

# CANDIDATE FILING PACKET



**CLACKAMAS**  
C O U N T Y

**MAY 17, 2016**  
**PRIMARY ELECTION**

CLACKAMAS COUNTY ELECTIONS DIVISION  
1710 RED SOILS COURT, SUITE 100  
OREGON CITY, OR 97045  
503.655.8510  
[www.clackamas.us/elections](http://www.clackamas.us/elections)

# CANDIDATE FILING PACKET

The Clackamas County Elections Division provides this packet to assist you in filing for the **May 17, 2016 Primary Election**. Please be aware that all information listed here is subject to legislative change. If you have any questions, please do not hesitate to contact us at 503.655.8510, or e-mail your inquiries to [elections@clackamas.us](mailto:elections@clackamas.us).

## FILING DATES \*

First Day to File for Candidacy	September 10, 2015
Last Day to File for Candidacy	March 8, 2016
Last Day to File County Voters' Pamphlet Statement	
	March 10, 2016 (Clackamas County and Metro Candidates only)
	March 21, 2016 (City of Portland Candidates only)

*Note: City of Portland candidates may not file a voters' pamphlet statement until the City Recorder certifies a list of candidates to Multnomah County Elections.*

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*\* If filing soon after September 10, 2015, disregard the old filing dates pre-printed on the State Elections filing forms.*

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## FILING FOR CANDIDACY

Candidates may file for candidacy one of two ways:

### 1. FILING BY DECLARATION

Fill out and turn in SEL 101 (*Filing of Candidacy for Nonpartisan Nomination*); and pay the filing fee

-- or--

### 2. FILING BY NOMINATING PETITION

#### 1 Prospective Petition

To begin the signature sheet approval process candidates must file:

Form SEL 101 Candidate Filing – Major Political Party or Nonpartisan marked Prospective Petition and designating circulator pay status

and

For local candidates ONLY

Form SEL 121 Candidate Signature Sheet – Nonpartisan with all fields completed.

#### 2 Approval to Circulate

After receiving forms the elections official reviews for required information and if complete will provide written approval to circulate the prospective nominating petition that includes:

- petition number
- number of signatures required
- filing deadline

All signature sheets must be approved in writing by the elections official before circulating. Failure to do so will result in the rejection of the signature sheets.

### **3 Gathering Petition Signatures**

Once the petition has been approved to circulate, but before collecting any signatures, the candidate must review with circulators the legal requirements and guidelines for circulating a candidate nominating petition.

After reviewing the legal requirements and guidelines the candidate may begin gathering signatures.

Failure to comply with the legal requirements and guidelines will result in rejection of those sheets.

A candidate is advised to obtain more than the required number of signatures to ensure the petition has a sufficient number of valid signatures.

### **4 Signature Verification**

The candidate submits the signature sheets to the appropriate county elections official for verification allowing sufficient time for the verification process to be completed prior to the filing deadline.

Before submitting the signature sheets for verification, the candidate must:

- ensure each signature sheet certification is signed and dated by the circulator
  - sort the signature sheets by county, if required
- and**
- number each signature sheet sequentially within each county in the space provided

The county elections official verifies the original signatures against the voters' registration record and returns the certified signature sheets to the candidate.

### **5 Completing a Petition**

To complete the petition process a candidate must file with the appropriate elections official:

- verified signature sheets that contain the required number of valid signatures

The elections official reviews each signature sheet to ensure that sheets are sorted by county if required, numbered sequentially within each county in the space provided, and that the circulator's certification is sufficient.

After reviewing the sheets the elections official tabulates the number of valid signatures contained on the accepted signature sheets.

If the elections official determines the petition does not contain the required number of valid signatures and the filing deadline has not passed, the candidate may submit additional signatures.

# VOTERS' PAMPHLETS

Copies of the ***Voters' Pamphlet Candidate's Statement*** form and ***Statement of Endorsement*** forms are included in this packet. **Please read all instructions carefully.** You must complete the **"Required Information"** section again, even though you provided similar information on your candidate filing form.

