



December 12, 2019

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Resolution for the Library Service District for a Supplemental Budget (Less Than Ten Percent) for Fiscal Year 2019-2020

<b>Purpose/Outcomes</b>	Approval of a resolution for a supplemental budget less than ten percent for the Library Service District for fiscal year 2019-2020.
<b>Dollar Amount and Fiscal Impact</b>	The Library District is recognizing additional fund balance and increasing appropriations in the amount of \$69,921.
<b>Funding Source</b>	Beginning fund balance
<b>Duration</b>	July 1, 2019 through June 30, 2020
<b>Strategic Plan Alignment</b>	<ul style="list-style-type: none"><li>• Build public trust through good government</li></ul>
<b>Previous Board Action</b>	<ul style="list-style-type: none"><li>• <i>June 27, 2019 Business Meeting</i> – Approval of a Resolution for the Library Service District of Clackamas County Adopting a 2019/2020 Fiscal Year Budget, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2019 through June 30, 2020</li></ul>
<b>Counsel Review</b>	This resolution was reviewed and approved by County Counsel on December 2, 2019.
<b>Contact Person</b>	Laura Zentner, <i>BCS Director</i> , 503-742-4351 Greg Williams, <i>BCS Deputy Director</i> , 503-742-4399

**BACKGROUND:**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments.

A supplemental budget is a method of appropriating fund expenditures less than 10% during the fiscal year as required by state budget law per ORS 294.471.

The **Library Service District Fund** is recognizing a higher beginning fund balance in the amount of \$69,921 and recognizing an increase of expenditures in the Special Payments Category in the amount of \$69,921.

The attached resolution reflects the above-mentioned changes by category in keeping with a legally accurate budget.

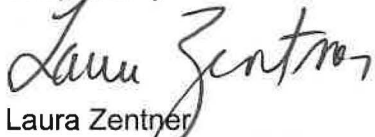
**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached resolution and Exhibit A in keeping with a legally accurate budget.

**ATTACHMENTS:**

- Resolution No. \_\_\_\_\_ Providing Authorization for Adoption of a Supplemental Budget for Items Less than 10 Percent of Total Qualifying Expenditures, Transferring and Making Appropriations for Fiscal Year 2019-2020.

Respectfully Submitted,

A handwritten signature in black ink that reads "Laura Zentner". The signature is written in a cursive style with a large initial "L".

Laura Zentner  
Director, Business & Community Services

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
ACTING AS THE GOVERNING BODY OF THE  
CLACKAMAS COUNTY LIBRARY SERVICE DISTRICT  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution of the Board of County Commissioners Acting as the Governing Body of the Clackamas County Library Service District Adopting a Supplemental Budget for Items Less than 10 Percent of Total Qualifying Expenditures, Transferring and Making Appropriations for Fiscal Year 2019-2020



Resolution No. \_\_\_\_\_

**WHEREAS**, during the fiscal year 2019-2020 changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased, or transferred from one appropriation category to another, as detailed in Exhibit A which is attached hereto and incorporated into this Resolution by this reference herein;

**WHEREAS**, a supplemental budget for the period of July 1, 2019 through June 30, 2020, inclusive, is necessary to authorize the expenditure of funds for the needs of District residents;

**WHEREAS**, the fund being adjusted is:

Clackamas County Library Service District Fund

**NOW THEREFORE**, the Clackamas County Board of County Commissioners, acting as the governing body of the Clackamas County Library Service District, resolves as follows:

Pursuant to ORS 294.471, the supplemental budget and appropriations is hereby established in the amounts shown in the attached Exhibit A.

**DATED** this 12<sup>th</sup> day of December, 2019

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**SUMMARY OF SUPPLEMENTAL BUDGET**

Exhibit A

**CHANGES OF LESS THAN 10% OF BUDGET**

December 12, 2019

**LIBRARY SERVICE DISTRICT FUND**

Increase Revenues:	
Beginning Fund Balance	\$ 69,921
Total	<u>\$ 69,921</u>
 Increase Expenditures:	
Special Payments	\$ 69,921
Total	<u>\$ 69,921</u>

The Library Service District Fund is recognizing additional beginning fund balance in the amount of \$69,921 and recognizing additional expenditures in the Special Payments category (Payments to Local Governments & Other Special Payments) in the amount of \$69,921.