

Elizabeth Comfort Finance Director

Department of Finance

Public Services Building 2051 Kaen Road, Suite 490 | Oregon City, OR 97045

February 25, 2021

Board of County Commissioners Clackamas County

Members of the Board:

Approval of a Resolution for a Clackamas County Supplemental Budget for Fiscal Year 2020-2021

Purpose/Outcomes	Public Hearing for supplemental budget change for FY 2020-2021
Dollar Amount and Fiscal Impact	The effect is an increase in appropriations of \$23,150,473
Funding Source	Fund Balance, Federal and State Operating Grants, Charge for Services, and Interfund Transfers
Duration	July 1, 2020-June 30, 2021
Previous Board Action/Review	Budget Adopted June 18, 2020, and Amended December 3, 2020
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency
Counsel Review	N/A
Procurement Review	 Was the item processed through Procurement? yes no X If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, 503-742-5424

BACKGROUND:

Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$23,150,473.

Item

1	General Fund 100 - Non Depart	tmental						
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Revenues	191,690,657	-	191,690,657	Operating Expenses	124,687,141	-	124,687,14
	Interfund Transfer	3,378,427	870,259	4,248,686	Interfund Transfers	615,267	-	615,26
			,		Special Payments	2,905,258	7,902,696	10,807,95
					Debt	244,303	-	244,30
						-		
					Reserve	20,280,112	-	20,280,11
					Contingency	30,484,570	(7,335,277)	23,149,29
					General Fund Support	15,852,433	302,840	16,155,27
	Revised Total Fund Resources			195,939,343	Revised Total Fund Requ	irements		195,939,34
	Comments: reduced to fue months early	und special payme	nts for C800 radio xpense. Addition	projects through ally, contingency v	uvenile Fund and appropria the use of remaining bond will be used to provide Gen ers 3,4, and 7.	proceeds, and a loa	n from WES will b	e repaid six
2	Business and Economic Develo	pment Fund 208						
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Fund Balance	3,329,796	-	3,329,796	Operating Expenses	3,722,342	250,000	3,972,34
	Revenues		4,418,536		Interfund Transfers		200,000	
		5,064,307	4,410,030	9,482,843		63,000	-	63,00
	Interfund Transfer	100,000	-	100,000	Contingency	1,220,340	-	1,220,34
			_		Special Payments	3,488,421	4,168,536	7,656,95
	Revised Total Fund Resources			12,912,639	Revised Total Fund Requ	irements		12,912,63
	Comments:	revenue from the S nters in Clackamas		virus Aid, Relief ar	nd Economic Security (CARE	S) to fund small bus	iness grants and E	lusiness
	Disaster Management Fund 20	9						
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Revenues	1,565,569	1,847,900	3,413,469	Operating Expenses	3,393,675	1,470,470	4,864,14
	Interfund Transfers	1,828,106	237,840	2,065,946	Special Payments		615,000	615,00
	Revised Total Fund Resources	1,020,100	237,010	5,479,415	Revised Total Fund Requ	iromonts	010,000	5,479,14
			L.				the Constant Frank	ii
	Comments:	g for COVID 19 and			ecurity (CARES) and an inte	rfund transfer from	the General Fund	and
ŀ	County Parks Fund 213	Ordainal	Channer	Deviced	Demuinement	Orisinal	Channan	Davia
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Revenues	2,921,657	-	2,921,657	Operating Expenses	3,031,291	5,000	3,036,29
	Interfund Transfers	361,711	5,000	366,711	Contingency	252,077		252,07
	Revised Total Fund Resources			3,288,368	Revised Total Fund Requ	irements		3,288,36
	Comments: Recognizing i	nterfund transfer i	revenue from the	e General Fund an	d appropriating property m	aintenance costs for	r donated park pro	operty.
	Social Services Fund 242							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Revenues	41,210,546	14,540,679	55,751,225	Operating Expenses	40,440,808	7,835,775	48,276,58
	Interfund Transfers	3,073,266	-	3,073,266	Special Payments	2,263,982	6,704,904	8,968,88
				· -	Contingency	1,579,022		1,579,02
	Revised Total Fund Resources		Г	58,824,491	Revised Total Fund Requ		Г	58,824,49
		Coronavirus Aid. Re	Lelief. and Econom		S) funding and appropriatin		e costs.	50,021,1
	Children, Family & Community				-,	0 • • • • • • • • • • •		
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Revenues	7,932,094	300,000	8,232,094	Operating Expenses	7,623,602	(1,149,195)	6,474,40
	Interfund Transfers	2,400,379		2,400,379	Special Payments	2,615,985	1,449,195	4,065,18
		_,.00,07,0		_,,.,.,.,.	Interfund Transfers	92,886		92,88
	Povisod Total Fund Decourses		Г	10 622 472			- -	
	Revised Total Fund Resources		L	10,632,473	Revised Total Fund Requ	irements	L	10,632,47
	Comments: Recognizing a	additional Departm	nent of Justice rev	venue and shifting	g budget authority into the	special payments ca	tegory to align wi	th spending.
	Dog Services Fund 247				_			
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Revenues	1,779,181	-	1,779,181	Operating Expenses	2,821,792	60,000	2,881,79
		1,535,517	60,000	1,595,517	Contingency	150,000	-	150,00
	Interfund Transfers				~ /			,
	Interfund Transfers	1,555,517			Reserves	342 906	-	342 90
	Interfund Transfers Revised Total Fund Resources	1,555,517	F	3,374,698	Reserves Revised Total Fund Requ	342,906	-	342,90 3,374,69

