

June 22, 2023

BCC Agenda Date/Item: _____

Board of County Commissioners
 Clackamas County

Approval of a Board Order delegating authority to the County Administrator to accept a non-competitive award from Oregon Housing & Community Services for mediation services for Manufactured, Marina & Floating Home Communities. Agreement value is up to \$400,000 for 2 years. Funding is through Oregon Housing and Community Services. No County General Funds are involved.

Previous Board Action/Review	BCC Issues 6/20/23		
Performance Clackamas	Access to Services - Increased ability of individuals & families to access health & human services Poverty Rate - Reduced number of people with income below the poverty line		
Counsel Review	No	Procurement Review	No
Contact Person	Adam Freer	Contact Phone	971.533.4929

EXECUTIVE SUMMARY:

The Children, Family & Community Connections (CFCC) Division of the Health, Housing and Human Services Department in its role as the mediation services provider for Clackamas County requests approval to accept a revenue grant renewal from Oregon Housing and Community Services (OHCS). The stream of OHCS funding is Manufactured, Marina & Floating Home Communities Resource Center (MMCRC). These services help both property owners and tenants access conflict resolution services for issues such as eviction, property maintenance, communication issues, park rules and regulations, neighbor issues and high conflict personalities. Mediation is a proven model of support for housing-related conflicts that often result in eviction or relocation.

Resolution Services has been a recipient of the MMCRC grant for 14 years, since 2009. The funding available for the FY2023-25 biennium is up to \$400,000 and only available until the end of June 2023, requiring an accelerated approval process. OHCS is generating the contracts as quickly as possible, but to ensure the county can receive the funds, delegation of authority for the County Administrator to sign the revenue contract is requested.

RECOMMENDATION: Staff recommends Board approval of this Request to delegate signing authority to approve the revenue funding contract on an accelerated timeline.

Respectfully submitted,

Rodney A. Cook, Director
 Health, Housing and Human Services

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**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Acceptance of a Revenue Contract
from Oregon Housing and
Community Services (OHCS) for
Manufactured Home mediation
services



Board Order No. _____
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Whereas, the County’s Resolution Services team has received funding from Oregon Housing and Community Services (OHCS) Manufactured, Marina & Floating Home Communities Resource Center (MMCRC) to provide mediation services for residents of manufactured homes for the past 14 years (since 2009);

Whereas, OHCS has a significant amount of MMCRC funding for these services that needs to be expended by June 30, 2023 requiring an expedited contracting process;

Whereas, DHCS has elected to distribute the funds of up to \$400,000 each to the 12 Community Dispute Resolution Centers (CDRCs) across the state through a non-competitive process to be expended over the FY2023-25 biennium;

Whereas, Clackamas County Resolution Services serves as one of the 12 CDRCs in the state;

Whereas, OHCS has not provided a copy of the MMCRC revenue contract, and it is unclear whether such funding contract will be provided with sufficient time to be approved during the County’s regularly scheduled business meeting;

Whereas, due to the timing concerns, and the need to immediately accept the MMCRC revenue contract and obligate the funds by June 30, 2023, Resolution Services has requested that the Board delegate signing authority to the County Administrator to ensure that the contract is signed and the funds expended by the deadline;

NOW, THEREFORE, the Clackamas County Board of Commissioners orders as follows:

1. Subject to review by Clackamas County Counsel, the Board hereby approves the signing of the renewed revenue contract with Oregon Housing and Community Services for FY2023-25 to provide mediation services for residents of manufactured homes; and

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2. The County Administrator is hereby delegated signing authority to execute all documents reasonably necessary to complete the acceptance of the revenue contract.

DATED this ___ day of _____, 2023.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary