

October 20, 2022

Housing Authority Board of Commissioners
Clackamas County

Approval of an amendment increasing funding of a Personal Services Contract with Do Good Multnomah for providing supportive services at Clayton Mohr Commons and an assignment addendum to assign the contract to Clackamas County. The amendment value is \$110,383.04, extending the time to 6 months. Total contract value is now \$480,383.04. Funded through Supportive Housing Services funding.
No County General Funds are involved.

Purpose/Outcome	Approval of amendment #1 to extend contract #9474 with Do Good Multnomah providing case management and other supportive services at Clayton Mohr Commons while a new procurement is being conducted to ensure no service gap. In addition, assigning this contract with amendment #1 from the Housing Authority to Clackamas County.
Dollar Amount and Fiscal Impact	Adding \$110,383.04 for a new total contract value of \$480,383.04.
Funding Source	Supportive Housing Services funding No County General Funds are involved.
Duration	Upon signature to March 31, 2023 (6-month extension)
Previous Board Action/Review	10/10/2019 - HACC Board approval of contract #9474 10/18/2022 – Item presented at Issues
Strategic Plan Alignment	1. This funding aligns with H3S’s strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the County’s strategic priority to ensure safe, healthy, and secure communities.
Procurement Review	1. Was the item processed through Procurement? yes <input checked="" type="checkbox"/> no <input type="checkbox"/> 2. The original contract was procured through a competitive process. This amendment will extend that contract to allow for a new competitive process to be carried out without a gap in services.
Counsel Review	10/3/2022 reviewed by Amanda Keller, Assistant County Counsel
Contact Person	Tanika B Cutsforth, Asset Manager (971) 334-5227
Contract No.	H3S - 9474

BACKGROUND:

The Housing Authority of Clackamas County (HACC), a division of the Health, Housing and Human Services Department (H3S) of Clackamas County, requests approval of Amendment #1 to extend the Personal Services contract #9474 with Do Good Multnomah providing case management, peer support, and housing navigation for veterans and their families living at Clayton Mohr Commons for an additional six months and an assignment addendum to transfer

this contract and amendment to Clackamas County. The six-month extension will allow the County to conduct a new procurement to continue these services.

Clayton Mohr Commons is a Veteran housing project located at 314 Pleasant Ave in the heart of Oregon City, which strictly serves veterans with project-based vouchers. This ensures that the units stay affordable to households at or below 30% AMI. Over the past three (3) years, Do Good Multnomah has collaborated with on-site Property Management and HACC staff to provide services within the below scope.


- Supporting/providing housing Stability/Eviction Prevention
- Supporting/providing economic Stability & Self-Reliance
- Promoting quality of life through daily interactions and community events
- Connecting vulnerable residents with outside support services
- Advocating for residents navigating systems
- Building a strong sense of community
- Tracking interventions & outcomes

This contract was initially procured by HACC and has been managed by HACC staff to date. Since this was procured, however, Clackamas County has elected to create a new housing division within its Department of Health, Housing, and Human Services, to consolidate the provision of housing-related services, including those funded by the Supportive Housing Services Measure that was previously managed by HACC. With the creation of the new division, HACC intends to assign the approved contract to Clackamas County for management and future Procurement by the new housing division. As a result, the staff requests that an Assignment Addendum be executed by the Housing Authority Board and the Clackamas County Board of County Commissioners, enabling the assignment to occur once the new division is created.

RECOMMENDATION:

Staff recommends the Board approve Amendment #1 to contract #9474 with Do Good Multnomah to continue to provide services at Clayton Mohr Commons for an additional six months and the assignment of the contract and amendment to Clackamas County. Staff also recommends the Board authorize Commissioner Tootie Smith, Chair, to sign on behalf of the Housing Authority Board.

Respectfully submitted,



Rodney A. Cook, Director
Health, Housing & Human Services



**HOUSING AUTHORITY OF CLACKAMAS COUNTY
PERSONAL SERVICES CONTRACT
AMENDMENT #1
Contract #9474**

This Amendment #1 is entered into between Do Good Multnomah (“Do Good”), and the Housing Authority of Clackamas County, a public corporation organized under ORS Chapter 456 (“HACC”) and shall become part of the contract (“Agreement”) entered into both parties on October 1, 2019.

1. **ARTICLE 3. TERMS OF AGREEMENT Section B**, is hereby amended as follows:
the term of the Agreement is extended from October 1, 2022 to March 31, 2023.

2. **ARTICLE 4. BUDGET AND FINANCIAL Section A**, is hereby amended as follows:

In consideration for Do Good performing Work during the extended term of the Agreement, HACC will pay Do Good an additional \$110,383.04. Consideration is on a fixed budget basis, as set forth in the table below, and in accordance with the terms and conditions of the Agreement.

CLAYTON MOHR COMMONS							
6 MONTH EXTENSION	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
<i>Check Dates</i>	<i>10/5 & 10/20</i>	<i>11/5 & 11/20</i>	<i>12/5 & 12/20</i>	<i>1/5 & 1/20</i>	<i>2/5 & 2/20</i>	<i>3/5 & 3/20</i>	
Salaries & Wages	\$ 15,433.91	\$ 15,534.29	\$ 15,634.67	\$ 15,634.67	\$ 15,634.67	\$ 15,634.67	\$ 93,506.87
Taxes	\$ 2,006.41	\$ 2,019.46	\$ 2,032.51	\$ 2,032.51	\$ 2,032.51	\$ 2,032.51	\$ 12,155.89
Fringe/Benefits	\$ 786.71	\$ 786.71	\$ 786.71	\$ 786.71	\$ 786.71	\$ 786.71	\$ 4,720.28
TOTAL							\$ 110,383.04

ORIGINAL CONTRACT	\$ 370,000.00
<u>AMENDMENT #1</u>	<u>\$ 110,383.04</u>
Total Amended Contract	\$ 480,383.04

Except as expressly amended above, all other terms and conditions of the Agreement shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

Do Good Multnomah

Housing Authority of Clackamas County

Daniel Hovanas

Authorized Signature _____ Date _____

Commissioner Tootie Smith, Chair _____ Date _____

Daniel Hovanas | Chief Operating Officer

Name / Title (Printed)

111077491

Oregon Business Registry #

Approved as to Form:

501 (c) 3

Entity Type / State of Formation

Amanda Wells

County Counsel

10/3/22

Date

**ASSIGNMENT ADDENDUM TO
TO THE CONTRACT DOCUMENTS WITH
DO GOOD MULTNOMAH
Contract #9474**

This Assignment Addendum is entered into between **Do Good Multnomah** (“Contractor”), the Housing Authority of Clackamas County (“HACC”) and Clackamas County (“County”). This Assignment Addendum is attached to, and incorporated into, the contract between Contractor and HACC executed contemporaneously herewith (“Contract”). As used below, “Contract” means this Assignment Addendum and the Contract.

The County is creating a new Housing Division within the County’s Department of Health, Housing, and Human Services. On or after July 1, 2022, contracts for the provision of supportive housing services, including this Contract, will be assigned by HACC, to the County.

On or after July 1, 2022, or at such other time as either HACC or County may determine (the “Effective Date”), all of HACC’s rights, title, interest, responsibilities, and other obligations will be assigned from HACC to County. By execution of this Assignment Addendum, County hereby accepts such assignment and assumes and agrees to be bound by the terms of the Contract as of the date of the Effective Date.

Housing Authority of Clackamas County

Clackamas County

Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name

Do Good Multnomah

Daniel Hovanas 10/4/2022

Authorized Signature Date

Daniel Hovanas

Printed Name