



Lynn Peterson  
Chair

Commissioners  
Bob Austin  
Jim Bernard  
Charlotte Lehan  
Ann Lininger

**BOARD OF COUNTY COMMISSIONERS**

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

# AGENDA

**THURSDAY, April 22, 2010 - 10:00 AM**  
**BOARD OF COUNTY COMMISSIONERS**

Beginning Board Order No. 2010-33

**I. PREVIOUSLY APPROVED LAND USE BOARD ORDERS** *(No public testimony on this item)*  
(Dan Chandler, County Counsel)

**II. PRESENTATION** *(Following are items of interest to the citizens of the County)*

1. Presentation of the Dee Wescott Community Organization Award (Barbara Smolak)

**III. CITIZEN COMMUNICATION** *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the hearing. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

**IV. PUBLIC HEARING** *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

1. Second Reading of Ordinance No. 04-2010 Amending Chapter 2.07, Compliance Hearings Officer, of the County Code; Resolution No. \_\_\_\_\_ Amending the Range for Civil Penalties that can be Imposed by the Compliance Hearings Officer Pursuant to Chapter 2.07 of the County Code; and Board Order No. \_\_\_\_\_ Amending the Code Compliance Philosophy, Policies and Compliance Priorities (Cam Gilmour, Scott Ciecko) – first reading of this ordinance was 4-8-10

**V. DISCUSSION ITEM** *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

**WATER ENVIRONMENT SERVICES**

1. Resolution No. \_\_\_\_\_ Amending Exhibit A to Resolution No. 2009-123 Regarding the Acquisition of Property to be used for Construction of a Pump Station for the Intertie 2 Pipeline Project, Constructed by Clackamas County Service District No. 1 (Chris Storey)

**VI. CONSENT AGENDA** *(The following items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

**A. Health, Housing & Human Services**

1. Approval of an Agreement with Clackamas County Community Land Trust to use Neighborhood Stabilization Program Funds to Purchase and Rehabilitate a Foreclosed Home – Community Development
2. Approval of an Amendment to an Agency Service Contract with Clackamas County Children's Commission for Healthy Start Program Services – Children, Youth & Families
3. Approval of a Provider Agreement with Providence Health Plan for Primary Care Services for Providence Health Plan Members – Community Health

**B. Finance Department**

1. Board Order No. \_\_\_\_\_ Approving the Required Resolution for the 2010-2011 Assessor's CAFFA Grant Application
2. Board Order No. \_\_\_\_\_ Closing the Petty Cash Account for Clackamas County Benefits Division
3. Board Order No. \_\_\_\_\_ Closing the Petty Cash Account for Clackamas County Risk Management Division
4. Board Order No. \_\_\_\_\_ Increasing the Petty Cash Account for Clackamas County Department of Employee Services

**C. Elected Officials**

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval to Enter into an Intergovernmental Agreement between Clackamas County Sheriff's Office and the State of Oregon Department of Transportation to Participate in the Motor Carrier Safety Assistance Program - CCSO

**D. Business & Community Services**

1. Approval of a Timber Sale Contract for the Curve Ball Timber Sale, Located 11 Miles NE of Estacada on Wildcat Mountain Road

**VII. DEVELOPMENT AGENCY**

1. Approval of the Continuing Control Agreement between Clackamas County and TriMet for the South Corridor Project
2. Approval of the Intergovernmental Agreement between Clackamas County, Clackamas County Development Agency, North Clackamas Parks and Recreation District and TriMet for Preliminary Engineering Services for the Portland-Milwaukie Light Rail Project

**VIII. COMMISSIONERS COMMUNICATION**

**NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.**

<http://www.clackamas.us/bcc/business/>



Elissa Gertler  
Director

**PUBLIC AND GOVERNMENT AFFAIRS**

**PUBLIC SERVICES BUILDING**  
2051 KAEN ROAD | OREGON CITY, OR 97045

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Presentation of the Dee Wescott Community Organization Award**

As a way to recognize and thank those citizens of Clackamas County for their dedication and leadership in making a difference in the community, the Board of County Commissioners in September 2009 established the Dee Wescott Community Organization Award to honor the former Damascus mayor for his long commitment and connection to Clackamas County. The late Mayor Wescott helped organize the rural community of Damascus into a city in 2004 and served as its first mayor until 2007. He was a member of the Boring Fire District and over the years served in nearly every capacity including fire chief in the early 1960's.

