

Clackamas County Coordinating Committee

Promoting partnership among the County, its Cities and Special Districts

CLACKAMAS COUNTY COORDINATING COMMITTEE (C4) Agenda

Thursday, September 3, 2015 6:45 PM – 8:30 PM

Development Service Building MAIN FLOOR AUDITORIUM, Room 115 150 Beavercreek Road, Oregon City, OR 97045

1.	6:45 p.m.	Pledge of Allegiance	
		Welcome & Introductions Commissioner Paul Savas & Mayor Brian Hodson, Co-Chairs	
		 Housekeeping Approval of August 6, 2015 C4 Minutes 	Page 02
2.	6:50 p.m.	 Economic Development Panel Presentation Materials 	Page 07
3.	7:30 p.m.	Input on R1ACT prioritiesR1ACT September 2 Agenda Packet	Page 19
4.	7:45 p.m.	 C4 Retreat Action Items Update Results from August 6 Poll 	Page 28
5.	7:50 p.m.	Jurisdiction Update	
6.	8: 15 p.m.	JPACT/MPAC Update Mayor Tim Knapp, Wilsonville & Mayor Mark Gamba, Milwaukie	
7.	8:30 p.m.	Adjourn	

Clackamas County Coordinating Committee (C4) DRAFT MINUTES

Thursday – August 6, 2015

DEVELOPMENT SERVICES BUILDING 150 Beavercreek Road – Auditorium

Attendance -

<u>Members</u>: Clackamas County: Paul Savas (Co-chair); Canby: Brian Hodson (Co-Chair); Traci Hensley; CPOs: Marjorie Stewart (Alt.); Damascus: Bill Wehr (Alt.); Fire Districts: Bob Reeves (Alt.); Hamlets: Rick Cook (Alt.); Happy Valley: Markley Drake; Lake Oswego: Jeff Gudman; Metro: Carlotta Collette; Milwaukie: Mark Gamba; Wilda Parks (Alt.); Molalla: Jimmy Thompson; MPAC Citizen Rep: Ed Gronke; Sanitary: Terry Gibson; Transit Agencies: Stephan Lashbrook (Urban); Julie Stephens (Rural); Water Districts: High Kalani; Dick Jones (Alt.); West Linn: Thomas Frank (Alt.) Wilsonville: Julie Fitzgerald (Alt.)

Staff: Gary Schmidt (PGA); Trent Wilson (PGA)

<u>Guests</u>: Brenda Perry (West Linn, Council); Julie Wehling (Rural Transit – Canby); Mark Ottenad (Wilsonville); Rich Watanabe (ODOT); Annette Mattson (PGE); Zoe Monahan (Tualatin); Ed Hall (Sen. Merkley Staff); Luke Norman (Clackamas Community College); Andi Howell (Sandy); Julie Parrish (State Representative); Rick Cook (County BCS); Samantha Wolf (County BCS); Dave Barmon (guest/arborist)

1. Pledge of Allegiance

Welcome & Introductions

Commissioner Paul Savas & Mayor Brian Hodson, Co-Chairs

Housekeeping

- Approval of May 7, 2015 C4 Minutes
 - Markley Drake (MD): Proposed correction to May minutes about Fred Meyer in Happy Valley receiving "approval to build" in May, not "moving in."
 - Approved as amended.

2. C4 Retreat Recap

- Trent Wilson (TW) outlined the C4 Retreat Action Items chart in the agenda packet, identifying the three subset sections: process items, which can be accomplished by staff; informational items, which require staff to bring together materials and guests for informational presentations; and directional/decision items, which are proactive discussions C4 would like to have and prepare recommendations for.
- TW asked that every member please rank the "information and directional decision" sections to inform the C4 Executive Committee how best to frame future C4 discussions. Results and direction from the ranking system should be seen by the September meeting.