You may also use the interactive PDF versions found on our website:

<http://www.clackamas.us/elections/forms.html>.

- The voters' pamphlet filing fee in Clackamas County is \$300.00 for County offices; \$100.00 for Metro Councilor District 3 candidates; \$25.00 for City of Portland candidates.
- The filing deadline is **5:00 p.m., Thursday, March 10, 2016** (for Clackamas County and Metro offices).
- The filing deadline is **5:00 p.m., Monday, March 21, 2016** (for City of Portland offices).

File forms at Clackamas County Elections, 1710 Red Soils Court, Suite 100, Oregon City, 97045

Multnomah and Washington Counties also prepare voters' pamphlets. **(If your name will appear on the ballot in more than one county, and you wish to be included in another county's voters' pamphlet, you must file your voters' pamphlet material and pay each county's required fee.)**

## CAMPAIGN FINANCE

**New Campaign Finance Reporting Requirements were initiated in January 2007.**

Each candidate must establish a campaign account (filing form SEL 223) and file a Statement of Organization (form SEL 220) designating a candidate committee, unless the candidate meets the following requirements:

1. the candidate serves as their own treasurer;
2. the candidate does not have an existing candidate committee;
3. the candidate does not expect to spend or receive more than \$750.00 for the entire election.

The Secretary of State becomes the filing officer for all candidates and committees, except chief petitioner committees.

All committees will be required to file their campaign finance information electronically. There will no longer be "scheduled" reporting deadlines; committees will continuously report transactions. For more information or questions, contact the Secretary of State at **503.986.1518**; also see their *Candidate "Quick Guide" on Campaign Finance Reporting in Oregon* online at <http://sos.oregon.gov/elections/Pages/manuals-tutorials.aspx>.

# FILING FEES & QUALIFICATIONS

*(The Voters' Pamphlet fees pertain to candidate statements filed in Clackamas County.)*

Office	Filing Fee or	# of Signatures	Qualifications	VP Fee
Clackamas County Commissioner Positions 1, 3 & 4	\$50.00	500	U.S. citizen; at least 18 years of age; resident and elector of county one year prior to election.	\$300.00
Clackamas County Sheriff	\$50.00	500	U.S. citizen; at least 21 years of age; resident of county one year prior to election; proof of certification or eligibility for certification by Department of Public Safety Standards and Training must be provided to filing officer no later than 61 days prior to the election. Exceptions may apply ORS 206.015	\$300.00
Clackamas County Assessor & Tax Collector	\$50.00	500	U.S. citizen; at least 18 years of age; resident of county one year prior to election; must be registered appraiser or appraiser trainee and have two years accounting experience or two years employment in appraiser's office. Must be certified to be eligible by Dept. of Revenue ORS 204.016(4)	\$300.00
Clackamas County Justice of the Peace	No Fee (ORS 249.056 (2))		U.S. citizen; at least 18 years of age; resident of state 3 years and residence or office in district one year prior to appointment or becoming a candidate ORS 051.240; must be a member of Oregon State Bar.	\$300.00

# POLITICAL SIGNS

The size and placement of political signs are not regulated by election law. The jurisdiction where you place your sign(s) determines who a candidate should contact to inquire about sign regulations, which may vary from jurisdiction to jurisdiction. Below is a listing of state, county and municipal contacts for all the sign jurisdictions within Clackamas County.

