., Greg W. indicated that while it was initially thought that the data collected for the Annual Progress Report would largely mimic the data collected as part of annual Statistical Reports for the State Library of Oregon, the revised Annual Progress Report form ended up requesting data that is not collected as part of the annual reports to the State Library of Oregon.

George H. and Grover B. suggested that LDAC could send a letter to cities requesting the Annual Progress Report form be completed. Al M. indicated he preferred to discuss the matter with

Library Directors at an upcoming LINCC Directors Group meeting. Greg W. indicated that he had received preliminary data from all libraries, however, changes to the form had (in some cases) necessitated additional work in verifying previously-submitted data or collecting additional data. George H. and Grover B. expressed support for Al M. meeting with Library Directors.

Milwaukie update

Karol M. shared a brief update on the status of the Milwaukie library construction. She explained that originally, the City had planned to remodel the existing library, and that the bond measure passed by voters included language to that effect. After the measure passed, however, it was determined that it would be more cost effective to demolish the existing library and construct a new facility. Recently, a challenge was received that bond funds could only be used for remodeling the existing facility and not for constructing a new facility. The matter is now before a judge, and if it is ruled that bond funds cannot be used for construction, the City will have to go back out to voters before construction can proceed.

Gladstone update

Natalie S. shared that interim Library Director Lauren Gunderson had submitted her resignation.

Concord Task Force

Grover B., Greg W., and Mitzi Olson shared some information about the Concord Property and Library Planning Task Force, which will be evaluating potential uses of the Concord School property recently acquired by the North Clackamas Parks and Recreation District.

Next meeting

The next meeting was scheduled for September 24, 2018 @ 7:00 PM.

Members of the Data Subcommittee also indicated willingness to meet to review Annual Progress Report data prior to the next full LDAC meeting. Greg W. indicated he would check on members' availability and get a meeting scheduled.

Library Updates

- Sandy/Hoodland – The library recently had 325 kids attend a recent program.
- Canby – The library recently closed for half a day and hosted tours for 2nd graders from the Canby School District.
- Gladstone – The library ballot measure passed, and Summer Reading is getting ready to start.
- Oak Lodge – The Friends will be hosting their 2nd annual Garden Tour on June 9th.

- West Linn – The library is gearing up for Summer Reading, and is planning to hold all events in Willamette Park. Otto the Library Dog celebrates his birthday on June 19th. A new bookdrop has been installed in Sunset Primary School.
- Oregon City – The library Strategic Planning process is continuing, with two stakeholder meetings occurring last week. The library is gearing up for Summer Reading, with midweek concerts planned to go with the theme of “Libraries Rock”. The recently-started baby sign language program is a big hit.
- Milwaukie – The annual plant sale happened over Mother’s Day, and plants are still available to purchase for ½ price. The library’s Circulation Supervisor (Nancy Wittig) is retiring.
- Molalla – The library has been putting on more programs for both kids and adults, and has some exciting programs scheduled for the summer.
- Happy Valley – Staff have visited 9 schools and given 114 presentations to promote Summer Reading. The library’s web site has been updated. This Summer, the library will be partnering with local nonprofits and the school district to put on KidsFest in the park next to the library, with booths staffed by schools and the PTA to provide information about the upcoming school year. There will be concerts in the park every Friday in August.

The meeting was adjourned at: 9:06 PM.

Minutes submitted by Greg Williams.