3. Metro Transportation Improvement Plan (MTIP)

- Paul Savas (PS) directs everyone's attention to letter by Metro. This was a C4 Metro Subcommittee issue this morning, where we, the JPACT members, were requesting feedback on how to respond as a group. In the Regional Flexible Funds Allocation, 75% of the awards go towards Active Transportation projects and 25% go towards Freight projects. Washington County has already weighed in calling for "geographic parity". The County's position is address the inequality in our position to compete against award funding that considers, or weighs heavily, population impact and matching funds – both of which, when considered against transportation projects, place Clackamas County at a disadvantage when we compete against Multnomah (higher population) and Washington (additional transportation dollars) counties. These separations minimize the odds that Clackamas County will ever fare well in competitive grants, leaving our projects and growth farther and farther behind. For the MTIP project, the funds can only go to projects within the UGB, which was why this discussion primarily took place in the C4 Metro Subcommittee. Is this something we can all agree on?
- Tim Knapp (TK): What will be the priorities of the BCC during this process? Is the BCC preparing to submit a project within the category mentioned in the letter from Metro?
- PS: I don't think the County is that far ahead, just yet.
- TK: I'm looking forward to review process and seeing a prioritization of projects.
- PS: I agree, and we want to make sure we are coordinating on our responses back to JPACT, as well as checking with Washington County on their responses. Ultimately, we will want to make sure we find language that is federally acceptable, like "geographic parity, equity, distribution, or some equivalent".

4. Clackamas County Land Use Update

- PS: Directs everyone to the two letters sent by the BCC regarding 1,100 acre land supply need in Clackamas County.
- Gary Schmidt (GS): Described the BCC process to establish the land use needs, these
 letters came as a result of the Johnsons Economics & Mackenzie study combined with the a
 study from the City of Damascus. The BCC is continuing through the process to determine
 what types of lands are needed and where best to balance those lands needs. Keep an eye
 out for future BCC meetings on this topic. Feedback is welcome.
- Ed Gronke (EG): If Metro added 1,100 acres, where would they add it?
- PS: That is exactly the questions the BCC will try to answer.
- TK: [Passes out document prepared by Wilsonville] Wilsonville does not agree with County's analysis of land needs. We would rather see redevelopment of underutilized industrial lands. We feel this is being driven by property owners who want to be brought into the UGB. We would like to see less green-fields be developed during this process of growth.
- PS: I don't feel this is as politically driven as Mayor Knapp suggests. We have 20 years of studies and input. The population rate is growing faster than the job rate. Yes, we could do better work on existing lands, like Milwaukie is trying to do with the North Milwaukie Industrial Area. We are looking at a 20 year pipeline and 1,100 acres is what is needed.
- Mark Gamba (MG): We would all love to see high paying jobs come into the County, but 1,100 acres of green fields may not be the best way to do it. I believe we should continue to develop densely. We, the County, have prime farm land and the drought in other areas will continue to increase the value of those lands and the food that is produced on them.
- PS: I think you will find that we are making great strides to utilize the farm lands in Clackamas County.
- MD: Why is there a discrepancy in the numbers that Wilsonville provided today (2,300 acres available) and what Clackamas County is suggesting (1,100 acres needed)?

- TK: The County just suggested that they have been short on land supply for 20 years, but in 2011 they had the chance to go through the reserves process. Why didn't they voice their concerns at that time? Also, regarding economic development in other areas, which is what you are trying to facilitate with these "new lands", cities, not the County, are supposed to shoulder the responsibility of servicing those lands. We should not be talking about urban development outside of cities if the County is not willing to service those lands, and they have said they don't want to.
- Carlotta Collette: On the discrepancy Councilor Drake just mentioned, Wilsonville is quoting numbers from peer reviewed reports and the County is referencing a report that was not peer reviewed. The County's numbers are aspirational.

5. Clackamas County Road Funding Update

- GS: At the C4 Retreat I provided for you an update on the Road Maintenance Survey conducted by the County. You may remember that 75% of the people felt the roads were in good condition and there was no interest in a fee increase or effort to improve the roads. BCC has since met and agreed to not put forward a road funding measure in 2015. Staff will likely put together a study to assess a possible 2016 request. The County will not pursue a general obligation bond. The County will not pursue a road utility fee. The County will continue education and outreach efforts.
- EG: Does the County have a response for the number and condition of the bridges in the County?
- GS: Staff can get that information, but we don't have it now.
- TK: What is the discrepancy between what the County says and what the poll says? How do we focus on the problem of the roads?
- PS: I don't know the discrepancy between the poll and the County, but there is a difference of opinion on the BCC about how to address that question. So point taken.
- EG: I remember at one point the County was identifying local roads and asking about pursuing road districts. Is that still an option?
- PS: Road districts were brought up in the polls and actually came back the lowest.
- Jeff Gudman (JG): If you are taking suggestions, I recommend really focusing on specific roads to help your campaign. Also, a recent report by Portland announced that unfunded road maintenance will soon be at \$1 billion, so this is a regional problem, as well.

