



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Authorization to Purchase Quantity five (5) 2022 RAM Tradesman 2500 Crew Cab 4x4 trucks from Withnell Dodge through State of Oregon Cooperative Contract # 1651. Total Contract Value: \$157,407.05 funding through Clackamas County Sheriff’s Office. General Funds are involved.

Purpose/Outcome	Purchase five (5) 2022 RAM Tradesman 2500 Crew Cab 4x4 trucks from Withnell Dodge through the State of Oregon Cooperative Contract # 1651.
Dollar Amount and Fiscal Impact	Purchase Order Value \$157,407.05, budgeted in Clackamas County Sheriff’s Office.
Funding Source	Clackamas County Sheriff’s Office 2022-2023 fiscal year budget
Duration	At time of purchase execution
Previous Board Action/Review	11/1/22: Discussion item at issues
Strategic Plan Alignment	- Ensure safe secure communities
Counsel Review	Reviewed and approved by County Counsel on 10/26/22
Procurement Review	Was this project processed through Procurement? Yes.
Contact Person	Warren Gadberry- Fleet Manager 503-650-3988
Contract No.	State of Oregon Cooperative Contract # 1651

BACKGROUND: The Clackamas County Sheriff’s Office has requested that Clackamas County Fleet Services purchase five (5) 2022 RAM Tradesman 2500 Crew Cab 4x4 trucks from Withnell Dodge through the State of Oregon Contract # 1651.

PROCUREMENT PROCESS: Approval of the purchase is being requested under the Local Contract Review Board Rule C-046-0400, Authority of Cooperative Procurements. The purchase will be made using cooperative contract #1651 of the State of Oregon Cooperative Purchasing Agreement Program from Withnell Dodge.

RECOMMENDATION: Staff respectfully recommends the Board approve this purchase and authorizes Procurement staff to issue the PO on behalf of the County.

Respectfully submitted,

Warren Gadberry

Warren Gadberry
Fleet Manager- Department of Transportation and Development

Placed on the BCC Agenda _____ by Procurement

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving Issuance of Purchase Order of nine (5) 2022 RAM Tradesman 2500 Crew Cab 4x4 trucks from Withnell Dodge through the State of Oregon Cooperative Contract # 1651.



Board Order No. _____

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Whereas, the Clackamas County Board of County Commissioners (the "Board") has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes ("ORS") chapter 279A.200-220 and Local Contract Review Board Rule C-046-0400 permit Clackamas County to purchase goods or services using a cooperative procurement;

Whereas, the State of Oregon established a cooperative contract #1651 with Withnell Motor Company, dba Withnell Dodge;

Whereas, the Clackamas County Sheriff's Office desires to purchase five (5) 2022 RAM Tradesman 2500 Crew Cab 4x4 trucks from Withnell Motor Company through State of Oregon Cooperative Contract # 1651, for a total contract price of \$157,407.05;

Whereas, the Clackamas County Department of Finance requests authority to utilize the State of Oregon contract to purchase the aforementioned vehicle by issuance of a purchase order ("PO");

Whereas, a PO is issued directly through the Department of Finance's management software with no signature required or available;

NOW THEREFORE, the Clackamas County Board of County Commissioners resolves as follows:

1. The requested use of the State of Oregon Cooperative Contract # 1651 to purchase the aforementioned vehicles in the amount of \$157,407.05 is hereby approved;
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned vehicle using the State of Oregon contract.

DATED this ____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Clackamas County Sheriff's Office

ANGELA BRANDENBURG
Sheriff

30Aug2022

TO: Warren Gadberry, Clackamas County Fleet

FR: Angela Brandenburg, Clackamas County Sheriff

RE: Purchase of Sheriff's Office vehicle

The Clackamas County Sheriff's Office requests the Clackamas County Fleet Department obtain five (5) 2022 Ram Tradesman 2500 crew cab 4x4 trucks from Withnell Dodge equipped per attached vehicle invoice forms. The total cost of the 2022 Ram Tradesman 2500 crew cab 4x4 trucks is \$157,407.05.