	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Fund Balance	1,055,627	870,259	1,925,886	Operating Expenses	11,291,138	-	11,291,138
	Revenues	1,774,138	-	1,774,138	Interfund Transfers	1,005,627	870,259	1,875,886
	Interfund Transfer	9,467,000	-	9,467,000				
Rev	ised Total Fund Resources			13,167,024	Revised Total Fund Requ	irements		13,167,024

RECOMMENDATION:

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

Elizabeth Comfort Finance Director

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Providing Authorization Regarding Adoption of a Supplemental Budget and Making to Appropriations for Fiscal Year 2020-21

Resolution Order No. _____

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2020 through June 30, 2021, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a hearing to discuss the supplemental budget was held before the Board of County Commissioners on February 25, 2021.

WHEREAS; the funds being adjusted are:

- . General Fund Non-Departmental
- . Business and Economic Development Fund
- . Disaster Management Fund
- . County Parks Fund
- . Social Services Fund
- . Children, Family & Community Connections Fund
- . Dog Services Fund
- . Juvenile Fund;

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2020 through June 30, 2021.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.433 – ORS 294.481, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

DATED this 25th day of February 2021

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Elizabeth Comfort Finance Director

Department of Finance

Public Services Building 2051 Kaen Road, Suite 490 | Oregon City, OR 97045

Feb. 25, 2021

Board of County Commissioners Clackamas County

Members of the Board:

Approval of a Resolution in the Matter of Approving Use of Bond Premium and Interest Dollars for C800's Project Contingencies

Purpose/Outcome	Clackamas County Finance Department (on behalf of Clackamas 800 Radio Group) is requesting approval of a Resolution to expend the 2016 General Obligation Bond Premiums and related interest on the C800 Public Safety Radio Replacement Project.				
Dollar Amount and Fiscal	\$4.5M from 2016 GO Bond Premiums & Related Interest. Funds are				
Impact	restricted and must be spent on uses consistent with the ballot title.				
Funding Source	GO Bond Premiums & related interest				
Duration	In effect until repealed or superseded by the BCC or premiums are fully				
	expended, whichever occurs first.				
Previous Board Action	Nov. 12, 2020 & Dec. 19, 2016 H.1				
Strategic Plan Alignment	Ensures safe, healthy and secure communities by continuing to support C800				
	in obtaining bonds to expand and maintain the County's Public Safety Radio				
	System.				
County Counsel Review	Approved by Jeff Munns on Feb. 2-9-21				
Procurement Review	Was the item processed through Procurement? No, this is a Resolution and				
	is not required to go through Procurement.				
Contact Person	Christa Bosserman Wolfe, 503-742-5407				
Contract No.	NA				

Background:

In December 2016, the County sold \$59 million in bonds and generated bond sale premiums, after the voters approved Measure 3-476, to replace the County's obsolete emerge radio communication systems. The County entered into an Intergovernmental Agreement (IGA) with Clackamas 800 Radio Group (C800) to execute and manage the public safety radio replacement project. The IGA allows the Board of County Commissioners to make the premiums and related interest available to C800 for cost increases beyond the control of C800 and uses consistent with the scope of the ballot measure. The attached Resolution, if approved, documents the Board's approval.

