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REQUEST FOR QUOTES #2018-84
Lobbying Services for Legislative Session
RESPONSE TO CLARIFYING QUESTIONS #1
September 10, 2018

Note that these are questions submitted by interested firms to the above referenced solicitation. The below answers are for clarification purposes only and in no way alter or amend the RFQ as published.

1. *Section 4. "Quote" item "C. Provide a schedule of fees on a time and materials basis." Typically, we propose flat fees for these types of services with the addition of incidental expenses like printing, mileage, and parking. If we do it this way, do you still need the hourly rates for all assigned individuals, even if the rates are not used to determine the amount billed each month?*

Answer: If a flat fee is provided for every survey, then we do not need hourly rates. We do need a range for flat fees as well as printing costs, etc.

2. *Section 4, "Quote" item "F. List references of clients your firm has worked with in this capacity during the last five (5) years." Do you want a full list of all government affairs clients in Oregon for the past five years? If so, can we provide contact information for just a selection of those clients? We have represented dozens of clients in the past five years and providing contact information for all of them would not be feasible.*

Answer: A list of selected clients and contact information for the past five years is acceptable.

End of Clarifying Questions #1