The Dee Wescott award recognizes those citizens in Clackamas County who, through their dedication and leadership, have made a positive impact on the community.

The recipient of the **2010 Dee Wescott Community Organization Award is Warren Jones of Mulino**. Warren has worked on numerous committees and boards for Clackamas County. He was chair of the Mulino Community Planning Organization for many years and most recently chair of the Hamlet of Mulino. Warren participated in the Complete Communities program which established the concept of Hamlets and Villages in the County. In addition he worked diligently as one of the original members of the formation committee for the Hamlet of Mulino. Warren is involved in the County's solid waste committees and is also a participant in the region's Master Recycling program.

Warren and Dee were personal friends. Dee inspired Warren to stay involved in Clackamas County volunteerism. Warren participated with Dee in the 1976 bicentennial parade in Sandy while Dee was chief of the Boring Rural Fire Protection District. Dee and Warren spent many hours involved in the Multnomah Hot Rod Council and the Columbia Timing Association.

As a citizen leader, Warren gives his time and energy to make positive contributions to his neighbors, community and County. Warren exemplifies the spirit of volunteerism and is a worthy recipient of the Dee Wescott Community Organization Award being presented during National Volunteer Appreciation week.

Sincerely,

Elissa Gertler  
Director

For information on this issue, please contact Barbara Smolak at 503.655.8552



 **COPY**

Campbell M. Gilmour  
Director

**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

**DEVELOPMENT SERVICES BUILDING**  
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Second reading of Ordinance No. 04-2010 amending Chapter 2.07 of the County Code;  
Approval of a Resolution amending the range for civil penalties that can be imposed by  
the Compliance Hearings Officer pursuant to Chapter 2.07 of the County Code; and  
Approval of an Order amending the Code Compliance Philosophy, Policies, and  
Compliance Priorities.**

In 2009, the Oregon Legislature passed SB 915 providing that local governments administering building inspection programs shall not assess civil penalties for building code violations in amounts that exceed the limits set forth in ORS 455.895. Clackamas County administers a building inspection program and therefore is now subject to the limitations on civil penalty amounts set forth in State statute.

The current schedule of civil penalties in Clackamas County is found in Section 2.07.120 of the County Code and is applicable to all code violations. That section provides maximum civil penalties as follows: \$3,500 for a Priority 1 violation; \$2,500 for a Priority 2 violation; \$1,500 for a Priority 3 violation; and \$1,000 for a Priority 4 violation. Additionally, Section 9.02.330 of the Code provides that each day a building code violation exists is a separate offense.

ORS 455.895, however, indicates that the maximum penalty for a building code violation is \$1,000 for each day of a continuing offense. As the current County Code allows for penalties greater than \$1,000 per day for Priority 1, 2, and 3 violations, it appears that the code is now in conflict with State law.

**Recommendation:**

Staff respectfully recommends that the Board adopt the attached Ordinance No. 04-2010 which amends Code §2.07.120; adopt the Board Order amending the Code Compliance Philosophy, Policies, and Compliance Priorities; and adopt the Resolution amending Appendix B of the code to reflect the new civil penalty amount.

Sincerely,

Cam Gilmour  
Director

For additional information, please contact Anja Mundy at 503-742-5396

**ORDINANCE NO. 04-2010**

**An Ordinance Amending Chapter 2.07, Compliance Hearings Officer, of the Clackamas County Code**

WHEREAS, in 2003 the Board of County Commissioners (the BCC) enacted Chapter 2.07 of the Clackamas County Code (the Code) establishing the Compliance Hearings Officer (the CHO) and providing for his or her jurisdiction and authority to render decisions about and impose sanctions for certain violations of the Code; and

WHEREAS, if the CHO finds that someone has violated the Code, Chapter 2.07 provides that the CHO has the authority to, among other things, impose a civil penalty against the person found in violation within the range of amounts found in Section 2.07.120 Code; and

WHEREAS, the BCC finds that removing the schedule of civil penalties from the Code and placing it in Appendix B thereto is more consistent with the manner in which fines and fees within the County are administered as provided by Section 1.01.090 of the Code; now, therefore