6. State Transportation Funding Update

• Not addressed for time.

7. ACT Updates

• PS: The third meeting is in August and it seems like the committee is gaining good traction. The 31 members have been identified. The members from Clackamas County include: Mayor Lori DeRemer, Councilor Jeff Gudman, Mayor Brian Hodson, Julie Wehling, and me. I have been appointed as Vice Chair.

8. Urban Lumber: Clackamas Forestry Product Cooperative

Representative Julie Parrish and Rick Gruen, Clackamas County

- Guests Julie Parrish (State Representative) (JP) and Rick Gruen (County Parks and Forestry) (RG) presented on HB 2984, Clackamas County Forestry Product Cooperative (AKA: Urban Lumber). Presentation lasted 30 minutes. They were later joined by Dave Barmon (DB), a private arborist company owner.
- PS: Is the program voluntary?
- JP: Yes
- PS: Why you are here today and what is your timeframe?

- JP: We are here today to kick-off the pilot project, which mandates us in HB 2984 to coordinate and work with local cities and jurisdictions. We need your help and input to provide the most up-to-date information, address any concerns, and create the blue print for this program. HB 2984 requires several progress reports on the pilot project, but the final product of the pilot needs to be reported back to the legislature in two years, during the 2017 session.
- EG: What do you see as source materials? People's trees?
- DB: Most people's trees are very low in value because they are not the correct species and haven't been kept well to produce quality lumber. The trees that would be posed in the pilot would need to be specific hard woods that can thrive in this area, and kept/trimmed a specific way so as to maximize the cut.
- Julie Wehling (JW): What is the private owner component?
- RG: First of all, the pilot project, these first two years, will be thinking of private land owners in a hypothetical sense. The first goal is to see if the project is sustainable at the local government level. Certainly, the question of private owners will be discussed with each city/partner in the coop, but I think the primary goal of the pilot project is to see if this can be successful with the local government/publicly owned lands. Once that is established, then greater consideration would be given to the private owners, but under the same guidelines. Trees would need to be enrolled under the condition of what the pilot project creates and the tress would need to be kept properly.
- MG: This is interesting, but I am worried about how long of an investment period this is and I am worried about citizens just mowing down their trees to make a few bucks.
- PS: That makes sense, but as Rick mentioned, currently planted trees would not be taken down because they would not be part of the coop. Owners can enroll with newly planted trees, or "possibly" enroll a diseased or hazardous tree pending the findings of the pilot project and any agreements determined by the cities.
- Marjorie Stewart (MS): Can a property owner cut their tree if their city does not participate in the coop?
- JP: No.
- TK: We voiced some concerns with the program when it was introduced as legislation. We are part of Tree City USA, work to comply with certain DEQ standards, and we have a pretty efficient and effective tree ordinance. Naturally, we are concerned about some of the technical aspects, like clearing stumps and roots, especially roots that grow close to sidewalks and roads as we talk more about needing transportation funding. Also, we have concerns about property owners who begin in unincorporated areas who are enrolled in the coop, and then are annexed into the city. If the city is not a coop participant, is that citizen grandfathered in?
- JP: Those are all good concerns, and for the questions of the rooting and stumping I would defer to the tree experts as the pilot project gets underway. As for the annexation question, my initial though would be yes, they are grandfathered in, but it will depend on the city's agreement with the coop, and probably the city's agreement with the property owner. These questions are all great reasons why we want to meet with you individually and address these concerns and work together to create a good framework for the pilot project.

9. JPACT/MPAC Update

Mayor Tim Knapp, Wilsonville & Mayor Mark Gamba, Milwaukie

- TK: JPACT meetings we cancelled for August, and there is a presentation on equity initiatives coming up. Something else on the agenda will be the "project of the month", but I really don't know what that is.
- CC: I think it is just highlighting different projects around the region to raise awareness.

