

# Sunrise Corridor Community Visioning

## Steering Committee Draft Charter

Distributed to Steering Committee 1/31/24 for discussion (revisions for 3/20/24 discussion highlighted)

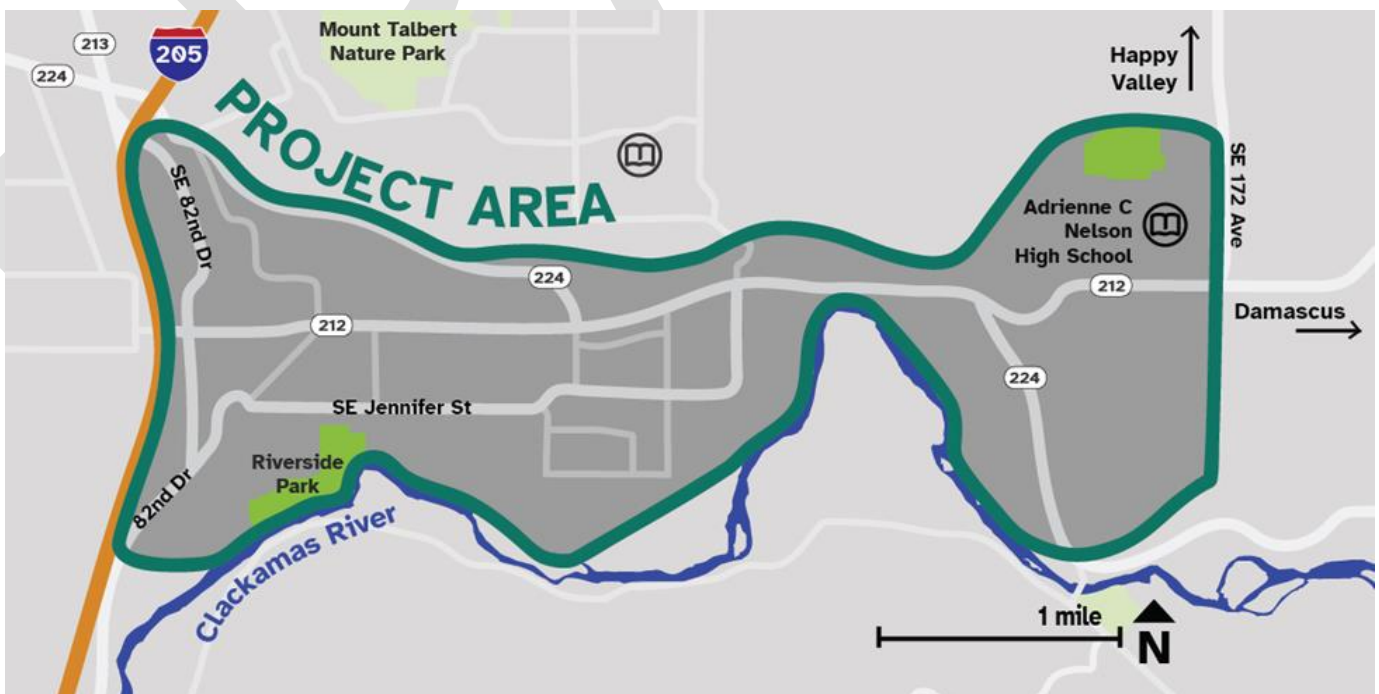
### PROJECT PURPOSE

This project will build meaningful partnerships with people who live, work, and visit the project area to develop an equitable, community-supported vision for the future of the Sunrise Corridor Community. Through a collaborative process, Clackamas County -- with support from regional partners -- will identify and document a **clear, community-supported vision and recommend actions for land use, housing, community and environmental health, the transportation system and other infrastructure in the area.** The project seeks to address the needs of people who live, work, learn, play, shop, and travel within the community.

### VISIONING AREA

The Sunrise Corridor Community is a place of connections and movement, nestled in a valley between the Clackamas River on the south, forested low hills to the north, I-205 to the west and 172nd Avenue to the east. The Sunrise Corridor Community encompasses approximately 5 square miles and is home to approximately 8,500 residents.

The Sunrise Corridor Community includes one of the state's busiest and most critical freight distribution centers, the Clackamas Industrial Area, with more than 800 businesses employing over 14,000 people.



