



**MEMORANDUM**

TO: Board of County Commissioners (BCC), Clackamas County  
FROM: Gary Schmidt, County Administrator  
RE: Committee Assignments  
DATE: February 9, 2023

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The Board will discuss today the committees that require a Commissioner member, followed by a discussion if needed, about general committee participation.

Staff is responsible for keeping a list of committees and organizations that require Commissioner participation or have a designated position for a County Commissioner. It is recognized that Commissioners have interests that extend far beyond the committees listed here and are welcome to attend other committees at the local, regional, state or federal level.

NOTE: Commissioner Communication is a standing agenda item each Tuesday during Issues updates, and is designated, in part, for the Board to update their colleagues regarding business, events and timely issues related to the committees they serve on.

The Boards and Committees listed in attached spreadsheet require an appointed Commissioner to serve.

Government Type	Committee	Primary 22	Alternate 22	Primary 23	Alternate 23	Meeting Times/Frequency	Notes
Metro							
A	JPACT	Savas	Smith	Savas	Smith	3 <sup>rd</sup> Thursday – every month	Joint Policy Advisory Committee on Transportation
B	MPAC	Shull	Smith	Shull	Smith	4th Wednesday – every month	Metro Policy Advisory Committee
C	Supportive Housing Services Oversight Committee	Fischer				Mondays - monthly	Need Primary and Alternate
D	Tri-County Planning Body	Smith		Smith	N/A	Monthly	
State							
A	Willamette Falls Locks Authority	Smith	N/A	Smith	N/A	4th Wednesday – every month	Governor- Appointed Seat
Regional							
A	R1ACT	Savas	Shull	Savas	Shull	First Monday, every other month	ODOT Region 1 Area Commission on Transportation – Seat is up for reappointment in June
B	RDPO	Smith	NA	Smith	NA	Fridays - monthly	Regional Disaster Preparedness Organization - must be Board Chair
C	WFLHAC	Schrader	NA	Schrader	N/A	3 <sup>rd</sup> Monday - every month	Willamette Falls Landing & Heritage Area Coalition
D	AOCC	Shull	N/A	Shull	N/A	Meets Quarterly	Association of O & C Counties
County Committees							
A	EDC	Savas	Schrader	Savas	Schrader	4th Wednesday - every month	Economic Development Commission
B	Public Health Advisory Committee					Meets 6 times per year- every other month	Need Primary and Alternate
C	Clackamas Workforce Partnership	Schrader		Schrader	N/A	3 <sup>rd</sup> Thursday - every month	
D	NCPRD	Savas		Savas	N/A	2 <sup>nd</sup> Wednesday - every month	North Clackamas Parks & Recreation District
E	Audit Committee	Smith	Schrader	Smith	Shull	Meets Quarterly	Must be Chair and Vice-Chair
F	Internal Audit Oversight Committee	Smith	Schrader	Smith	Shull	Meets Quarterly	Must be Chair and Vice-Chair
G	Water Environment Services Advisory Committee	Schrader	Smith	Schrader	Smith	2nd Thursday each month	
H	Local Public Safety Coordinating Council	Smith	Fischer	Smith			Need Alternate
I	C4 Co-Chair	Savas	Schrader	Savas	Schrader	1st Thursday - every month	Clackamas County Coordinating Committee
J	C4 Metro Subcommittee	Savas	Shull	Savas	Shull	3 <sup>rd</sup> Wednesday - every month	
K	Hospital Facilities Authority Board	Smith	NA	Smith	N/A		Must be Board Chair
L	Emergency Preparedness Council	All	NA	All	N/A	Meets Quarterly	All Commissioners will participate
M	Fair Board			Smith			Need Alternate
N	TDC			Schrader		2nd Wednesday - every month	Tourism Development Council - need Alternate
O	EMS Council					Meets Quarterly	Emergency Medical Services Council - need Primary and Alternate
Other/Limited Duration							
A	Tri-Met STIP Advisory Committee	Savas	NA	Savas	N/A		STIP: Statewide Transportation Improvement Program
B	Regional Toll Advisory Committee	Savas	NA	Savas	N/A		
	VACANT- NEEDS DISCUSSION						
	REQUIRES BOARD CHAIR OR VICE CHAIR						
	MAY BE DISCUSSED IF THERE IS INTEREST						



## MEMORANDUM

TO: Board of County Commissioners (BCC), Clackamas County  
FROM: Gary Schmidt, County Administrator  
RE: ABC Interviews  
DATE: February 9, 2023

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In 2022 the Board discussed the protocols for participating in the interview process for specific County Advisory Boards and Commissions (ABCs). The Board expanded the number of ABCs they are interested in, to include the following:

- Budget Committee
- Fair Board
- Planning Commission
- Audit Committee
- Emergency Preparedness Council

In order to address scheduling challenges and the time commitment needed to participate in the interview process for applicants to the ABCs listed above, staff recommends each Commissioner participates in the committees they attend or are interested in the most.

Does the Board wish to modify or expand the list of ABCs for which a Commissioner(s) shall participate in the interviewing of applicants for vacant positions? Does the Board wish to establish a uniform set of protocols?