The Board of Commissioners of Clackamas County ordains as follows:

**Section 1:** Subsection 2.07.090(A) (5) of the Clackamas County Code is amended to read as follows:

5. Pay to Clackamas County a civil penalty, the amount of which shall be determined by the Compliance Hearings Officer within the range established by the Board of County Commissioners pursuant to Section 2.07.120;

**Section 2:** Section 2.07.120 of the Clackamas County Code is amended to read as follows:

2.07.120 Civil Penalty

The civil penalties for this chapter of the Code that may be imposed by the Compliance Hearings Officer shall be set by resolution of the Board of County Commissioners.

ADOPTED this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS

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Chair

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Recording Secretary

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS  
COUNTY BOARD OF COMMISSIONERS  
AMENDING THE RANGE FOR CIVIL  
PENALTIES IN APPENDIX B

RESOLUTION NO. \_\_\_\_\_

WHEREAS, recent changes to the Oregon Revised Statutes (the ORS) require the current schedule of civil penalties to be amended to accommodate for limitations on civil penalties imposed for building code violations; and,

WHEREAS, in order to maintain the maximum deterrent effect of civil penalties that can be imposed for all types of code violations under the jurisdiction of the County Hearings Officer, the Board of County Commissioners finds that Appendix B to the Code should be amended;

NOW, THEREFORE; BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

- Section 1: Pursuant to Section 1.01.090 of the Clackamas County Code, the Board adopts the fines shown on the attachment to this resolution which is incorporated by this reference.
- Section 2: The Board hereby directs that the changes to fines shown on the attached Exhibit 1 which is the relevant portion of Appendix B to the Clackamas County Code.
- Section 4: Pursuant to ORS 310.145, the Board classifies the fines adopted by this resolution as fines not subject to the limits of section 11b, Article XI of the Oregon Constitution.
- Section 5: Effective Date. The changes to fines authorized by Section 1 of this resolution and shown on the attachment shall become effective immediately upon adoption of this resolution.

DATED this 22<sup>nd</sup> day of April, 2010.

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A BOARD ORDER AMENDING THE  
CODE COMPLIANCE PHILOSOPHY,  
POLICIES, AND COMPLIANCE  
PRIORITIES



Order No. \_\_\_\_\_

WHEREAS, Chapter 2.07 of the Clackamas County Code (the Code) allows the Compliance Hearings Officer (the CHO) to impose civil penalties within the range set by the Board of County Commissioners (the BCC) pursuant to Section 1.01.090 of the Code when violations of certain sections of the Code are found; and

WHEREAS, in order to ensure that citizens who are alleged to be in violation of the Code are fully aware of the potential penalties they may face if a Code violation is found to exist it is necessary to provide further explanation in the Code Compliance Philosophy, Policies and Compliance Priorities

NOW, THEREFORE, IT IS HEREBY ORDERED as follows: the Board of County Commissioners resolves that the Code Compliance Philosophy, Policies and Compliance Priorities be amended, effective immediately, as shown on Exhibit A.

ADOPTED this \_\_\_\_\_ day of April 2010.

By the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary



Beyond clean water.

Water Quality Protection  
Surface Water Management  
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.  
Director

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Approval of a resolution amending Exhibit A to Resolution No. 2009-123 regarding the acquisition of property to be used for construction of a pump station for the Intertie 2 pipeline project being constructed by Clackamas County Service District No. 1**

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At the regularly scheduled business meeting on December 10, 2009, the Board of County Commissioners (BCC) as the governing body of Clackamas County Service District No. 1 (CCSD#1) adopted Resolution No. 2009-123. That resolution declared it necessary and in the public's interest for CCSD#1 to acquire, through negotiated purchase or eminent domain, a parcel of property described in Exhibit A thereto. The purpose of the acquisition would be to construct a pump station as part of the Intertie 2 pipeline project in support of the DEQ-mandated Phase I of the Capacity Management Program. The resolution also provided that if it became necessary to change the description of the property to be acquired by CCSD#1, the matter would again be brought before the BCC for approval.