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## STEERING COMMITTEE COMPOSITION AND PURPOSE

The Steering Committee, composed of 21 community members and partner agencies officials, will work with staff to explore the challenges and opportunities within the Sunrise Corridor Community and help develop recommendations for its long-term success. The Steering Committee members will bring many voices with a shared desire to work together for the future of a thriving community. The Steering Committee will:

- Provide feedback and guidance to the project team and partners at key planning milestones
- Consider the viewpoints of the many communities that make up the area and advise the project team in engaging and connecting with those who rely on the Sunrise Corridor
- Recommend and advocate for a community vision, action plan and implementation

Steering Committee members will work collaboratively to develop a vision with specific and tangible actions, work programs, tools, etc. that partner agencies can adopt and implement to help realize the vision.

Steering Committee meetings will be open to the public and will include a time for public comment on each agenda.

## ROLES AND RESPONSIBILITIES

### STEERING COMMITTEE MEMBERS

- Have an open mind.
- Come prepared to participate in interest-based discussions and to share reasons behind your statements, questions, and actions.
- Listen to and recognize the diverse concerns and interests of other members; explore issues from all points of view before forming conclusions.
- Share discussion time, encouraging everyone to participate fully.
- Ask questions of each other to gain clarity and understanding.
- Read meeting agendas and other materials provided before each meeting.
- Attend every meeting to the best of your ability and let the meeting organizers know in advance if you are not able to attend.
- Commit to moving forward with decisions in a timely fashion to support the process.
- Respect decisions made at previous meetings, even if you were not in attendance.
- Participate in developing group recommendations that everyone supports - consensus. If it is unclear that the group has full support to move forward, the group will be asked to vote.  $\frac{3}{4}$  support of present members will allow a recommendation to move forward with documentation of concerns.
- Avoid speaking on behalf of others or the group outside of meetings, unless asked by the Steering Committee as a whole.
- Express yourself in terms of your personal preferences, interests, and outcomes you, or the organization you represent, wish to achieve.

### PROJECT MANAGEMENT TEAM (AGENCY/CONSULTANT STAFF)



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- Provide technical expertise and information (in understandable language) to support a deeper understanding of the topics and inform discussion.
- Consult with Steering Committee members, listen carefully to input and report back on how the input is integrated into the project results.
- Work with Steering Committee members to provide updates from outside discussions, other standing committees, and overall public engagement work.
- Make all arrangements for Steering Committee meetings, including virtual and/or in-person setting, agenda, background information, advance notice, accessible options and public outreach.

## DECISION-MAKING

The Steering Committee recommendations will go to the Project Management Team, which will be responsible for documenting the vision and presenting it to the Clackamas County Board of Commissioners.

Clackamas County is committed to collaborating with its partners to envision a shared future that aligns with local and regional plans. The Clackamas County Board of Commissioners will serve as the final decision-maker on the visioning report and recommendations.

Partner agencies will collaborate throughout visioning work through the Project Management Team, the Technical Advisory Committee, the Steering Committee, and agency leadership conversations.

## ANTICIPATED MEETINGS AND TOPICS (UPDATED 3/20/24)

Mtg#	Assumed Timing	Major Topics	Activities and Actions
1	January 2024	Project Introduction and Corridor History	Discuss project, process and committee work. Share stories about the past and present. Get to know members and project staff.
2	March 2024	Goals and Objectives	Receive update on community engagement and provide input on goals and objectives.
3	May 2024	Scenario Development (types of solutions)	Hear TAC report on the initial conditions analysis and provide input on future needs and challenges for the Sunrise Corridor Community. Committee to confirm goals to move forward after spring public engagement
4	September 2024	Scenario Evaluation	Review community input from open houses, focus groups, meetings and surveys, and provide feedback on the preferred scenarios and how they fit within the project goals and objectives.
5	November 2024	Final Scenario and Phasing	Review, provide feedback on, and refine the final corridor scenario. Discuss phasing and next steps.



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Mtg#	Assumed Timing	Major Topics	Activities and Actions
7	January 2025	Action Plan Development	Begin developing steps that can be taken to implement the final Sunrise Corridor Community Vision.
8	March 2025	Action Plan Completion and Project Wrap-up	Review the final action plan and provide recommendations for the Project Management Team to present to the Clackamas County Board of Commissioners.

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