C800 has experienced some additional costs in site construction. This includes: 1) unforeseen site conditions related to soils and foundation issues \$200,000; 2) replacement of five existing towers to meet seismic and loading requirements \$1.1M; 3) structural upgrades to four existing towers \$475,000, currently estimated at \$1.775M. In addition, C800 has entered into a site use agreement with PGE in the amount of \$2.675M for use of six sites by PGE for their new communications system. In total, C800 is requesting the Board approves up to \$4.5 million in premium and interest dollars for their use on the project.

The C800 met with the Citizen Accountability Committee on February 10, 2021, and the Committee has recommended approval.

In November of 2020, the IGA was amended to provide reimbursement for the County for the administrative costs associated with both bond issuance and bond compliance.

RECOMMENDATION:

Staff respectfully recommends the Board approve the attached Resolution. Thank you.

Sincerely,

Christa Bosserman Wolfe, CPA Deputy Finance Director

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Approving Use of Bond Premium and Interest Dollars for C800's Project Contingencies	Order No	
	J	

Whereas, in 2016 Clackamas County Board of Commissioners authorized Measure 3-476 to be placed on the May 17, 2016 ballot to sell \$59M in general obligation bonds to replace the County's obsolete emergency radio communications system. The measure was approved by a 71% margin; and

Whereas, the Bond sale also generated bond premium dollars in the amount of \$7,165,794. The bond funds were invested upon sale and have earned in excess of \$1,000,000 in interest earnings due to schedule delay. These additional funds are earmarked as project contingency; and

Whereas, the County entered into an Intergovernmental Agreement (IGA) with Clackamas 800 Radio Group on December 19, 2016 to execute and manage the project; and

Whereas, Clackamas 800 Radio Group is requesting the Clackamas County Board of Commissioners allow the premium dollars and interest dollars be utilized for project contingency requirements as outlined below not to exceed \$4.5M; and

Whereas, the following outlines the use of the contingency in the IGA.

"Additionally, premiums yielded by the bond sale exceed the \$59 million estimated Project cost as published in the ballot measure and will be held as contingency in reserve by the County until such a time as the Board of County Commissioners (BCC) determines their future use If not needed as contingency for the Project. This contingency funding will only be made available for uses of the proceeds consistent with the scope of the May 2016 ballot measure, including unforeseen project cost increases beyond the control of C800 and will only be released at the sole discretion of the BCC. The County will solicit advisory input on these matters from C800 and its Citizen Accountability Committee for the Project."

Whereas, as was outlined to the Board at their September 15, 2020 policy session the initial project completion was anticipated to be in June of 2019. Due to issues with site acquisition, land use, permitting, and site construction, C800 projected

the new system to be operational by February of 2021 and project completion by June 2021. A combination of COVID-19 issues and the September 2020 wildfires have added additional delays. C800's current projection is the system will be operational by June 2021 and overall completion by November 2021.

Whereas, financially C800 has experienced some additional costs in site construction. This has included: 1) unforeseen site conditions related to soils and foundation issues \$200,000; 2) replacement of five existing towers to meet seismic and loading requirements \$1.1M; 3) structural upgrades to four existing towers \$475,000; These are currently estimated at \$1.775M.

Whereas, C800 has entered into a site use agreement with PGE in the amount of \$2.675M for use of six sites by PGE for their new communications system. The plan for these funds is to offset the cost of the extensive utility costs for the four east county sites. These four projects require road construction of 4 miles of road to access these sites and 19 miles of power extension. To access these funds from PGE we need to complete the Oak Grove and Memaloose sites. The other four sites in the agreement have already been completed. It was anticipated the Oak Grove and Memaloose would have completed in November of 2020 but have been delayed due to the September wildfires. This has created a cash flow issue.

