

June 23, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with Friends of Canby Adult Center, Incorporated for the provision of services to Clackamas County residents. Total Amendment Value is \$32,957. Funding source is the federal Older Americans Act. County General Funds are not involved.

| | |
|--|---|
| Purpose/Outcomes | Approval of Amendment #1 to adjust budget of Subrecipient Agreement to meet increased demand and provide additional operational support. |
| Dollar Amount and Fiscal Impact | Adds a total of \$32,957 federal Older Americans Act funds for a new agreement total of \$269,692. |
| Funding Source | U.S. Administration for Community Living, Oregon Department of Human Services. |
| Duration | July 1, 2021 to June 30, 2022 |
| Previous Board Action | A.1 072221; Item at County Issues: 6/21/22. |
| Strategic Plan Alignment | 1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community. |
| County Counsel | Review and approved by Andrew Naylor on 6/6/22 |
| Procurement Review | Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment |
| Contact Person | Brenda Durbin, Director – Social Services Division – (503) 655-8641 |
| Contract No. | H3S#10195; Subrecipient #22-001 |

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the Friends of Canby Adult Center, Incorporated to provide Older American Act (OAA) funded services for persons living in the Canby area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

Amendment #1 to Subrecipient Agreement 22-001 provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals.

This agreement is effective July 1, 2021 and terminates on June 30, 2022. This amendment has been approved by County Council on June 6, 2022.

RECOMMENDATION:

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing and Human Services Department

Attachment:

H3S#10195, Amendment 1

Subrecipient Amendment (FY 21-22)
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 22-001

Board Order Number:


Department/Division: H3S, Social Services Division

Amendment No. 1

Subrecipient: Friends of Canby Adult Center,
Incorporated

Amendment Requested By: Brenda Durbin

Approved to Form:



06/06/2022

County Counsel

Dated

Changes: Scope of Service
 Agreement Time

Agreement Budget
 Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 22-001 ("Agreement") with Friends of the Canby Adult Center, Incorporated provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals. This results in an increase to the contract budget of \$32,957.

This Amendment #1 is effective upon signature and continues through June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND the following portion of Section 4, Grant Funds:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$236,735. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. Grant Funds: COUNTY's funding of \$201,756 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$4,800 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

TO READ:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$269,692**. This is a cost reimbursement grant and disbursements will

Friends of Canby Adult Center, Incorporated
Subrecipient Agreement 22-001 – Amendment # 1
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be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. **Grant Funds:** COUNTY's funding of **\$234,713** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$4,800 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

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AMEND:

EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE

CANBY ADULT CENTER
 Fiscal Year 2021-22

| Federal Award Numbers | OAA III B Funds | | OAA III C1 Funds | | OAA III C2 Funds | | OAA III C3 Funds | | OAA III D Funds | | Required Match | NSIP Funds | State Funds | Other Funds | Ride Connection | | TRMet Funds | MEDICUP Funds | LEAP Funds | Program Income | NO. OF UNITS | TOTAL COST | Unit Rate |
|--|-----------------|----------|------------------|----------|------------------|----------|------------------|----------|-----------------|------------|----------------|------------|-------------|-------------|-----------------|---------|-------------|---------------|------------|----------------|--------------|------------|------------|
| | 10A00785 | 10A00786 | 10A00787 | 10A00788 | 10A00789 | 10A00790 | 10A00791 | 10A00792 | ST Funds | S210 Funds | | | | | | | | | | | | | |
| CFDA Number | 93.004 | 93.004 | 93.004 | 93.004 | 93.004 | 93.004 | 93.004 | 93.004 | 93.004 | 93.004 | | 93.003 | N/A | N/A | N/A | 20.513 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Service Category | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (16) | (17) | (18) | (19) | (20) | (21) | (22) | |
| Case Management | \$2,035 | | | | | | | | | | \$226 | | | | | | | | | | 88.02 | \$2,261 | \$23.12/hr |
| Resource | \$1,022 | | | | | | | | | | \$114 | | | | | | | | | | 49 | \$1,136 | \$20.86 |
| Info. & Assistance | \$9,010 | | | | | | | | | | \$1,002 | | | | | | | | | | 663 | \$10,012 | \$13.88 |
| Public Outreach | \$150 | | | | | | | | | | \$17 | | | | | | | | | | 7 | \$167 | \$21.43 |
| Transportation - OAA | \$0 | | | | | | | | | | \$0 | | | | | | | | | | 1,684 | \$842 | \$0.00 |
| Evidence Based Health & Wellness Program | | | | | | | | | | | \$0 | | \$0 | | | | | | | | 104 Classes | \$5,200 | \$50.00 |
| National Diabetes Prevention Program | | | | | | | | | | | \$0 | | \$0 | \$2,100 | | | | | | | 28 Classes | \$2,100 | \$75.00 |
| Trans - Ride On Out of Dist | | | | | | | | | | | \$0 | | | | \$26,179 | | | | | | 2,992 | \$27,675 | \$8.75 |
| Van Medical 13 Transportation | | | | | | | | | | | \$0 | | | | | | 344 | 991 | | | 75 | \$1,375 | \$17.00 |
| Ride Connection Vehicle Repairs | | | | | | | | | | | \$1,200 | | | | | \$4,800 | | | | | N/A | \$6,000 | N/A |
| OAA HDA Assessments | | | | | | | | | | | | | | | | | | | | | 145 | \$3,352 | \$23.12 |
| OAA Meal Site Management | | \$24,957 | \$27,211 | \$9,226 | | | | | | | \$5,801 | | | | | | | | | | 39,865 | \$67,195 | \$1.54 |
| Food Service - OAA & NSIP | | \$38,081 | \$41,521 | \$14,079 | | | | | | | \$8,852 | \$25,912 | | | | | | | | | 39,865 | \$186,715 | \$3.00 |
| LEAP | | | | | | | | | | | \$0 | | | | | | | | | | 25 | \$625 | \$25.00 |
| TOTALS | \$12,217 | \$69,038 | \$68,732 | \$26,657 | \$5,200 | \$17,211 | \$25,912 | 50 | \$2,100 | \$26,179 | \$4,800 | \$344 | \$991 | \$625 | \$40,608 | | | | | 25 | \$625 | \$294,555 | |

