

Rodney A. Cook Director

1/12/2023	BCC Agenda Date/Item:				
Board of County Comm Clackamas County	nissioners				
legal services to Cla value is increased to \$	nt #1 to Grant Agreement wi ckamas County residents. A 192,976.20 for 2 years. Fund Development Block Grant.	mendment value is \$11° ding is through the feder	1,779.20 for 1 year, grant all Older Americans Act and		
Previous Board	Original Agreement approv	ved on 7/15/2021; Agend	da Item –A1		
Action/Review	Briefed at Issues – 1/10/20	•			
Performance	This funding aligns with the strategic priority to increase self-sufficiency for				
Clackamas	our clients.				
	2. This funding aligns with the strategic priority to ensure safe, healthy and				
	secure communities by ad	<u> </u>			
Counsel Review	Yes	Procurement Review	No		
Contact Person	Tonia Hunt	Contact Phone	503-655-8330		
Department requests appropriate Services of Oregon to possible (CDBG) funded services of Oregon Aid Services of Oregon to provide Aid Services of Oregon A	RY: The Social Services Division proval of Amendment #1 to provide Older American Act (es for persons living in the Class County, both by referral from ferral. In FY21-22, they provide income (less than 30% of the county) of the county of t	the Subrecipient Agreer OAA) and Community Dackamas County area. Ited legal advice and report the County's Housing ided legal services to 18 of area median income).	ment with Legal Aid Development Block Grant Presentation to low income Rights and Resources 37 individuals. 119 of those		
of services for fiscal years \$111,779.20 for a total a	ecipient Agreement #22-007 ar 2022-23 and results in an agreement amount of \$111,7 a 30, 2023. This amendment	increase to the budget b 779.20. This agreement	by an additional is effective July 1, 2022		
RECOMMENDATION: approve this Subrecipie and authorize the Chair	Staff recommends the Board	d			

Respectfully submitted,

Rodney A. Cook
Rodney A. Cook, Director

Health, Housing and Human Services Department

Attachment:

H3S #10209, #22-007 Amendment

Subrecipient Amendment (FY 22-23) Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 22-007		Board Order Number:	
Department/Division: H3S, Social Services Division		Amendment No. 1	
Subrecipient: Legal Aid Services o	f Oregon	Amendment Requested By: Brenda Durbin	
Approved to Form:			
W	11/01/2022		
County Counsel	Dated		
Changes: ☐ Scope of Service ☐ Agreement Time		□ Agreement Budget () Other:	

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 22-007 ("Agreement") with Legal Aid Services of Oregon includes budget adjustments for ongoing delivery of services for fiscal year 2022-23 and results in an increase to the budget by an additional \$111,779.20, for a total Agreement amount of **\$192,976.20**.

This Amendment #1 is effective upon signature and continues through June 30, 2023.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "bold/italic" font for easy reference.

AMEND the following portion of Section 1, Term and Effective Date:

1. Term and Effective Date. This Agreement shall become effective on the date it is fully executed by both parties. Funds issued under this Agreement may be used to reimburse Subrecipient for eligible program services delivered no earlier than July 1, 2021 and not later than June 30, 2022, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. Eligible program services must be approved in writing by COUNTY as outlined in Exhibit 1 relating to the project. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. Term and Effective Date. This Agreement shall become effective on the date it is fully executed by both parties. Funds issued under this Agreement may be used to reimburse Subrecipient for eligible program services delivered no earlier than July 1, 2021 and not later than **June 30, 2023**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. Eligible program services must be approved in writing by COUNTY as outlined in Exhibit 1 relating to the project. No grant funds are available for expenditures after the expiration date of this Agreement.

AMEND Section 4, Grant Funds:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Domestic Assistance ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$81,197. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

Legal Aid Services of Oregon

Subrecipient Agreement 22-007 – Amendment # 1 Page 2 of 4

a. Grant Funds. COUNTY's funding for this Agreement is the Community Development Block Grant for Entitlement Communities (\$62,316; CFDA 14.218) issued to COUNTY by the U.S. Department of Housing and Urban Development ("HUD"); and COUNTY's funding for grant funds in this Agreement is the Older Americans Act (\$15,881, CFDA 93.044; \$3,000, CFDA 93.052)

TO READ:

- 4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Domestic Assistance ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$192,976.20. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in *Exhibit 2 CDBG Reporting Requirements*.
- a. Grant Funds. COUNTY's funding for this Agreement is the Community Development Block Grant for Entitlement Communities (\$137,095.20; CFDA 14.218) issued to COUNTY by the U.S. Department of Housing and Urban Development ("HUD"); and COUNTY's funding for grant funds in this Agreement is the Older Americans Act (\$49,881, CFDA 93.044; \$6,000, CFDA 93.052)

AMEND the following portion of EXHIBIT 1, CDBG SCOPE OF WORK AND PERFORMANCE STANDARDS:

- 1. Scope of Work
 - e._Conduct a minimum of four training sessions with a variety of social service providers in Clackamas County, which deal with low and moderate-income persons' housing needs. Work closely with the social service agencies, in-house housing programs and shelters in Clackamas County to assure that clients with fair housing problems are referred for information and assistance. Provide technical assistance to agencies in the area of fair housing laws and regulations, housing counseling, and information and referral. Publicize the fair housing program to the community at every available opportunity. Provide training on Reasonable Accommodations under the Fair Housing Law for individuals with disabilities, landlords, and other housing providers.

TO READ:

- 1. Scope of Work
 - e._Conduct a minimum of eight training sessions with a variety of social service providers in Clackamas County, which deal with low and moderate-income persons' housing needs. Work closely with the social service agencies, in-house housing programs and shelters in Clackamas County to assure that clients with fair housing problems are referred for information and assistance. Provide technical assistance to agencies in the area of fair housing laws and regulations, housing counseling, and information and referral. Publicize the fair housing program to the community at every available opportunity. Provide training on Reasonable Accommodations under the Fair Housing Law for individuals with disabilities, landlords, and other housing providers.

ADD the following portion of EXHIBIT 1, CDBG SCOPE OF WORK AND PERFORMANCE STANDARDS:

1. Scope of Work

o. 2022 Income limits established annually by the U.S. Department of Housing and Urban Development to determine eligibility for assistance under this program are listed below. Contractor is responsible to follow the most current income guidelines issued by HUD:

HUD 2022 INCOME GUIDELINES The current annual gross income for all household members.				
Persons	Extremely Low	Very Low Income	Low Income 80%	
1 0100110	Income 30%	50%	Low moonie 6070	
1	\$22,400	\$37,300	\$59,650	
2	\$25,600	\$42,600	\$68,200	
3	\$28,800	\$47,950	\$76,700	
4	\$31,950	\$53,250	\$85,000	
5	\$34,550	\$57,550	\$92,050	
6	\$37,190	\$61,800	\$98,850	
7	\$41,910	\$66,050	\$105,650	
8	\$46,630	\$70,300	\$112,500	

AMEND Exhibit 2, CDBG REPORTING REQUIREMENTS, Section 2. INVOICES, to ADD the following:

For the period July 1, 2022 to June 30, 2023:

At a minimum, requests shall be made quarterly for a lump sum not to exceed \$18,694.80.

Invoices shall be sent via email to: caainvoices@clackamas.us

<u>AMEND</u> the following portion of <u>Exhibit 4, OAA REPORTING REQUIREMENTS:</u>

2. Financial Reporting: SUBRECIPIENT shall submit a reimbursement request to COUNTY quarterly at a minimum, by the tenth working day of the month following the end of the reporting period. Attorney time shall be billed at the rate of \$75 per hour and paralegal time at the rate of \$37.50 per hour up to the contract limit.

TO READ:

2. Financial Reporting: SUBRECIPIENT shall submit a reimbursement request to COUNTY quarterly at a minimum, by the tenth working day of the month following the end of the reporting period. Attorney time shall be billed at the rate of *\$95* per hour and paralegal time at the rate of *\$75* per hour up to the contract limit.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Legal Aid Services of OregonSubrecipient Agreement 22-007 – Amendment # 1 Page 4 of 4

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

SUBRECIPIENT	CLACKAMAS COUNTY
Legal Aid Services of Oregon	
	Commissioner: Tootie Smith, Chair
	Commissioner: Ben West
5.1.0	Commissioner: Paul Savas
By: (mily Brown-Sitrick	Commissioner: Martha Schrader
By: <u>mily Brown-Sitnick</u> Emily Brown-Sitnick, Regional Director	Commissioner: Mark Shull
40/04/0000	
Dated: 10/31/2022	
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	Ву:
	Tactic Smith Chair
	Tootie Smith, Chair
	Dated:
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