NOW THEREFORE, the Clackamas County Board of Commissioners do hereby resolve:

The Clackamas County Board of Commissioners approves the use of bond premium dollars and interest dollars to be utilized for project contingency requirements in an amount not to exceed \$4.5 million dollars.

DATED this _____ day of _____, 2021.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

C800 Radio System Upgrade

Project Financial Status

Project:	C800 Ra	dio System Upgrade	
Date Original:	10/1/2015	Date Updated: December 31, 2020	
Project Manager:	Bjorn Morfin		

ltem	Budget	Original Encumbrance	Additional Encumbrance / Change Order	Estimate to Complete	Percent Complete	Estimated Total	(Over) Under Budget	Expended
Soft Cost								
Site Acquisition Consulting - Quest	60,000	25,000	45,000	(2,930)	100.00%	67,070	(7,070)	67,069.81
Site Acquisition Consulting / Permits - Securasite	320,000	321,250	258,800	25,000	91.78%	605,050	(285,050)	555,326.29
Site Planning A&E - Cushing/Capital/Cundiff/Forensic/KPFF/SD C/ToddHess	725,000	692,391	468,930	(230,000)	98.46%	931,321	(206,321)	917,006.70
Geotechnical / Environmental Consulting - Black Mtn	250,000	443,670	60,000		98.58%	503,670	(253,670)	496,515.22
Survey - McKay	75,000	129,835		0	90.99%	129,835	(54,835)	118,135.00
USFS Land Use Fees	15,000	10,000	40,000	5,000	89.94%	55,000	(40,000)	49,465.23
Land Use Fees	25,000	9,400	0	0	99.35%	9,400	15,600	9,339.00
Plan Check / Permit Cost	60,000	10,000	0	0	95.25%	10,000	50,000	9,525.20
Printing	2,500			500	0.00%	500	2,000	0.00
Bid Advertising	3,500	1,300	0	888	89.34%	1,600	1,900	1,429.43
Testing & Inspection (In Site Const)	40,000	2,700	0	9	97.18%	2,700	37,300	2,623.75
Project Management	300,000	296,000	355,000	25,000	96.63%	676,000	(376,000)	653,203.41
Legal Fees	30,000	21,000	0	5,000	80.92%	26,000	4,000	21,038.74
Licensing	20,000	69,000		5,000	93.10%	74,000	(54,000)	68,890.50
Miscellaneous	30,000	88,000	10,000	15,000	98.64%	113,000	(83,000)	111,465.38
Sub-Total Soft Cost	1,956,000	2,119,546	1,237,730	(152,130)	95.53%	3,205,146	(1,249,146)	3,081,034
Construction Cost								
Site Construction	8,895,000	12,596,753	4,400,000	1,000,000	94.34%	17,996,753	(9,101,753)	16,978,546.43
Buildings	1,350,000	2,018,663	16,000	0	99.98%	2,034,663	(684,663)	2,034,314.32
Towers	660,000	1,383,357	245,000		99.99%	1,628,357	(968,357)	1,628,191.31
Generator	500,000	513,196	150,000		99.57%	663,196		660,374.31
48VDC	1,065,000	1,443,767	0		88.96%	1.443.767	(378,767)	1,284,342.80
Lake Oswego Antenna	18,000	17,500	0	0	100.07%	17,500		17,511.75
Sub-Total Construction Cost	12,488,000	17,973,236	4,811,000	1,000,000	95.03%	23,784,236	(11,296,236)	22,603,280.92

Project Financial Status

Project:	
Date Original:	
Project Manager:	