After adoption of Resolution 2009-123, CCSD#1 staff continued to negotiate with the property owners to minimize the impact of the pump station on the remaining property. Staff and the property owner have agreed to the proposed alignment described as attached hereto, which preserves the ability of CCSD#1 to construct the necessary facilities and better supports the property owner's current and future plans for use of the site. In recognition of this tentative agreement, staff recommends that the BCC approve the attached resolution amending Exhibits A and B to Resolution No. 2009-123. By making this change CCSD#1 can ensure the pump station will be located and constructed in a manner that is the most compatible with the greatest public good and the will cause the least private injury.

**Recommendation:** Staff respectfully recommends that the Board approve the attached resolution so that the real property described in the amended Exhibit A and depicted in the amended Exhibit B thereto can be acquired by CCSD#1.

Sincerely,

Mike Kuenzi, Director  
Clackamas County Service District No. 1

FOR INFORMATION ON THIS ISSUE OR COPIES OF ATTACHMENTS PLEASE CONTACT  
CHRIS STOREY AT (503) 742-4623



**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION AMENDING RESOLUTION  
No. 2009-123 AND DECLARING  
THE NECESSITY OF THE ACQUISITION OF  
PROPERTY TO BE USED FOR  
CONSTRUCTION OF A PUMP STATION FOR  
THE PIPELINE PROJECT BEING  
CONSTRUCTED BY CLACKAMAS COUNTY  
SERVICE DISTRICT No. 1.



Resolution No. \_\_\_\_\_  
Page 3 of 3

IT IS FURTHER ORDERED that any further changes to the design of the pipeline project that will result in changes to the property rights needed to be acquired, shall be brought before the BCC so the BCC may amend the Exhibit A and Exhibit B.

ADOPTED this 22<sup>nd</sup> day of April, 2010.

By the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

LEGAL DESCRIPTION  
A PORTION OF THE BROPHY PROPERTY  
WATER ENVIRONMENT SERVICES

#6715  
REVISED 03/16/10 MAR

EXHIBIT "A"

A TRACT OF LAND LOCATED IN THE NORTHEAST ONE-QUARTER OF SECTION 5,  
TOWNSHIP 2 SOUTH, RANGE 2 EAST, WILLAMETTE MERIDIAN, CLACKAMAS COUNTY,  
OREGON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE MATLOCK DONATION LAND  
CLAIM NO. 37; THENCE N.32°18'55"E., 394.60 FEET TO A 5/8-INCH DIAMETER IRON ROD  
AT THE SOUTHEAST CORNER OF THAT TRACT OF LAND DESCRIBED IN DEED TO C.R.  
BROPHY RECORDED JULY 2, 1969, IN DOCUMENT NO. 69-12339, CLACKAMAS COUNTY  
DEED RECORDS, LESS THAT TRACT OF LAND DESCRIBED IN DEED TO CROW-SPIEKER  
#17, A PARTNERSHIP, RECORDED JULY 27, 1973, IN DOCUMENT NO. 73-23883,  
CLACKAMAS COUNTY DEED RECORDS, AND THE POINT-OF-BEGINNING; THENCE  
ALONG THE NORTH LINE OF SAID CROW-SPIEKER TRACT, N.80°02'19"W., 345.21 FEET  
TO THE NORTHWEST CORNER OF SAID CROW-SPIEKER TRACT; THENCE ALONG THE  
WESTERLY LINE OF SAID BROPHY TRACT (DOCUMENT NO. 69-12339), N.13°47'35"E.,  
183.17 FEET; THENCE S.72°57'00"E., 145.00 FEET; THENCE S.13°47'35"W., 20.00 FEET;  
THENCE S.72°57'00"E., 200.00 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF S.E.  
JOHNSON ROAD AS DESCRIBED IN CLACKAMAS COUNTY DEED RECORDS  
MISCELLANEOUS BOOK 32, PAGE 431, AND ACCEPTED AS RIGHT-OF-WAY BY  
CLACKAMAS COUNTY COMMISSIONERS BOARD ORDER NO. 85-139, DATED JANUARY  
31, 1985 AND RECORDED FEBRUARY 4, 1985; THENCE ALONG SAID WESTERLY RIGHT-  
OF-WAY LINE, S.13°47'35"W., 120.50 FEET TO THE POINT-OF-BEGINNING, CONTAINING  
51,749 SQUARE FEET, 1.19 ACRES, MORE OR LESS.