- MG: MPAC August 12 meeting was cancelled, and the two upcoming meetings will discuss the Powell/Division project and the Urban Growth Management decision.
- PS: Just a heads up, that Commissioner Martha Schrader is the County's MPAC rep, and Commissioners Jim Bernard are and Martha Schrader are both the points for land use discussions in the county. If you have specific questions about what we discussed earlier or the Urban Growth Management decisions Mayor Gamba just introduced, please connect with them.

10. Adjourn

CLACKAMAS COUNTY BUSINESS & ECONOMIC DEVELOPMENT PROGRAMS

Presented to C4 September 3, 2015 Presented by: Clackamas County Business & Economic Development

Catherine Comer, Manager Cindy Hagen, Coordinator Jamie Johnk, Coordinator Corina Olsen, Administrative Assistant

A Division of Business & Community Services Gary Barth, Director Laura Zentner, Deputy Director

County Programs Overview

- Economic Landscape
- Business Retention, Expansion and Recruitment
- Industry Cluster Development
- Employment Land Mapping
- Export Initiative
- Community Economic Preparedness
- Main Street
- Economic Development Commission

Economic Landscape

Convey economic forces that are driving Clackamas County by identifying key industry clusters and their economic output.

Key clusters:

- > Advanced Manufacturing Metals & Machinery
- Professional Business Services
- Wood Products Manufacturing
- > Wholesale Trade
- Trucking & Distribution
- Advanced Technology High Tech
- Health Care
- Food & Beverage Processing
- Agriculture & Food Production
- > Nurseries & Greenhouses
- Software & Media Production



Business Retention, Expansion, and Recruitment

Economic Development Staff works with businesses, communities and state agencies to recruit new business to Clackamas County, assist in expansion of existing business and promote traded-sector* industries to create jobs and increase the County's gross domestic product.

Projects:

- Business Outreach
- Track Databases of Businesses and Properties
- Lead Management
- Enterprise Zone; Strategic Investment Zone; Rural Renewable Energy Development Zone

Marketing

Tools for Business Success

*Traded sector businesses provide products or services that are purchased outside of the region



Industry Cluster Development

Projects:

Industry Cluster Convening - Sponsor roundtable discussions to identify cluster needs, opportunities and obstacles, and areas of strongest mutual interest.

New Opportunities:

Manufacturing – The County supports the newly formed Pacific Northwest Manufacturing Partnership (PNMP) which just received federal designation as a Investing in Manufacturing Community Partnership (IMCP) which will focus on developing opportunities for new technology for Cross Laminated Timber (CLT), Metals and Advanced Materials, and Electronics.



Software & Media Production - In partnership with Clackamas Community College, the Oregon Film & Video office, and industry representatives, staff promotes the regional development of the multimedia industry including software development in order to increase jobs and new business.



Employment Lands Mapping

Phase I (completed FY 12/13):

- Conducted an inventory of vacant employment lands
- Identified 15+ acre development opportunity sites
- Completed a cursory site conditions analysis
- Met with property owners and community partners
- > Developed an interactive mapping tool Site Search

Phase II (FY 13/14 and Ongoing):

- Development Area Plan
- Decision Ready Designation by Business Oregon
- Target Industry Analysis
- Industry Cluster Impact Analysis

Phase III (Fy 14/15 & 15/16 and Ongoing)

- Marketing and Implementation Plan
- Continue assessments as land becomes available
- Support Future Employment Land needs studies



Community Economic Preparedness (CEP)

- Helps communities with tools to advance business retention, expansion and new business prospect inquiries.
- Assess market strength and labor force readiness.
- Increase community marketability for economic development opportunities.

Projects:

- Community Assessment Tool
 - Identify strengths and opportunities for business development.
- Community Trainings:
 - **Creating a Business Response Team**
 - **Economic Development 101**
 - Main Street 101

Host quarterly Economic Development Practitioner's Roundtable meetings.

Export Initiative



To promote and understand Clackamas County exports and expand relationships in the supply chains of our local businesses.