C800 Radio System Upgrade 10/1/2015 Date Updated: December 31, 20 Bjorn Morfin

ltem	Budget	Original Encumbrance	Additional Encumbrance / Change Order	Estimate to Complete	Percent Complete	Estimated Total	(Over) Under Budget	Expended
Equipment Costs								
Simulcast Equipment	20,726,000	19,993,440	672,036	2,000,000	86.83%	22,665,476	(1,939,476)	19,680,854.14
Paging	373,000	269,228	50,000	75,000	93.77%	394,228	(21,228)	369,651.31
Subscriber Radios	5,000,000	9,409,958	295,032	(5,000,000)	78.29%	4,704,990	295,010	3,683,748.20
Asset Management	119,000	203,197		25,000	0.00%	228,197	(109,197)	0.00
Post Warranty / System Refresh	5,800,000	5,812,058		0	100.00%	5,812,058	(12,058)	5,812,058.44
Test Equipment	100,000			100,000	0.00%	100,000	0	0.00
Microwave	3,368,000	2,671,467	600,000	75,000	89.88%	3,346,467	21,533	3,007,779.64
Security System	1,364,000			500,000	0.25%	500,000	864,000	1,244.64
Fire Station Alerting	0	1,697,407	(7,261)	0	97.16%	1,690,146	(1,690,146)	1,642,218.22
Subtotal Equipment Costs	36,850,000	40,056,755	1,609,807	(2,225,000)	86.70%	39,441,562	(2,591,562)	34,197,555
Bond Cost	300,000	290,372	33,200	0	104.08%	323,572	(23,572)	336,781
Subtotal Project Cost	51,594,000	60,439,908	7,691,737	(1,377,130)	91.92%	66,754,515	(15,160,515)	60,218,650
Additional Proceeds	9,223,326					(9,223,326)	9,223,326	
Adjusted Project Costs	60,817,326	60,439,908	7,691,737	(1,377,130)	91.92%	57,531,189	(5,937,189)	
Contingency	7,406,000			500,000	0.00%	500,000	6,906,000	
Total Project Cost	68,223,326	60,439,908	7,691,737	(877,130)	102.20%	58,031,189	968,811	60,218,649.76

Bond Proceeds	5,845,000	Taxable
	53,155,000	Non Taxable
	59,000,000	-
Additional Proceeds	6,548,326	Subscriber Radio Payments
	2,675,000	PGE Payment
	9,223,326	
Total Proceeds	68,223,326	

1,000,000
1,000,000
8,165,794
(100,000)
8,065,794



11300 SE Fuller Rd Milwaukie, Oregon 97222 (503) 780-4806

PROJECT MEMORANDUM

DATE: January 25, 2021 TO: Christa Wolfe CC: FROM: John Hartsock

RE: Use of Premium Dollars from Public Safety Radio System Replacement Project Bond Funding

In 2016 Clackamas County Board of Commissioners authorized Measure 3-476 to be placed on the May 17, 2016 ballot to sell \$59M in general obligation bonds to replace the County's obsolete emergency radio communications system. The measure was approved by a 71% margin.

The Bond sale also generated bond premium dollars in the amount of \$7,165,794. The bond funds were invested upon sale and have earned in excess of \$1,000,000 in interest earnings due to schedule delay. These additional funds are earmarked as project contingency.

The County entered into an Intergovernmental Agreement (IGA) with Clackamas 800 Radio Group on December 19, 2016 to execute and manage the project.

Clackamas 800 Radio Group hereby requests the Clackamas County Board of Commissioners allow the premium dollars and interest dollars be utilized for project contingency requirements as outlined below not to exceed \$4.5M. The following outlines the use of the contingency in the IGA.

"Additionally, premiums yielded by the bond sale exceed the \$59 million estimated Project cost as published in the ballot measure and will be held as contingency in reserve by the County until such a time as the Board of County Commissioners (BCC) determines their future use If not needed as contingency for the Project. This contingency funding will only be made available for uses of the proceeds consistent with the scope of the May 2016 ballot measure, including unforeseen project cost increases beyond the control of C800 and will only be released at the sole discretion of the BCC. The County will solicit advisory input on these matters from C800 and its Citizen Accountability Committee for the Project."

As was outlined to the Board at their September 15, 2020 policy session the initial project completion was anticipated to be in June of 2019. Due to issues with site acquisition, land use, permitting, and site construction, we projected the new system operational by February of 2021

and project completion by June 2021. A combination of Covid issues and the September 2020 wildfires have added additional delays. Our current projection is the system operational by June 2021 and overall completion by November 2021.

Financially we have experienced some additional costs in site construction. This has included: 1) unforeseen site conditions related to soils and foundation issues \$200,000; 2) replacement of five existing towers to meet seismic and loading requirements \$1.1M; 3) structural upgrades to four existing towers \$475,000; These are currently estimated at \$1.775M.

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