THE BEARINGS IN THIS DESCRIPTION ARE BASED UPON THE MAP OF PRIVATE  
SURVEY NO. 24016, CLACKAMAS COUNTY SURVEY RECORDS, AND SAID MAP BY  
REFERENCE IS MADE A PART HEREOF.

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*Michael A. Rademacher*

OREGON  
JULY 18, 1987  
MICHAEL A. RADEMACHER  
2303

DATE OF SIGNATURE: 3-16-10  
EXPIRES: 12/31/2010

TAX LOT 200  
MAP 2S-2E-5AD

TAX LOT 300  
MAP 2S-2E-5AD

TAX LOT 500  
MAP 2S-2E-5AD

TAX LOT 600  
MAP 2S-2E-5AD

51,749 Square Feet

TAX LOT 301  
MAP 2S-2E-5AD

S.E. JOHNSON ROAD

POINT OF BEGINNING

POINT OF COMMENCEMENT

NORTHWEST CORNER  
MATLOCK D.L.C. NO. 37

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

OREGON  
JULY 16, 1987  
MICHAEL A. RADEMACHER  
2303



Scale: 1" = 60'

DATE OF SIGNATURE: 3-16-10

EXPIRES: 12/31/2010

6715 Exh2.dwg

**EXHIBIT "B"**



**COMPASS ENGINEERING**

ENGINEERING SURVEYING PLANNING

4105 S.E. INTERNATIONAL WAY, SUITE 501  
MILWAUKIE, OREGON 503.653.9093

OWNER: C.R. BROPHY

LOCATED IN THE N.E. 1/4 OF  
SECTION 5, T.2S., R.2E., W.M.,  
CLACKAMAS COUNTY, OREGON

TAX LOT 200  
MAP 2S-2E-5AD

TAX LOT 300  
MAP 2S-2E-5AD

TAX LOT 500  
MAP 2S-2E-5AD

TAX LOT 600  
MAP 2S-2E-5AD

51,749 Square Feet

S.E. JOHNSON ROAD

POINT OF BEGINNING

POINT OF COMMENCEMENT

NORTHWEST CORNER  
MATLOCK D.L.C. NO. 37

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

OREGON  
JULY 16, 1987  
MICHAEL A. RADEMACHER  
2303



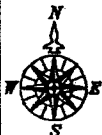
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DATE OF SIGNATURE: 3-16-10

EXPIRES: 12/31/2010

6715 Exh2.dwg

**EXHIBIT "B"**



**COMPASS ENGINEERING**

ENGINEERING SURVEYING PLANNING

4105 S.E. INTERNATIONAL WAY, SUITE 501  
MILWAUKIE, OREGON 503.653.9093

OWNER: C.R. BROPHY

LOCATED IN THE N.E. 1/4 OF  
SECTION 5, T.2S., R.2E., W.M.,  
CLACKAMAS COUNTY, OREGON

April 22, 2010

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of an Agreement with Clackamas Community Land Trust to use  
Neighborhood Stabilization Program Funds  
to Purchase and Rehabilitate a Foreclosed Home**

The Community Development Division of the Department of Health, Housing & Human Services requests approval of an Agreement with Clackamas Community Land Trust (CCLT) to use federal Neighborhood Stabilization Program (NSP) funds to purchase and rehabilitate a single family foreclosed home located at 9616 SE 77<sup>th</sup> Avenue in Milwaukie. Under the community land trust model of homeownership, CCLT will retain ownership of the land and sell the rehabilitated home at a reduced price to an eligible low- or middle-income household. The homeowner and CCLT will enter into a 99-year land lease which is recorded in the records of Clackamas County.

Authorized under the federal Housing and Economic Recovery Act of 2008, the NSP provides emergency Community Development Block Grant funds to support efforts to stabilize neighborhoods with high numbers of vacant and foreclosed homes that might otherwise become sources of abandonment and blight. Clackamas County is a sub-grantee of the State of Oregon which receives NSP funding through the US Department of Housing and Urban Development.

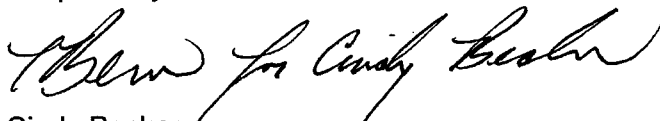
The NSP funds will be in the form of a no-interest deferred-payment loan. CCLT will use proceeds from the sale of the home to repay a portion of the NSP funds. The balance of the NSP funds will remain in the home as a permanent subsidy. The rehabilitation work will bring the home up to the County's rehabilitation standards and improve the energy efficiency of the home. CCLT has a waiting list of pre-qualified buyers and works with lenders to help homebuyers access credit.

The total amount of this agreement for purchase and rehabilitation is \$225,750. No general fund dollars are involved in this project. County Counsel approved this agreement format on December 2, 2009.

**Recommendation**

We recommend approval of this Agreement and that Cindy Becker be authorized to sign all related documents on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker  
Director

For more information on this issue or copies of attachments  
please contact Gloria Lewton at 503-655-8591.

April 22, 2010

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of an Amendment to an Agency Service Contract with  
Clackamas County Children's Commission for Healthy Start Program Services**

The Children, Youth & Families Division of the Department Health, Housing, and Human Services requests the approval of an amendment to an Agency Service Contract with **Clackamas County Children's Commission Head Start for Healthy Start Home Visiting** services. The amendment allocates additional program funding to provide services to additional families in Clackamas County. Services to be provided under this contract include:

- Healthy Start screening services to at least 830 (50%) first birth families that live in Clackamas County. Healthy Families America requires that 50% of first births are screened each year. During 07-08 FY, there were 1660 first births in Clackamas County. Screens include a series of questions that help determine if the family is eligible for Home Visiting Services. Regardless of eligibility, the family is given a "Welcome Baby" packet of information that includes an array of information about new born babies, what to expect, numerous community resources including Healthy Start's car seat installation program and Community Play Groups.
- Healthy Start home visiting services for at least 260 first time parents of newborns through the age of three, who live in Clackamas County, an increase of 58 families served. "Home Visits" take place in the new parent's home, and last about 1 hour. During this time, the home visitor and parent discuss issues such as Child Development and milestones, bonding, SIDS and Shaken Baby Syndrome prevention, breast/bottle feeding, discipline, doctors visits and immunizations, social supports as well as family goal setting.
- 12 Community Playgroups throughout Clackamas County. Of these 12 playgroups, at a minimum, 2 playgroups will have the ability to accommodate and welcome Spanish-speaking families.
- Car seat checks, installations and low cost car seat distribution to families.

Total amount of this agreement is \$634,944 an increase of \$102,443. Funds are budgeted in the Healthy Start, Great Start and Family Preservation grant streams for fiscal year 2009-2010 to cover this agreement. No County General Funds are involved. This agreement is effective upon acceptance by all parties and will terminate June 30, 2010. This contract is in the format approved by County Counsel as part of the H3S standardization project.

**RECOMMENDATION:**

We recommend the approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

  
Cindy Becker  
Director

For information on this issue or copies of attachments  
Please contact Deanna Mulder at (503) 650-5675

*Healthy Families. Strong Communities.*

COPY

Cindy Becker  
Director

April 22, 2010

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of a Provider Agreement with Providence Health Plan  
for Primary Care Services for Providence Health Plan Members**

The Clackamas County Community Health Division (CCCHD) of the Department of Health, Housing & Human Services (H3S) requests the approval of a provider agreement with Providence Health Plan.

This agreement will allow Providence Health Plan to refer their members to CCCHD for primary care services.

This is a revenue agreement for CCCHD. The total amount of the contract is unknown because the number of members who will be referred cannot be projected with certainty. It was reviewed and approved by County Counsel on February 16, 2010. No County General Funds are involved. It is effective upon signature of both parties and will renew annually.

**Recommendation**

We recommend the approval of this provider agreement and further recommend that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker  
Director

For information on this issue or copies of attachments  
Please contact Emily M. Zwetzig/Community Health Division at (503) 742-5318.