Projects:

- Educational Seminars
- Business Outreach
- Regional Partnerships
- Industry Supply Chain



Exporting Clackamas County Annual Forum

Engaged in the Greater Portland Export Initiative



Main Street

Efforts to revitalize and bring economic vitality to historic downtown areas by providing technical assistance, mentorship and training to Clackamas communities.



Economic Development Commission (EDC) Rob Campbell, Chair

The EDC is an advisory committee that serves the Board of County Commissioners. The EDC works on projects each year that focus on current issues facing the County. Past projects have included studies on Employment Lands inside and outside the Metro UGB, Export Initiatives, Transportation, Infrastructure Development to name a few.

The 2015 workplan was focused on Business Outreach with a goal to visit 100 Clackamas County businesses. A combination of EDC Members, BCC, and Economic Development Team, surveyed businesses to obtained feedback on key issues such as:

- > Workforce
- Transportation
- Business Opportunities
- Business Constraints
- Economic Environment



A final report will be presented to the Board of County Commissioners in December 2015.

Economic Development Commission (EDC) Employment Lands Study

The EDC was asked to study the employment land inventory, successful key employment areas, and identify opportunities and constraints for each site. The EDC committees study land inside and outside the UGB..



The EDC recommended areas inside the UGB such as the North Milwaukie Industrial area to look at studies to increase density and jobs, and outside the UGB in Canby and Molalla to create a stronger transportation corridor to encourage future development.



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Region 1 Area Commission on Transportation Meeting Agenda Wednesday, September 2 5:30 – 7:30 p.m. Room A/B, ODOT Region 1, 123 NW Flanders St, Portland

Meeting Goals:

- Adopt 2015-16 ACT work plan and meeting schedule
- **5:30 to 5:35** Welcome, introductions and agenda review *Commissioner Roy Rogers*
- 5:35 to 5:55 Region 1 manager updates *Rian Windsheimer*

ACTION ITEMS

- 5:55 to 6:00Commission administration
Kelly Brooks and Andrew Plambeck
1. Approval of minutes from July 16 meeting
- 6:00 to 7:00 Draft work plan discussion and approval *Kelly Brooks*

INFORMATIONAL ITEMS

7:00 to 7:30 Overview of upcoming deadlines *Kelly Brooks*

Materials:

Agenda, July 16 meeting minutes, draft work plan, draft meeting schedule

REGION 1 AREA COMMISSION ON TRANSPORTATION Meeting Minutes July 16, 2015 Hillsboro, Oregon

Attendees: Bill Avison, Steve Bickford, Bernie Bottomly (alternate), Kelly Brooks (alternate), Tom Chamberlain, Mayor Krisanna Clark, Mayor John Cook, Councilor Peter Cornelison, Mayor Jef Dalin, Mayor Doug Daoust, Councilor Craig Dirksen, Mayor Denny Doyle, Jess Groves, Councilor Jeff Gudman, Mayor Brian Hodson, Bill Merchant, Brian Newman, Commissioner Steve Novick, Chris Oxley, Chair Ron Rivers, Curtis Robinhold (alternate), Commissioner Roy Rogers (Chair), Steph Routh, Joseph Santos-Lyons, Commissioner Paul Savas (Vice-Chair), Pam Treece, Julie Wehling, Pia Welch

Absent: Sam Breyer, Mayor Lori DeRemer, Commissioner Diane McKeel

Commissioner Roy Rogers called the meeting to order and opened a round of introductions.

<u>Motion:</u> Councilor Craig Dirksen moved, and Chair Ron Rivers seconded, to approve the minutes from the June 8 meeting.

 \checkmark The meeting minutes were approved unanimously.

<u>Motion:</u> Commissioner Steve Novick moved, and Councilor Craig Dirksen seconded, to appoint Steph Routh as the Active Transportation Stakeholder member of the ACT.

✓ Steph Routh was appointed unanimously as the Active Transportation Stakeholder.

Sebastian Degens, Business Development and Marketing Manager for the Port of Portland, gave a presentation on marine shipping at the Port of Portland.

Commissioner Roy Rogers asked about the nexus between the Port of Portland and the Ports of Hood River and Cascade Locks, considering they are also in the Region 1 ACT.

