



COUNTY PARKS ADVISORY BOARD
Tuesday, May 15, 2018 6:00 pm
Development Services Building, Room 119

PAB Members present: Rob Smoot, Mike Ferrell, Don Morgan, Morgan Parks, Louise Lopes, Zach Bergen, Lee Pudwill, Sally Rask,

PAB Members Absent: Lauren Zielinski, Tom Hester

Staff Present: Thomas Gray, Tom Riggs, Barb Guthrie

A. Call to Order

Meeting was called to order at 6:02 pm by Rob Smoot

B. Meeting Minutes

The meeting minutes from April 17, 2018 were reviewed; Louise asked for corrections for spelling and punctuation, Rob asked that his comment on CIP projects for the golf course be added and Mike had corrections concerning his request on Wagon Wheel, which was actually Knights Bridge and the blocks situated in the parking area. Rob motioned for approval, Don called for approval, Louise second; the motion passed.

C. Park Business

- **Summer Tours**—after discussion concerning the preferred sites to visit this summer we concluded on this schedule:

- June 19th: Barton & Billy Goat
- July 17th: Bull Run
- August 21st: Feyrer & Wagon Wheel
- September 18th: Knightsbridge & Wilhoit Springs

PAB will meet at the DSB (150 Beaver Creek) at 5:00 pm and we will van pool out to the sites. We will serve a light dinner.

- **Grant Updates**

- We have applied for a grant from OPRD for the replacement of the Metzler restroom; Rick and Tom R will be making a presentation to the OPRD in June.
- We are also pursuing a grant for improvements at Barton Park, from Rivers of Light for \$38K with another \$15K from OWEB funds for fencing and gravel in-kind with staff support along with 400 ft. of river bank plantings and a general clean-up of the area.

- **Policy and Fees Review**

- Tom R reviewed the fees that have been approved by the County, and handed out the newly revised fee schedule. Rick had previously reviewed with PAB the policy changes that will be put into effect this season. Tom R reviewed an additional change that will

be brought before the Commissioners next Spring- that change will limit the number of sites that can be reserved by a single group; the limit will be 30 sites at all of our parks. This will allow more individual families to be able to enjoy the parks and not have them blocked out by large groups that present the staff with additional demands and focused attention. This limit of sites will be in effect from Memorial Day through Labor Day each season.

In addition, we will put in place a policy against reservation jumping. That has to do with “gaming” the system to reserve your target date before the time allowed. Patrons can reserve up to 365 days ahead. Many now reserve the wanted weekend starting on the Tuesday or Wednesday before the weekend date to ensure that they get the target weekend. Then at a time in the future they cancel the extra days on their reservation. We do at this time charge a change fee for the days reduced from the original reservation, but this has a significant impact on the staff and gives an unfair advantage to those blocking up the most desirable weekends in the summer. With the new policy, they cannot “jump” the reservation dates.

The new policy reads: **Cancelling or changing dates of a reservation, such that the new arrival date would be more than one year from when the original reservation was made is not allowed. In those circumstances, the reservation holder must either cancel the reservation in its entirety, with appropriate cancellation fees as in 1.a or 1.b above, or keep their original reservation dates. This section shall not prevent a reservation holder from adding dates to their original reservation.**

Tom R asked PAB to approve of this new change; Rob called for the vote, Sally so moved and Mike seconded the motion, it was approved.

- **Barton Master Plan**

Tom R explained the process of bringing together Metro and the State to look at expanding the accessibility of a trail head at the edge of Barton Park that would link up with the Casadoro Trail with added amenities including hiker and biker sites for camping. The over-all plan would impact 25 acres, with 5 acres for the first phase that would cover the property that we control at this point and would not connect Barton to the Casadoro Trail.

This project would be done through public planning meetings and would require an inter-governmental agreement with all of the property owners. One key issue will be parking; we are in need of over-flow parking for the float the river events. Sally asked about the bridge for access from Boring to Barton over the millrace. That would be cost prohibitive at this point. Mike hopes we can continue this conversation and hopes to see a trail that connects all of these areas in the future.

D. Park Updates

- Tom R shared with PAB a map of all of the Park's land holdings with their names and locations. He discussed some of the uses and some of the problems with managing all of these properties, staff time to patrol the areas, clean-up, repair due from vandalism, etc. Mike hoped that we make every effort to continue ownership of these properties, to keep these lands in the public domain. We will in the future try and get the PAB members out to see as many of these properties as possible.
- The Feyrer Restroom is close to be finished; the grading around the structure has been completed, but it is not open, we are dealing with some plumbing issues at present.
- Hebb Park Docks will be installed this Thursday. They were removed for the winter and once they go in the repairs to the connecting plates will be made.
- Caretakers: We have hired one for Feyrer Park and will be interviewing one for Billy Goat in the following weeks.
- Law Enforcement: We are working with the County to hire on contract a security company, First Response. We have very little security coverage from the Sheriff's Department this season, and need to add coverage for Barton Park and Carver as well as one staff to "roam" across all of the properties. The company is called First Response of Portland. We are working to contract for 2 officers for July and August; they will be on duty weekends and weekdays. The contract will be approximately \$38k for the summer. We need to clarify if the Sheriff's Department will honor any exclusions/parking tickets written by these officers. WE are hoping to have the contract signed by mid-June.
- Pavilion Up-date: When setting up the tent for this season, staff discovered that the fabric/stitching had rotted and was no longer viable. We have contracted with the same company that had made the original tent for a replacement. We have several weddings and other events booked into the Pavilion and needed to replace it regardless of the unbudgeted expense. We should be able to recoup that money this year.
- Boring Station Shelter: We are working on this project with our Purchasing Department and the Boring group that will be contributing the major amount of the funds for this project to expedite the building contract.

Adjournment

Motion for adjournment was called at 7:40 pm; Mike so moved; Sally seconded the motion.

Next meeting: Tuesday, June 19, 2018 in Room 119 of the Development Services Building in Oregon City.