*Healthy Families. Strong Communities.*

2051 Kaen Road #239, Oregon City, OR 97045 • Phone: 503-650-5697 • Fax: 503-655-8677 • www.clackamas.us



Marc Gonzales  
Director

**DEPARTMENT OF FINANCE**

**PUBLIC SERVICES BUILDING**  
2051 KAEN ROAD | OREGON CITY, OR 97045

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Board Order Approving the Required Resolution for the 2010-2011  
Assessor's CAFFA Grant Application**

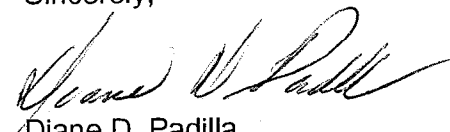
This Board Order contains the resolution required to accompany the application for a grant from the State of Oregon to the Clackamas County Assessor's Office. The grant provides approximately 21% of the revenue for the Assessor's Office. All documents required to be included in the grant application are attached. They include a summary of expenses, two staffing reports, two work activity forms and two narrative reports of staff changes.

This material is time-sensitive, since the application and accompanying documents must be received in Salem by May 1, 2010.

**RECOMMENDATION:**

We respectfully request that the Board of Commissioners adopt this resolution, so that this grant application may be submitted to the state.

Sincerely,

  
Diane D. Padilla  
Budget Manager

- Attached: Board Order (2 pages)  
Grant Application Staffing – Form 1  
Explanation of Staffing Issues – Form 2  
General Comments – Form 3  
Valuation-Appraisal Resources – Form 4  
Tax Collection/Distribution Work Activity – Form 5  
Assessment/Admin Support and Cartography Work Activity – Form 6  
Summary of Expenses – Form 7

For information on this issue or copies of attachments  
please contact Damayanthi Fernando at (503) 742-5427



**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the matter of Approving  
the Submission of a Grant  
Document to the Oregon  
Department of Revenue for  
HB 2338



Order Number

This matter coming before the Board of County Commissioners at this time and it appearing that the Clackamas County Assessor has prepared the attached grant document under HB 2338 for submission to the Oregon Department of Revenue; it is hereby resolved that

Clackamas County is applying to the Department of Revenue in order to participate in the Assessment and Taxation Grant. This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Clackamas County has undertaken a self-assessment of its compliance with the laws and rules which govern the Oregon property tax system.

Clackamas County is generally in compliance with ORS 308.027, 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Clackamas County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$6,921,409. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

Clackamas County designates Marc S. Gonzales, Director of Finance, phone number (503)742-5405, as the County contact person for this grant document.

It further appearing that this Board finds it would be in the best interest of Clackamas County to adopt the above resolutions and submit the attached grant documents under HB 2338 to the Oregon Department of Revenue;

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving  
the Submission of a Grant  
Document to the Oregon  
Department of Revenue for  
HB 2338



Order No.

Page 2 of 2

NOW, THEREFORE, IT IS  
HEREBY ORDERED that the above resolution be adopted and the grant documents under  
HB 2338 be forwarded to the Oregon Department of Revenue.

Dated this 22rd day of April, 2010

BOARD OF COUNTY COMMISSIONERS

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Chair

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Recording Secretary



Marc Gonzales  
Director

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Board Order Closing the Clackamas County Benefits  
Petty Cash Account**

The attached Board Order closes the Benefits Petty Cash Account in the amount of \$100.00 located in the Department of Employee Services, Benefits office in the Public Services Building.

This existing fund was created by Board Order 92-141 and set at its current value by Board Order 93-116 to serve small and immediate needs of employees such as office supplies and parking. The account is being closed in order to consolidate the three petty cash boxes in the Department of Employee Services into one. Other purchasing options such as procurement cards have also been instituted since the initial creation of this account.

There is no budget impact and the Petty Cash Account has been subject to all accounting controls and ORS regulations and audited at intervals. All receipts have been received and processed to replenish the fund and the final deposit to the cash account is ready to be made.

RECOMMENDATION

Staff respectfully recommends that the Board adopt the attached board order closing the Benefits Petty Cash Account in the amount of \$100.00.

Sincerely,

Marc S. Gonzales  
Finance Director

For information on this issue or attachments please contact  
Judy Nastrom at (503) 742-5409

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of an Order to  
Close the Petty Cash Account for  
Clackamas County Benefits



ORDER NO.