Sebastian Degens answered that the Port of Portland has done a number of projects with those ports in the past and has shared services with them. Their activities are more recreational than the Port of Portland, but they also ship containerized cargo that comes by truck to Portland.

Chair Ron Rivers added that a lot of those ports' activity goes through Seattle and Tacoma, noting that China is now the third largest importer of Columbia Gorge-area fruit.

Commissioner Paul Savas asked for clarification on news reports that because of the Terminal 6 closure there are 2,000 additional trucks per day on area roads.

Sebastian Degens answered that the number is not valid. Growth in the region has produced more truck traffic, but Terminal 6 didn't add that volume.

Commissioner Paul Savas mentioned that the Port of Portland had applications in the last Connect Oregon funding round for crane improvements. He asked whether there is still a need for those improvements.

Sebastian Degens replied that staff just asked the Port of Portland Commission for approval on electrical control work, which was funded by Connect Oregon. Those are strategic investments in the cranes to provide future service.

Kelly Brooks gave an overview of the Oregon Transportation Commission and the ACT's interaction with the Commission.

Commissioner Roy Rogers adjourned the meeting.

ACT members subsequently joined the Oregon Transportation Commission's monthly meeting. Those meetings are public record. Recordings and minutes can be found on the ODOT website.

DRAFT Work Plan – Region 1 ACT

R1 ACT Purpose:

The Region 1 Area Commission on Transportation (R1ACT) is an advisory body established to provide a forum for stakeholders to collaborate on transportation issues affecting Oregon Department of Transportation (ODOT) Region 1. R1ACT is intended to strengthen state and local partnerships in transportation planning, programming and development.

Rank#	Goal	Sub Tasks	Project Identification	ACT Role	Key Deadlines
1.	Recommend short and long- term transportation investment priorities based on state and local plans and addressing identified needs of ODOT Region 1's transportation system while balancing local, regional and statewide perspectives.	Fix-It Leverage	Projects are identified by Region 1 staff. Projects must be on state highway. Can fund an additional Fix-It project or add scope to existing Fix-It project.	ACT reviews and concurs with ODOT Region Recommendations at 150% and 100%. (December 7, 2015)	R1ACT reviews and concurs with 150% list prior to scoping: December 2015 100% Project List Due to OTC: September 2016
		Enhance Non-Highway	Non-highway Enhance pre- proposal consultations: September and October. Proposals submitted by locals or ODOT. Can only fund bicycle, pedestrian and transit projects.	R1ACT will identify a 150% level of Enhance Non-Highway Projects for Scoping. (<i>February 1, 2016</i>) R1ACT will vote on the 100% list of Non- Highway Projects for submission to the OTC. (<i>May 2, 2016</i>)	Applications Due: November 20, 2015 ACT 150% Recommendation to R1 Staff for Scoping: January 2016 100% Project List Due to OTC: September 2016
		ConnectOregon 6	Non-highway capital construction grant program. Proposals submitted by locals, ports and private sector.	ODOT staff will provide an informational presentation on ConnectOregon 6 applications. (October 5, 2015) R1ACT will score and	Applications Due: Late November 2015 Regional Review Complete May 2016 OTC project Selection August 2016

ODOT Project Selection and Input for Enhance, Fix-It Leverage and ConnectOregon

	rank all Region 1 ConnectOregon 6 projects prior to advancement to the final review committee. (May 2, 2016 and April 4, 2016)
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Forum for Information Sharing on ODOT Plans and Projects

Rank#	Goal	Sub Tasks	Resource Needs	ACT Role	Key Deadlines
2.	Provide a forum for coordinating, learning, understanding and gaining consensus around transportation plans, policies, projects and funding.	West Side Project Briefing	Presentation by Shelli Romero (1 hour)	Receive information on active projects. Share any input based on local concerns or issues related to the projects.	
		East Side Project Briefing	Presentation by Rich Watanabe (1 hour)	Receive information on active projects. Share any input based on local concerns or issues related to the projects.	
		Oregon Bike Ped Plan	Presentation by Savannah Crawford (1 hour)	Provide input to plan prior to final adoption and engage in implementation. (October 5, 2015)	
		State of the System / Seismic		Informational item	
		Presentations from Fix-It Program Managers			