Source of OAA Match - Staff time
 CFDA Number 20.513 & Federal Award Number only applies to Ride Connection Vehicle Maintenance funds only
 Contracted Amount: \$236,725
 Federal Award Total: 206,556

TO READ:

EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE

CANBY ADULT CENTER
 Fiscal Year 2021-22

| Federal Award Number | OAA III B Funds | OAA III C1 Funds | OAA III C2 Funds | OAA III C3 Funds | OAA III D Funds | Required Match | NSIP Funds | State Funds | Other Funds | Ride Connection | | MERCURY Funds | LIEAP Funds | Program Income | NO. OF UNITS | TOTAL COST | Rate/Unit |
|--|--------------------|---------------------|---------------------|---------------------|--------------------|-------------------|---------------|-------------|----------------|-----------------|-----------------------|------------------|----------------|-------------------|-----------------|---------------|------------|
| | | | | | | | | | | STF Funds | OR-65012 STF Funds | | | | | | |
| CFDA Number | 93.004 | 93.005 | 93.005 | 93.005 | 93.005 | | 93.005 | N/A | N/A | N/A | 20.513 | N/A | N/A | N/A | N/A | N/A | N/A |
| Service Category | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (17) | (18) |
| Case Management | \$4,055 | | | | | \$451 | | | | | | | | | 175.4 | \$4,506 | \$23.12/hr |
| Restroom | \$2,652 | | | | | \$295 | | | | | | | | | 127 | \$2,947 | \$20.86 |
| Info. & Assistance | \$11,360 | | | | | \$1,263 | | | | | | | | | 897 | \$12,623 | \$13.98 |
| Public Outreach | \$150 | | | | | \$17 | | | | | | | | | 7 | \$167 | \$21.43 |
| Transportation - OAA | \$0 | | | | | \$0 | | | | | | | | | 1,664 | \$842 | \$0.00 |
| Evidence Based Health & Wellness Program | | | | | \$5,200 | \$0 | | \$0 | | | | | | | 104 Classes | \$5,200 | \$50.00 |
| National Diabetes Prevention Program | | | | | | \$0 | | | \$2,100 | | | | | | 28 Classes | \$2,100 | \$75.00 |
| Trans - Ride Con. Out of Dist | | | | | | \$0 | | | | \$26,179 | | | | | 2,992 | \$27,675 | \$8.75 |
| Non Medical T3 Transportation | | | | | | \$0 | | | | | | 344 | 931 | | 75 | \$1,275 | \$17.00 |
| Ride Connection Vehicle Maintenance | | | | | | \$1,200 | | | | | \$4,800 | | | | N/A | \$6,000 | N/A |
| OAA Local Assessments | | | | | | | | | | | | | | | 145 | \$9,352 | \$23.12 |
| OAA Meal Site Management | | \$26,717 | \$29,130 | \$11,298 | | \$6,210 | | | | | | | | | 43,600 | \$79,354 | \$1.54 |
| Food Service - OAA & NSIP | | \$40,769 | \$44,451 | \$17,240 | | \$9,476 | \$28,340 | | | | | | | | 43,600 | \$182,132 | \$3.00 |
| Senior Center Assistance | | \$5,000 | \$5,000 | | | \$1,112 | | | | | | | | | N/A | \$11,112 | N/A |
| LIEAP | | | | | | \$0 | | | | | | | \$625 | | 25 | \$625 | \$25.00 |
| TOTALS | \$18,217 | \$72,485 | \$78,581 | \$31,890 | \$5,200 | \$20,074 | \$28,340 | \$0 | \$2,100 | \$26,179 | \$4,800 | \$931 | \$625 | \$44,194 | | \$38,910 | |

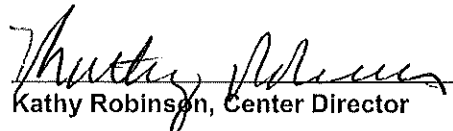
Source of OAA Match - Staff time
 CFDA Number 20.513 & Federal Award Number only applies to Ride Connection Vehicle Maintenance funds only
 Contracted Amount: \$269,692
 Federal Award Totals 239,513

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

SUBRECIPIENT

Friends of Canby Adult Center, Incorporated


Kathy Robinson, Center Director

Dated: June 2 2022

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

By: _____
Tootie Smith, Chair

Dated: _____