

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Staff Presentation Worksheet

Presentation Date: August 10, 2010 Time: 11:00 a.m. Length: 30 minutes

Presentation Title: Contract Renewal and Performance Review of the Land Use
Hearings Officer

Department: Land Use and Zoning

Presenters: Mike McCallister, Planning Manager
Dan Chandler, County Counsel

POLICY QUESTION

Should the BCC renew the contract for the land use hearings officer? The Hearings Officer's contract expires August 31, 2010. The BCC has the option to renew the contract for two additional one year periods upon written approval of both parties. This is the first one year extension being considered for Kenneth Helm.

ISSUE & BACKGROUND

See attached Memorandum dated August 2, 2010 for information about the hearings officer and a performance evaluation completed by the Planning Manager.

QUESTION(S) PRESENTED FOR CONSIDERATION

A list of questions for the BCC to consider during the performance review is included in this packet.

OPTIONS AVAILABLE:

1. Approve a one-year contract extension for Kenneth Helm.
2. Initiate an open recruitment to consider other candidates for the position.

RECOMMENDATION: Approval of a one year contract extension for Kenneth Helm.

SUBMITTED BY:

Division Director/Head Approval Mike McCallister
Department Director/Head Approval Dan Chandler
County Administrator Approval _____

For information on this issue or copies of attachments, please contact Mike McCallister @ 503-742-4522