State of Oregon (State roads and lands)	503.986.3656 503.986.3635	Marsha Kaehler Karen McDonnell
Clackamas County (county roads or lands)	503.353.4500 503.266.7001	Planning Department
City of Barlow	503.266.1330	
City of Canby	503.266.7001 <a href="mailto:brownb@ci.canby.or.us">brownb@ci.canby.or.us</a>	Bryan Brown Planning Director
City of Damascus	503.658.8545 <a href="mailto:code@damascusoregon.gov">code@damascusoregon.gov</a>	Theresa Nation City Recorder
City of Estacada	503.630.8270	Public Works
City of Gladstone	503.557.2766	Planning Department
City of Happy Valley	503.783.3800	Ryan Kersey Code Enforcement Supervisor
City of Johnson City	503.655.9710	
City of Lake Oswego	503.675.3984 <a href="mailto:planning@ci.oswego.or.us">planning@ci.oswego.or.us</a>	Anne-Marie Simpson City Recorder
City of Milwaukie	503.786.7630 <a href="mailto:planning@milwaukieoregon.gov">planning@milwaukieoregon.gov</a>	Planning Department
City of Molalla	503.759.0219 <a href="mailto:communityplanner@cityofmolalla.com">communityplanner@cityofmolalla.com</a>	Nicolas Lennartz Community Planner
City of Oregon City	503.657.0891	Planning Department
City of Portland	503.823.7363	Permit Application Center
City of Rivergrove	503.639.6919	
City of Sandy	503.668.0880 <a href="mailto:nrobinson@ci.sandy.or.us">nrobinson@ci.sandy.or.us</a>	Planning Department
City of Tualatin	503.691.3026	Stacy Fonseca Planning Department
City of West Linn	503.656.4211 <a href="https://westlinnoregon.gov/planning/political-signs-residential-properties">https://westlinnoregon.gov/planning/political-signs-residential-properties</a>	Planning Department
City of Wilsonville	503.570.1506 <a href="mailto:king@ci.wilsonville.or.us">king@ci.wilsonville.or.us</a>	Sandy King City Recorder

# ***SAMPLE FORMS***

The following pages contain sample forms for you to use as reference when filling out your forms to file. After the sample forms are forms you may use for filing. Should you have any questions please call our office at 503.655.8510

# Candidate Filing

Major Political Party or Nonpartisan

SEL 101

rev 01/14  
ORS 249.031

Filing Dates	Candidate Filing	State Voters' Pamphlet	Candidate Withdrawal
<b>Primary Election May 20, 2014</b> First Day to File Last Day to File	September 12, 2013 March 11, 2014	Filed electronically using ORESTAR January 20, 2014 March 13, 2014	March 14, 2014
<b>General Election November 4, 2014</b> First Day to File Last Day to File	June 4, 2014 August 26, 2014	July 7, 2014 August 26, 2014	August 29, 2014

**i** All information must be completed or the form will be rejected.

This filing is an  Original  Amendment

**Filing Officer**

Secretary of State  County Elections Official  City Recorder (Auditor)

**Candidate Information**

**Name of Candidate**

First	MI	Last	Suffix	Title
Jonathan	M	Doe	Jr	Mr

**How you would like your name to appear on the ballot**

First	MI	Last	Suffix
Jon		Doe	Jr

**Candidate Residence/Route Address**

Street Address	City	State	Zip	County
1710 Red Soils Ct	Oregon City	OR	97045	Clackamas

**Candidate Mailing Address**

Street Address or PO Box	City	State	Zip

**Contact Information:** Only one phone number is required.

Work Phone	Home Phone	Cell Phone	Fax
503.655.8510	503.655.8510		
Email Address		Web Site, if applicable	
elections@clackamas.us			

**Paying by Declaration or Petition:**

Declaration, with the required fee

Office	Filing Fee	Office	Filing Fee
United States President	n/a	District Attorney	\$50
United States Vice President	n/a	County Judge	\$50
United States Senator	\$150	MSD Executive Officer, MAD Director	\$100
United States Representative	\$100	MSD Councilor	\$25
Statewide Offices	\$100	County Office	\$50
State Senator or Representative	\$25	City Office	Set by charter or ordinance
Circuit Court Judge	\$50	Justice of the Peace	n/a

Prospective Petition  Petition circulators will be paid  Yes  No



Office Information			
Filing for Office of: <b>Clackamas County Commissioner, Position 1</b>			
District, Position or County: <b>Clackamas County</b>			
Party Affiliation:	<input type="checkbox"/> Democratic Party	<input type="checkbox"/> Republican Party	<input checked="" type="checkbox"/> Nonpartisan
Incumbent Judge:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Nondisclosure on file