The vehicles will be assigned to the Sheriff's Office Patrol Division and will be replacement vehicles. The outgoing vehicles have high mileage and will be relegated to spare use or sent to auction.

The funds for these vehicles are available in the Sheriff's Office 2022-2023 fiscal year budget. The purchase, title and document fees will be drawn from Clackamas County Fleet line item 100-21-2101-210103-48230.

Respectfully,

Angela Brandenburg, Sheriff

A handwritten signature in blue ink that reads "Jenna Morrison".

By Undersheriff Jenna Morrison
Clackamas County Sheriff's Office



Request for a Contract or Contract Amendment

Date:

To: Procurement Division: PACSrequest@clackamas.us

Contract Facilitator:

Phone #:

Contract Administrator:

Phone #:

Department/Division:

Send invoices to:

Vendor Information:

Contractor Name:

Contact Name:

Address:

Phone:

Email:

New Contract Contract Amendment

Original Contract # Original PO #

Account String (required):

MFR Accounting Tag	Fund (opt)	Account	Service (opt)	PC Bus Unit (opt)	Project (opt)	Activity (opt)
210103	100	48230				

Short Request Description:

Purchase 5 (five) on the lot new 2022 Ram Tradesman 2500 crew cab 4X4 trucks with Eplates using State Contract #1651.

** If ordering materials - provide a ship-to address and county contact name and phone number.

NEW CONTRACT

Procurement Authority:

- Direct
- Cooperative Contract (Identify Cooperative)
- Emergency (Attach Emergency Declaration)
- Single Candidate (Attach screening and selection process)
- Intermediate (Attach Bid/Quote Tabulation Form)
- Sole Source (Attach Sole Source Justification)
- Exempt (Reference Code Section)

Goods & Services/Professional

Contract effective date:

Contract expiration date:

Nbr. of Renewals (if any):

Total Contract Value:

Construction/Trades

Key Dates: Start:

Substantial Completion:

Final Completion:

Subject to Prevailing Wage: No Yes

CCB #:

Required - Detailed scope of work attached in a Word document

For Direct Procurement - Quote/Proposal attached

Is this project grant funded: No Yes - Source of Funds:

(Provide the relevant procurement requirements from the grant award)

Note: You must submit subrecipient vs. contractor determination if grant funded.

AMENDMENT

Purpose of Amendment (check all that apply):

- Time Extension:
- Revised Scope of Work. Attach scope revisions in a **Word** document and/or quote/proposal
- Compensation Change:

Budget Authority Approval (electronic or written):

Signature: Digitally signed by Warren Gadberry
Date: 2022.08.31 11:15:18 -07'00'

Date:



Bid/Quote Tabulation Form

To be used for all purchases between \$5,000.01 - \$50,000.00, unless otherwise approved by Procurement. Three bids must be obtained from different vendors.

Date:

To: Procurement Division: PACsrequest@clackamas.us

Contract Facilitator:

Phone Ext:

Contract Administrator:

Phone Ext:

Department/Division:

Were at least three bids/quotes obtained? Yes No, explain reason:

Reason:

Bid/Quote #	Vendor Name	Price	Not Quoting
#1	<input type="text" value="Withnell Dodge"/>	<input type="text" value="\$31,481.41 ea"/>	<input type="checkbox"/>
Date Contacted	<input type="text" value="8/11/22"/>	Date bid/quote received	<input type="text" value="8/23/22"/>
#2	<input type="text" value="Ron Tonkin Chrysler Dodge Jeep Ram"/>	<input type="text"/>	<input checked="" type="checkbox"/>
Date Contacted	<input type="text" value="8/15/22"/>	Date bid/quote received	<input type="text"/>
#3	<input type="text" value="Power Auto Group"/>	<input type="text"/>	<input checked="" type="checkbox"/>
Date Contacted	<input type="text" value="8/15/22"/>	Date bid/quote received	<input type="text"/>
#4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Date Contacted	<input type="text"/>	Date bid/quote received	<input type="text"/>