This matter coming regularly before the Board of County Commissioners, and it appearing that Marc Gonzales, Director of the Clackamas County Department of Finance, has recommended to this Board the Closing of a Petty Cash Account in the amount of \$100.00, located in the Department of Employee Services, Benefits office and,

It further appearing that \$100.00 will be transferred from the Benefits Petty Cash Custodian Account to the General Fund, Cash Account and,

It further appearing that an accounting with supporting receipts has been kept of the expenditures, and the claims with supporting receipts showing the nature of the expenditures has been turned into the County Department of Finance for review and recording before the funds were replenished, and that the fund has been periodically audited by the County Department of Finance, all in accordance with ORS 294.465, and the Board being fully advised,

NOW, THEREFORE, IT IS HEREBY ORDERED that Benefits staff deposit the Benefits Petty Cash Custodian Account amount of \$100.00 into the General Fund Cash Account.

Dated this 22nd day of April 2010.

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

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Chair

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Recording Secretary



Marc Gonzales  
Director

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Board Order Closing the Clackamas County Risk Management  
Petty Cash Account**

The attached Board Order closes the Risk Management Petty Cash Account in the amount of \$150.00 located in the Department of Employee Services, Risk Management office in the Public Services Building.

This existing fund was set at its current value by Board Order 89-880 to serve small and immediate needs of employees such as office supplies and parking. The account is being closed in order to consolidate the three petty cash boxes in the Department of Employee Services into one. Other purchasing options such as procurement cards have also been instituted since the initial creation of this account.

There is no budget impact and the Petty Cash Account has been subject to all accounting controls and ORS regulations and audited at intervals. All receipts have been received and processed to replenish the fund and the final deposit to the cash account is ready to be made.

**RECOMMENDATION**

Staff respectfully recommends that the Board adopt the attached board order closing the Risk Management Petty Cash Account in the amount of \$150.00.

Sincerely,

Marc S. Gonzales  
Finance Director

For information on this issue or attachments please contact  
Judy Nastrom at (503) 742-5409

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of an Order to  
Close the Petty Cash Account for  
Clackamas County Risk Management



ORDER NO.

This matter coming regularly before the Board of County Commissioners, and it appearing that Marc Gonzales, Director of the Clackamas County Department of Finance, has recommended to this Board the Closing of a Petty Cash Account in the amount of \$150.00, located in the Department of Employee Services, Risk Management office and,

It further appearing that \$150.00 will be transferred from the Risk Management Petty Cash Custodian Account to the General Fund, Cash Account and,

It further appearing that an accounting with supporting receipts has been kept of the expenditures, and the claims with supporting receipts showing the nature of the expenditures has been turned into the County Department of Finance for review and recording before the funds were replenished, and that the fund has been periodically audited by the County Department of Finance, all in accordance with ORS 294.465, and the Board being fully advised,

NOW, THEREFORE, IT IS HEREBY ORDERED that Risk Management deposit the Risk Management Petty Cash Custodian Account amount of \$150.00 into the General Fund Cash Account.

Dated this 22nd day of April 2010.

**CLACKAMAS COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary



Marc Gonzales  
Director

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

April 22, 2010

Board of County Commissioners  
Clackamas County

Members of the Board:

**Board Order Increasing the Petty Cash Account for the  
Clackamas County Department of Employee Services, Personnel Division**

The attached Board Order increases the Petty Cash Account for the Clackamas County Department of Employee Services, Personnel Division located at the Public Services Building.

This fund was established in February 1990 by Board Order 90-131. It was created to reimburse employees for small miscellaneous items such as office supplies and parking. The Department of Employee Services has also had a Petty Cash Account for its Risk Management and Benefits Divisions. These boxes are being closed, in order that all Employee Services staff use one box. While procurement cards are generally used for most items, there are still a number of small transactions that are still handled most efficiently with the petty cash account. The Personnel Division is requesting that the amount of the account be increased from \$200.00 to \$250.00 to meet the needs of the entire department.

There is no budget impact and the Petty Cash Account is still subject to all accounting controls and ORS regulations.

**RECOMMENDATION**

Staff respectfully recommends that the Board adopt the attached board order increasing the Petty Cash Account for the Personnel Division of the Employee Services Department in the amount of \$50.00.

Sincerely,

Marc S. Gonzales  
Finance Director

For information on this issue or attachments please contact  
Judy Nastrom at (503) 742-5409