**Occupation (present employment)** If no relevant experience, None or NA must be entered.

NA

**Occupational Background (previous employment)** If no relevant experience, None or NA must be entered.

Retired Elementary School Teacher, Oregon City School District

**Educational Background (schools attended)** If no relevant experience, None or NA must be entered.

Complete name of School (no acronyms)	Last Grade completed	Diploma/Degree/Certificate	Course of Study
Oregon City High School	12		
Western Oregon University	16	BS	Teaching

Educational Background (other) Attach a separate sheet if necessary.

**Prior Governmental Experience (elected or appointed)** If no relevant experience, None or NA must be entered.

Oregon City School Board

**Campaign Finance Information (not applicable to candidates for federal office)**

**Candidate Committee**

Yes, I have a candidate committee.

No, I do not expect to spend more than \$750 or receive more than \$750 during each calendar year. I understand I must still keep records of all campaign transactions and if total contributions or total expenditures exceed \$750 during a calendar year, I must follow the requirements detailed in the Campaign Finance Manual.

No, but will be filing a Statement of Organization for Candidate Committee (SEL 220).

By signing this document, I hereby state that:

- I will accept the nomination for the office indicated above
- I will qualify for said office if elected
- all information provided by me on this form is true to the best of my knowledge **and**
- no circulators will be compensated based on the number of signatures obtained by the circulator on a prospective petition

**For Major Political Party Candidates**

- if not nominated, I will not accept the nomination or endorsement of any political party other than the one named
- I have been a member of said political party, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a nominating petition or declaration of candidacy (ORS 249.031)

**Warning**

Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, **all** filings are invalid.(ORS 249.013 and ORS 249.170)

*Jon Doe*

08/05/2015

Candidate's Signature

Date Signed

For Office Use Only Initials \_\_\_\_\_

Batch Sheet/CC Approval Code/Receipt Number \_\_\_\_\_



**Candidate’s Statement for Voters’ Pamphlet  
‘Required Information’**

(Candidate name Jon Doe )

**TOTAL maximum of 325 hand-counted typewritten words/numbers** for ‘Required’ and ‘Optional Information’, excluding bolded headings already printed on this form. All sections of the ‘Required Information’ must be completed. If there is not relevant information for a required section the word “None” should be inserted. If attaching a typewritten document with either the ‘Required’ and/or ‘Optional Information’ write “See Attached” in the appropriate section of this form.

**Occupation** (Present paid or unpaid employment):

Self employed - construction

**Occupational Background** (Any previous paid or unpaid employment):

Tutor - elementary reading and math  
Teacher - high school shop  
Construction

**Educational Background:** (relevant schools attended)

Name of School	Educational study - Major/minor	Diploma/Degree/Certificate
Western Oregon University	Education	Bachelors ;
Clackamas Community College	General Studies	;
		;
		.

**Prior Governmental Experience** (Elected or appointed):

Oregon City School District - board member

**‘Optional Information’**

Please attached a separate sheet for your optional information – remember, both your required and optional information count toward the 325 word limit.

**Candidate ( John Doe ) checklist** for ‘Candidate’s Statement for County Voters’ Pamphlet (VP)’ information:

- |   |   |
|---|---|
| <input type="checkbox"/> Typewritten & signed ‘Candidate’s Statement’ for County VP | <input type="checkbox"/> (Optional) ‘Optional Information’              |
| ‘Required Information’:   | <input type="checkbox"/> (Optional) Portrait                            |
| <input type="checkbox"/> Occupation;  | <input type="checkbox"/> (If applicable) Endorsement Statement #: _____ |
| <input type="checkbox"/> Occupational Background;                                   | <input type="checkbox"/> Fee provided                                   |
| <input type="checkbox"/> Educational Background;                                    | <input type="checkbox"/> Word Count (325 words/numbers MAX)             |
| <input type="checkbox"/> Prior Governmental Experience.                             |   |

# Endorsement Statement for County Voters' Pamphlet

**Important! Please read all instructions before completing this form.** This form is to be used if a **name of a person or organization is used** in either a 'Measure Argument' or 'Candidate Statement' that is being submitted for inclusion in a County Voters' Pamphlet.