Selected Vendor:

Contact Name:

Email:

Address:

Phone:

Generally the contract should be awarded to the vendor with the lowest price conforming Bid/Quote. If you request exception to the low price award, explain justification:

Reason:

Goods & Services/Professional

Contract Effective Date:

Contract Expiration Date:

Construction Trades

Substantial Completion:

Final Completion:

BOLI/Davis Bacon No Yes

CCB#:

Accounting Tag	Fund (opt)	Account	Service (opt)	PC Bus Unit	Project (opt)	Activity (opt)
Account String: <input type="text" value="210103"/>	<input type="text" value="100"/>	<input type="text" value="48230"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Is this project grant funded? No Yes – If Yes, attach a copy of the grant.

Note: You must submit subrecipient vs. contractor determination if grant funded.

By submission of this Bid/Quote Tabulation Form, I certify that there are sufficient funds in the above referenced account string for the purchase.

Budget Authority Approval:

Digitally signed by Warren Gadberry
Date: 2022.08.31 11:15:02 -07'00'

Date:

Submit with Form: All written quotes, scope of work, and any specifications sent to vendors

State of Oregon



PRICE AGREEMENT WITH

Withnell Motor Company (dba Withnell Dodge)

FOR

Dodge and Ram Brand Vehicles
Price Agreement # 1651

WITHNELL DODGE
2650 COMMERCIAL SE
SALEM, OR 973024451

Priced Order Confirmation (POC)

Date Printed: 2022-08-08 2:22 PM VIN: 3C6UR5CJ5NG232225 Quantity: 01
 Estimated Ship Date: 2022-03-09 2:00 AM VON: 51808244 Status: KZ - Released by plant and invoiced
 Date Ordered: 2021-11-02 12:23 PM Ordered By: S28368H FAN 1: 48979 State of Oregon
 FAN 2:
 Client Code:
 Bid Number: TB2086
 PO Number:
 Sold to: WITHNELL DODGE (56440)
 2650 COMMERCIAL SE
 SALEM, OR 973024451
 Ship to: WITHNELL DODGE (56440)
 2650 COMMERCIAL SE
 SALEM, OR 973024451

Vehicle: 2022 2500 TRADESMAN CREW CAB 4X4 (149 In WB 6FT 4 IN box) (DJ7L91)

	Sales Code	Description	MSRP(USD)
Model:	DJ7L91	2500 TRADESMAN CREW CAB 4X4 (149 In WB 6FT 4 IN box)	42,145
Package:	2GA	Customer Preferred Package 2GA	0
	ESB	6.4L V8 Heavy Duty HEMI MDS Engine	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	315
	-X9	Black	0
Options:	AMP	Chrome Appearance Group	1,095
	DK3	Elec Shift-On-The-Fly Transfer Case	295
	GPG	Mirrors-Tow Pwr Adj Heat Black	195
	NAS	50 State Emissions	0
	XHC	Trailer Brake Control	295
	3AH	Price Protection - Code H	0
	AAP	Special Service Vehicle Group	835
	4UQ	T3AC	0
	4NU	Fuel Fill / Battery Charge	0
	4FM	Fleet Option Editor	0
	4ES	Delivery Allowance Credit	0
	2SQ	FCA Fleet Powertrain Care	0
	YG2	5.2 Additional Gallons of Gas	0
	4FT		0
	5T2	February Production	0
	5N6	Easy Order	0
	4FT	Fleet Sales Order	0
	4EA	Sold Vehicle	0
Non Equipment:	4KA	Special Bid Handling	0
	4FA	Special Bid-Ineligible For Incentive	0
	4DH	Prepaid Holdback	0
	MAF	Fleet Purchase Incentive	0
Bid Number:	TB2086	Government Incentives	0
Destination Fees:			1,695

Total Price: 46,870

MAST McConan #1651

*3106967
15285 mv tu
17839 CAT in*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

8/8/22

31481.41 TOTAL
31350.91
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COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: **X** _____

County Admin

Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____