

STAFFORD HAMLET
BOARD MEETING

Minutes

February 12, 2018

Chair Jay Minor called the February 12th Board meeting of the Stafford Hamlet to order at 8:15 pm at the Stafford Elementary School, West Linn, OR.

Attendance:

- ❖ Board Members Present: Dave Adams, Richard Fiala, Walt Gamble, Bill Markt, Jay Minor, Mary Moore, Matthew Palmer, Len Schaber
- ❖ Excused: Jana Lombardi, Joe Wikoff
- ❖ Absent:
- ❖ Staff Present:

Approval of the Agenda: The agenda was unanimously approved without changes.

Approval of the Minutes: The December 2017 minutes were presented for review. Walt Gamble moved to approve the minutes, and Dave Adams seconded the motion.

Vote: approved, 8 - yes, 0 - no, 0 - abstain.

Financial Report: Treasurer Joe Wikoff previously sent out his report.

Walt Gamble moved to approve the financial report, and Bill Markt seconded the motion.

Vote: approved, 8 - yes, 0 - no, 0 - abstain.

Election of Officers:

Nominations of officers were: Jay Minor for Chair, Mary Moore for Vice-Chair, Joe Wikoff for Treasurer, and Jana Lombardi for Secretary with Walt Gamble as stand in.

Walt Gamble moved to approve the slate of officers, and Dave Adams seconded the motion.

Vote: approved, 8 - yes, 0 - no, 0 - abstain.

Matthew Palmer will assist Joe Wikoff.

Review of Retreat:

Jay Minor reported it went well and that nine of ten Board members were able to attend.

Committee Reports - PR/Lobby:

Jay Minor reported the draft of the three cities' IGA has been released. Jay explained the current situation and IGA. Jay says Tualatin wants the Borland area, West Linn wants no development, and Lake Oswego is in the middle.

Dave Adams asked what happens when development occurs. Jay Minor said the aim is to plan together. Len Schaber said they need to delineate control of. He added that housing is needed. Jay Minor said that there will need to be an infrastructure study before the concept plan. Walt Gamble said the steps sound like what the Hamlet's concept plan could be.

Dave Adams said that the Hamlet should go to the city councils again to highlight traffic and road problems, and to bring the County's road safety audit with them.

Rick Cook said that Metro is getting ready to do a feasibility assessment, which would be done post IGA and is the next thing coming.

Richard Fiala said that the original reserves IGA called for the whole area to be planned at once.

Mary Moore asked about inviting the community to go to Council meetings when Hamlet Board members are testifying. Jay Minor said that a small number of people would ever go to the meeting, and that the Hamlet helps communicate for the community. Dave Adams said get people to go when the testimony is needed and when their influence is really needed. Dave said that meetings at the cities/county/Metro are all videotapes and are either available through live streams or on demand. Mary Moore said she would like to give people more information about who to talk to and avoid the Hamlet being a brick wall where people just talk and then things don't go further. Richard Fiala suggested letting people know about opportunities when they come up. Len Schaber suggested creating a hierarchy of needs that could relay messages such as we are going to comment/testify versus there is a really important issue that needs the whole community to speak up. Len said there could be a whole scale that could also be used in emails so the community clearly understands what is going on.

Committee Reports - Activities/Family Fest:

Bill Markt reported the date for the 2018 Family Fest has been set for Saturday, September 15th.

Committee Reports - Agriculture:

Richard Fiala reported that Matthew Palmer is joining the committee. Richard is looking for people to join the committee. The goal for the committee is to find the right way to generate sense of farming in the community, to encourage farming, and to provide answers.

Committee Reports - Historic/Outdoor:

Ann Culter reported she has tagged the wildlife Board with the updated information and that the Boards cover wildlife from the Stafford area to Willamette Falls.

Dave Adams asked if the committee would like to continue, and he said the Hamlet Board assumed it would. Ann Culter and Larry Read said yes, they would like it to continue, and that it would be active as needed.

Committee Reports - Communications:

Mary Moore said that the communications committee will work with the programming committee. It will work on programming for the Town Halls, Board and Community meetings. Mary said that one of the major goals is to identify dates as early as possible for Town Halls. Another goal is to publicize agendas and events. Jay Minor said the Board discussed having the programming committee as the lead committee with sub-committees for family fest and communications.

Other committees will be archiving, budget/financing, and recruitment. There will be an executive committee made up of the officers.

New Business - Reimbursement and County Funds:

Jay Minor said that the Hamlet is going to ask for an increase in funding from the County, and Beavercreek and Mulino will be asking as well. They will present their request with a justification and rationale. Bill Markt said he would like to see more staff support, and would like to see more County personnel at meetings. Walt Gamble said that he spoke with Amy, and she said that the County had not set aside funds to have Katie at meetings. Bill Markt said that Katie was needed at the retreat. Walt Gamble said that they would likely need to talk to Gary Schmidt about funding. Rick Cook said that we need Public and Governmental Affairs (PGA) to be clearer. He said that we do not know if we are valued. He said that that the Board of County Commissioners (BCC) needs to be clearer as well. He suggested going as a group to the County. Dave Adams said that it is a good idea, that everyone should collectively ask, and get together and ask before the budget process.

New Business - Scheduling:

Len Schaber sent out the schedule for the upcoming Board and Community meetings. The next four months are March 12th, April 9th, May 14th, and June 11th. The current plan is to have no July or August meetings.

Mary Moore suggested changing the Monday or date after the summer break. Dave Adams said that should be a future conversation.

Richard Fiala asked what would happen if the Board needs approval for funds for the Family Fest in July or August. Bill Markt said that there should be a budget crafted before then, and that since this will be the second time there should not be a need for approvals. Bill Markt said that the Family Fest committee can deal with that if needed.

Mary Moore said the Hamlet needs to identify Town Hall dates as soon as possible. Len Schaber suggested scheduling four dates for flexibility. Len said that adding dates costs \$25 per change, but that changing an established date does not incur additional charges. Bill Markt said that the IGA should be a topic for a future Town Hall.

Adjournment: Chair Jay Minor adjourned the meeting at 9:10 pm.