## Filing Information

Election:  Primary 20\_\_\_\_  General 20\_\_\_\_  Special May 19, 2015

## Endorsement Statement For Either:

**Candidate Statement:** Jon Doe  
Name of Candidate

**Measure Argument:** # -  
Measure Number

## Endorsement

I, Jane Doe, consent to the use of my name and title, if used, or  
(printed name) the name of an organization I am authorized to represent **exactly as is appears in the 'Endorsement Voter's Pamphlet Box' below.**

## Endorsement Voter's Pamphlet Box

In this box, type or legibly print the persons name and title, if used, and/or organization name person is authorized to represent, EXACTLY as it is to appear in the Voters' Pamphlet 'Candidate Statement' or 'Measure Argument'. An organization's name should only be used if the organization is endorsing the 'Candidate's Statement' or 'Measure Argument'. (See examples on reverse side)

Jon is the best candidate for the Oregon City School District, Position 1

**Warning! Submitting a false signature on this statement is a violation of ORS 251.405.**

\_\_\_\_\_  
Signature of consenting individual or representative

\_\_\_\_\_  
Date signed

For office use only

# Candidate Signature Sheet | Nonpartisan

Signatures for this petition are being gathered by  PAID Circulators  VOLUNTEER Circulators  
**This is a candidate nominating petition. Signers of this page must be active registered voters in the county listed.**  
**i** Signatures must be verified by the appropriate county elections official before the petition can be filed with the filing officer.  
Candidates should allow ample time for the verification process to be completed before 5pm on the filing deadline day.

Petition ID \_\_\_\_\_

County Clackamas

<b>Candidate Information</b>	
Name Jon Doe	Office Oregon City School District
Election May 19, 2015	District or Position Number Position 1

## To the Secretary of State of Oregon/County Elections Official/City Recorder,

We the undersigned voters, request the candidate's name be placed on the ballot at the election listed above for nomination to the office indicated.

**i** Signers must initial any changes the circulator makes to their printed name, residence address or date they signed the petition.

Signature \_\_\_\_\_ Date Signed mmm/dd/yy \_\_\_\_\_ Print Name \_\_\_\_\_ Residence or Mailing Address street, city, zip code \_\_\_\_\_

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

## Circulator Certification

This certification must be completed by the circulator and additional signatures **should not** be collected on this sheet once the certification has been signed and dated!

I hereby certify that I witnessed the signing of the signature sheet by each individual whose signature appears on the signature sheet, and I believe each person is a voter qualified to sign the petition (ORS 249.061). I also hereby certify that compensation I received, if any, was not based on the number of signatures obtained for this petition.

Circulator Signature \_\_\_\_\_ Date Signed mmm/dd/yy \_\_\_\_\_

Printed Name of Circulator \_\_\_\_\_ Circulator's Address street, city, zip code \_\_\_\_\_ Sheet Number \_\_\_\_\_

# ***FORMS***

The following pages contain forms for you to use for filing to run for office and for filing to be included in the Voters' Pamphlet.

If you wish to fill out your forms electronically you can find them at <http://www.clackamas.us/elections/forms.html>. You will need to print them once you have filled them in to sign them and bring them to the Clackamas County Elections office with your filing fee.

Should you have any questions please call our office at 503.655.8510.