OReGo road usage charge pilot program	Presentation by Jim Whitty and/or Michelle Godfrey (1 hour)	
RealTime and ITS implementation	Presentation by Region 1 staff (1/2 hour)	
Historic Columbia River Highway	Presentation by Kristen Stallman (1 hour)	<i>June is 100th birthday of the HCRH</i>

Forum for Coordination with Other Advisory Bodies

Rank#	Goal	Sub Tasks	Resource Needs	Decision Points	Key Deadlines
3.	Communicate and coordinate regional recommendations, priorities and activities, and collaborate with other organizations and interests as applicable such as the Joint Policy Advisory Committee on Transportation (JPACT), other ACTs, ODOT advisory committees, Governor's Regional Solutions Centers, etc.	Information sharing with neighboring ACTs Updates from county coordinating committees			

Administrative

Rank#	Goal	Sub Tasks	Resource Needs	Decision Points	Key Deadlines
4.	Ensure that reporting and bylaws requirements are met.	Obtain permanent charter			(June 2016)
		Reaffirm Bylaws		Review and update bylaws	(June 2016)
		Submit Report to OTC			(June 2016)

Future Agenda Items and Tasks

• Identify strategic engagement opportunities for ACT members to weigh in on transportation funding.

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Region 1 Area Commission on Transportation

Draft 2015-2016 Meeting Schedule

September 2, 2015

- R1ACT work plan.
- Overview of upcoming deadlines.

October 5, 2015

- ConnectOregon VI grant program overview.
- Enhance process explained:
 - Deadline
 - ACT review
- Review Fix-It Leverage Projects

December 7, 2016

- ACT receives a presentation on Enhance applications submitted and begins the process of developing a 150% list.
- ODOT staff presents project review process.

February 1, 2016

• ACT members discuss and vote on a 150% list of Enhance projects for advancement to scoping.

April 4, 2016

• ConnectOregon VI project review.

May 2, 2016

- ConnectOregon VI project selection.
- Historic Columbia River Highway (HCRH) informational presentation.
- ACT members refine a 100% list recommendation to forward to the Oregon Transportation Commission.

June 6, 2016 (Meeting in Hood River)

- Historic Columbia River Highway
- Progress report to Oregon Transportation Commission.
- Bylaws review.

July 2016

• ACT members finalize 100% list (if needed).

2015 C4 Action Items:

The following list represents the action items from the 2015 C4 Retreat. They have been divided into three categories: process items, informational items, and direction and decision.

Process Items: The section is informational. C4 staff will work to ensure these items receive attention consistently throughout the year:

- Draft official statements to communicate C4 positions
- Record C4 accomplishments
- Include the Mayor's meeting reports in the agenda materials

Informational Items: Informational items can be added to agendas when time allows. Please rank the following items to help the C4 Executive Committee set future agendas.

- 1 : Facilitate panel presentation on Economic Development priorities around the County
- 2 : Engage in additional sharing of ongoing and upcoming project needs for each jurisdiction
- 3 : Increased dialogue on public safety
- 4 : Informational session for "Safe Routes to School"
- 5 : Informational session on the STIP process
- 6 : Increased education about community needs (i.e. 800 MHz Radio System)

Direction & Decision Items: Direction and decision items require larger discussions and coordination by C4 members. Please rank the following items to help the C4 Executive Committee set future agendas.

- 1 : Create a general, county wide prioritization list as a review mechanism for transportation projects being submitted for STIP, MTIP, TIGER, etc.
- 1 : Unify positions between cities and the County to help facilitate getting urban areas into cities
- 1 : Establish a county-wide process to advocate for local projects at the state and federal level
- 4 : Integrated analysis on land use in the County C4 to facilitate the sub-regional discussion at Metro
- 5 : Work on partnership agreements (UGMAs) with the County on land use and development
- 6 : Lobby together (or set similar legislative agendas) at the state legislature to show unity
- 6 : Discussion around equity on fee structures [for infrastructure]
- 6 : Work towards the reduction of hurdles for federal funding on local projects
- 9 : increase jurisdictional communication efforts, including land readiness and aggregate land needs
- 10 : Improve the C4 process, roles, and responsibilities