



JUVENILE DEPARTMENT  
JUVENILE INTAKE AND ASSESSMENT CENTER  
2121 KAEN ROAD | OREGON CITY, OR 97045

January 25, 2024

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

Members of the Board:

**Approval of Amendment #1 to a Contract with Latino Network to provide Parent Engagement, Support, and Advocacy services. Amendment value is \$246,515 and 2 years, contract value is increased to \$369,768 over 3 years. Funding is through Oregon Youth Authority. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	None		
<b>Performance Clackamas</b>	1. Using a variety of interventions to support youth and their families that prevent or reduce the risk for youth to offend or reoffend in order to keep youth safe in and connected to their communities. 2. Ensure safe, healthy, and secure communities.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	Yes
<b>Contact Person</b>	Ed Jones	<b>Contact Phone</b>	503-650-3169

**EXECUTIVE SUMMARY:** In January 2023 the Clackamas County Juvenile Department (CCJD) contracted with Latino Network for a 1 year pilot program to implement a new *Parent Engagement, Support, and Advocacy Services Program*. Parent engagement is a key success measure of CCJD’s Strategic Business Plan, which states “80% of parents and guardians report they feel respected and included in their child’s involvement with the Juvenile Department.” This is in conjunction with reducing recidivism. Studies show the correlation between parental/guardian engagement in a youth’s reformation and the reduction in youth’s recidivism. Clackamas County Juvenile Department (CCJD) is seeking to extend and increase the current contract with Latino Network (LN) for *Parent Engagement, Support, and Advocacy* services for two additional years. The additional time extension will allow for more data collection and analysis of program outcomes. Prior to the end of the extension, CCJD will do a formal procurement for the services. Funding for this program is from the Oregon Youth Authority, and no general funds are involved.

**RECOMMENDATION:** Staff recommends the Board of County Commissioners approve the attached Contract Agreement.

Respectfully submitted,

Christina L. McMahan  
Juvenile Department Director

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**AMENDMENT # 1**  
**TO THE CONTRACT DOCUMENTS WITH LATINO NETWORK FOR PILOT PROGRAM**  
**FOR PARENT ENGAGEMENT, SUPPORT, AND ADVOCACY SERVICES**  
**Contract # 7368**

This Amendment # 1 is entered into between **Latino Network** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **February 06, 2023** (“Contract”).


The Purpose of this Amendment # 1 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:  
 The Contract termination date is hereby changed from January 31, 2024, to **January 31, 2026**.
  
2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:  
 In consideration for Contractor performing Work during the extended term of this Contract, and in order to gather further data and determine the success of the pilot program, County shall pay Contractor an amount not to exceed \$246,512.00. Consideration is on a reimbursement basis in accordance with the budget attached hereto as **Exhibit A to this Amendment #1** and incorporated by this reference herein. The total Contract compensation will not exceed \$369,768.00.

ORIGINAL CONTRACT	\$ 123,256.00
<u>AMENDMENT # 1</u>	<u>\$ 246,512.00 and Time Extension</u>
<b>TOTAL AMENDED CONTRACT</b>	<b>\$ 369,768.00</b>

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment # 1, effective upon the date of the last signature below.

**Latino Network**

 1-10-2024  
 Authorized Signature                      Date

Tony DeFalco  
 Printed Name


**Clackamas County**

\_\_\_\_\_  
 Signature    Date

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Approved as to Form:**

 01/17/2024  
 County Counsel    Date

**EXHIBIT B: BUDGET**

<b>Organization: Latino Network</b>				
<b>Funded Program Name: HEART (Healing, Engagement, Advocacy, Reciprocity, Training)</b>				
<b>Program Contact:</b>				
<b>Agreement Term: 1/1/2023 - 1/31/2026</b>				
	1/2023-1/2024	1/2024-1/2025	1/2025-1/2026	3 Year Budget
<b>Budget</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>
<b><u>Personnel</u></b>				
FTE & Fringe	\$ 92,880.00	\$ 92,880.00	\$ 92,880.00	\$ 278,640.00
<b>Total Personnel Services</b>	\$ 92,880.00	\$ 92,880.00	\$ 92,880.00	\$ 278,640.00
<b><u>Administration (Indirect-See Below)</u></b>				
<b><u>Supplies</u></b>				
Meeting Expenses Supplies - Classes and Support Group	\$ 702.00	\$ 702.00	\$ 702.00	\$ 2,106.00
<b><u>Operating Expenses</u></b>				
Space Cost for Classes and Support Group	\$ 4,597.00	\$ 4,597.00	\$ 4,597.00	\$ 13,791.00
<b><u>Travel &amp; Training</u></b>				
Mileage & Parking	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,000.00
Training	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00
<b><u>Additional (please specify)</u></b>				
Client assistance - (Childcare, Transportation, Interpretation)	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 13,500.00
<b>Total Programmatic Costs</b>	\$ 14,299.00	\$ 14,299.00	\$ 14,299.00	\$ 42,897.00
<b>Indirect Rate: 15% OF TOTAL EXPENSES</b>	\$ 16,077.00	\$ 16,077.00	\$ 16,077.00	\$ 48,231.00
<b>Total Costs</b>	\$ 123,256.00	\$ 123,256.00	\$ 123,256.00	\$ 369,768.00