# Candidate Filing

Major Political Party or Nonpartisan

**SEL 101**

rev 01/14  
ORS 249.031

Filing Dates	Candidate Filing	State Voters' Pamphlet	Candidate Withdrawal
<b>Primary Election May 20, 2014</b> First Day to File Last Day to File	September 12, 2013 March 11, 2014	<b>Filed electronically using ORESTAR</b> January 20, 2014 March 13, 2014	March 14, 2014
<b>General Election November 4, 2014</b> First Day to File Last Day to File	June 4, 2014 August 26, 2014	July 7, 2014 August 26, 2014	August 29, 2014

**i** All information must be completed or the form will be rejected.

This filing is an  Original  Amendment

### Filing Officer

Secretary of State  County Elections Official  City Recorder (Auditor)

### Candidate Information

Name of Candidate				
First	MI	Last	Suffix	Title

### How you would like your name to appear on the ballot

First	MI	Last	Suffix

### Candidate Residence/Route Address

Street Address	City	State	Zip	County

### Candidate Mailing Address

Street Address or PO Box	City	State	Zip

### Contact Information: Only one phone number is required.

Work Phone	Home Phone	Cell Phone	Fax

Email Address	Web Site, if applicable

### Paying by Declaration or Petition:

Declaration, with the required fee

Office	Filing Fee	Office	Filing Fee
United States President	n/a	District Attorney	\$50
United States Vice President	n/a	County Judge	\$50
United States Senator	\$150	MSD Executive Officer, MAD Director	\$100
United States Representative	\$100	MSD Councilor	\$25
Statewide Offices	\$100	County Office	\$50
State Senator or Representative	\$25	City Office	Set by charter or ordinance
Circuit Court Judge	\$50	Justice of the Peace	n/a

Prospective Petition      Petition circulators will be paid  Yes  No

Office Information			
Filing for Office of:			
District, Position or County:			
Party Affiliation:	<input type="checkbox"/> Democratic Party	<input type="checkbox"/> Republican Party	<input type="checkbox"/> Nonpartisan
Incumbent Judge:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Nondisclosure on file

**Occupation (present employment)** If no relevant experience, None or NA must be entered.

--

**Occupational Background (previous employment)** If no relevant experience, None or NA must be entered.

--

**Educational Background (schools attended)** If no relevant experience, None or NA must be entered.

Complete name of School (no acronyms)	Last Grade completed	Diploma/Degree/Certificate	Course of Study

Educational Background (other) Attach a separate sheet if necessary.

--

**Prior Governmental Experience (elected or appointed)** If no relevant experience, None or NA must be entered.

--

**Campaign Finance Information (not applicable to candidates for federal office)**

**Candidate Committee**

Yes, I have a candidate committee.

No, I do not expect to spend more than \$750 or receive more than \$750 during each calendar year. I understand I must still keep records of all campaign transactions and if total contributions or total expenditures exceed \$750 during a calendar year, I must follow the requirements detailed in the Campaign Finance Manual.

No, but will be filing a Statement of Organization for Candidate Committee (SEL 220).

By signing this document, I hereby state that:

- I will accept the nomination for the office indicated above
- I will qualify for said office if elected
- all information provided by me on this form is true to the best of my knowledge **and**
- no circulators will be compensated based on the number of signatures obtained by the circulator on a prospective petition

**For Major Political Party Candidates**

- if not nominated, I will not accept the nomination or endorsement of any political party other than the one named
- I have been a member of said political party, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a nominating petition or declaration of candidacy (ORS 249.031)

**Warning**

Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, **all** filings are invalid.(ORS 249.013 and ORS 249.170)

<b>Candidate's Signature</b> _____	<b>Date Signed</b> _____
<b>For Office Use Only</b> Initials    _____	Batch Sheet/CC Approval Code/Receipt Number    _____



# Candidate's Statement for County Voters' Pamphlet

**Important! Please read all instructions before completing this form.** This form is to be used when filing a 'Candidate's Statement for County Voters' Pamphlet' with your County Elections office. Please note that each county produces a separate County Voters' Pamphlet. If the jurisdiction or district is located in more than one county a separate 'Candidate's Statement for Voters' Pamphlet' form must be filed and the fee paid to each county where the statement is to be printed.

## FILING INFORMATION

Election:  Primary 20\_\_\_\_  General 20\_\_\_\_  Special \_\_\_\_\_  
 Original Statement  Amended Statement

Name of Candidate (as it will appear on ballot):

Filing for the Office of (what's applicable):

District: \_\_\_\_\_ Position: \_\_\_\_\_ Zone #: \_\_\_\_\_

"This Information Furnished by" (required: name of Candidate or Committee as should appear in Voters' Pamphlet):

## CONTACT INFORMATION

Phone: Cell: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Warning:** Any person who supplies information in the 'Required' portion of a Voters' Pamphlet statement, knowing it to be false, is subject upon conviction, of a Class C felony, to imprisonment for up to five years or to a fine of \$125,000, or both. ORS 260.715 (1); 260.993 (2); 161.605; and 161.625.

**Note:** Language which violates any provision of ORS 251.415 will be excluded from the Voters' Pamphlet.

By signing this document, I hereby state:

- That all information provided by me on this form and in this Statement is true to the best of my knowledge;
- I am the author of this Statement (ORS 251.415);
- I have read and understand the instructions for submitting this 'Candidate Statement'; and
- The portrait provided, if any, is less than four (4) years old.

\_\_\_\_\_, 20\_\_\_\_  
**Signature of Candidate or Agent on behalf of Candidate** Date signed

(If applicable) Printed name of Agent Phone number

### For Office Use only:

County: \_\_\_\_\_

Cash-receipt #: \_\_\_\_\_

Check #: \_\_\_\_\_

Amount \$ \_\_\_\_\_

Required Info?  Yes  No

Signed?  Yes  No

Optional Info?  Yes  No

Endorsements?  Yes # \_\_\_\_\_  No

Portrait?

Print? # \_\_\_\_\_

Email?

Copy?  Yes  No

None

Intake Staff Initials:

Word Count (325 max):

Digital copy?  Yes  No

Review Staff Initials:

**Candidate's Statement for Voters' Pamphlet  
'Required Information'**

(Candidate name )

**TOTAL maximum of 325 hand-counted typewritten words/numbers** for 'Required' and 'Optional Information', excluding bolded headings already printed on this form. All sections of the 'Required Information' must be completed. If there is not relevant information for a required section the word "None" should be inserted. If attaching a typewritten document with either the 'Required' and/or 'Optional Information' write "See Attached" in the appropriate section of this form.

**Occupation** (Present paid or unpaid employment):

**Occupational Background** (Any previous paid or unpaid employment):

**Educational Background:** (relevant schools attended)

Name of School	Educational study - Major/minor	Diploma/Degree/Certificate
_____ ,	_____ ,	_____ ;
_____ ,	_____ ,	_____ ;
_____ ,	_____ ,	_____ ;
_____ ,	_____ ,	_____ .

**Prior Governmental Experience** (Elected or appointed):

**'Optional Information'**

Please attached a separate sheet for your optional information – remember, both your required and optional information count toward the 325 word limit.

**Candidate ( ) checklist** for 'Candidate's Statement for County Voters' Pamphlet (VP)' information:

- |   |   |
|---|---|
| <input type="checkbox"/> Typewritten & signed 'Candidate's Statement' for County VP | <input type="checkbox"/> (Optional) 'Optional Information'              |
| <b>'Required Information':</b>  | <input type="checkbox"/> (Optional) Portrait                            |
| <input type="checkbox"/> Occupation;  | <input type="checkbox"/> (If applicable) Endorsement Statement #: _____ |
| <input type="checkbox"/> Occupational Background;                                   | <input type="checkbox"/> Fee provided                                   |
| <input type="checkbox"/> Educational Background;                                    | <input type="checkbox"/> Word Count (325 words/numbers MAX)             |
| <input type="checkbox"/> Prior Governmental Experience.                             |   |

# Candidate's Statement for County Voters' Pamphlet Instructions

## Voters' Pamphlet Candidate Filing Fees:

### 1. Special District Position:

- **\$25** – An office with **no** salary or other compensation beyond expenses is attached.
- **\$100** – An office to which a salary or other compensation beyond expenses is attached.

### 2. City/County/Metro Position at Primary/General Election: – please contact your County Elections office to determine registered voters in jurisdiction/district.

- **\$25** - Districts with fewer than 1,000 voters within the county.
- **\$50** - Districts with 1,000 – 9,999 voters within the county.
- **\$100** - Districts with 10,000 – 49,999 voters within the county.
- **\$300** - Districts with 50,000 or more voters within the county.

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## General Instructions

1. A typewritten and signed 'Candidate's Statement for County Voters' Pamphlet' along with the appropriate filing fee must be filed with the County Elections office no later than 5 pm on the filing deadline. Postmarks do not count. No candidate information will be listed in the County Voters' Pamphlet unless these fees and the 'Candidate Statement' for County Voters' Pamphlet are filed. **Any filings received or are unsigned after 5 pm on the deadline will be rejected.** A county may choose independently to list a candidate's name in their Voters' Pamphlet.
2. Each county produces its' own individual County Voters' Pamphlet. If the Candidate's jurisdiction or district is located in more than one county a separate 'Candidate's Statement for County Voters' Pamphlet' must be filed and the fee paid to each county where the statement is to be printed.
3. **The combined count for 'Required' and 'Optional Information' must not exceed 325 words/numbers. If the statement exceeds 325 words/numbers it will be edited by the County Elections office.**
4. A candidate may submit an 'Amended Statement' or different portrait until 5 pm on the filing deadline. If a statement is amended a new completed 'Candidate's Statement for County Voters' Pamphlet' form must be submitted signed and the "Amended" box must be marked. This 'Amended Statement' and form can be faxed or a scanned copy e-mailed to the county elections office, but it must be received by 5 pm on the filing deadline. No additional fee is required.

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## Candidate's Statement for County Voters' Pamphlet

1. Submit signed 'Candidate's Statement for County Voters' Pamphlet' with the 'Required Information' complete on the filing form or attach a standard 8 ½" x 11" white paper containing the 'Required' and/or 'Optional Information' to the signed form. 'Required' and 'Optional Information' is to be submitted typewritten.
2. **In addition** to filing the signed original of the 'Candidate Statement for County Voters' Pamphlet', **it is recommended that the candidate e-mail the electronic text of the 'Required' and 'Optional Information' to the County Elections office. The electronic text must mirror the submitted print version exactly.**
3. The candidate or authorized agent must sign the statement.
4. The statement must consist of words/numbers only; charts or graphics may not be used (other than bullet points).

5. The 'Candidate's Statement' must begin with the 'Required Information' which includes "Occupation", "Occupational Background", "Educational Background" and "Prior Governmental Experience" – these eight words must be a part of the statement, but these eight words do not count towards the maximum word count of 325.
6. In the 'Required Information', use semicolons to separate items such as jobs, organizations, dates, etc. 'Required Information' submitted in list format will be changed to a run-on format, using commas, semicolons and colons as appropriate. The word "None" may be used in any section of the 'Required Information' if the candidate does not have relevant information for that section. The word "None" counts as part of the word count.
7. The combined total word count for 'Required' **and** 'Optional Information' **must not exceed 325 words/numbers** and the entire statement shall fit within 30 square inches of Voters' Pamphlet space. **Please hand-count your statement to ensure that your word count does not exceed the 325 maximum word/number count.**
8. Generally, anything with a white space around it counts as a word. If the word is hyphenated and the word is listed in a dictionary as one word that can be used either with or without a hyphen, it will count as one word. All other hyphenated words will count as more than one word.
9. In the 'Optional Information', standard formatting attributes, such as boldface, all caps, centering, underlining, bulleted and numbered lists may be used. These formats are not permitted in the 'Required Information'. Italics can only be used when citing the source of published material. Any other italic used will be changed to plain text. Bullets do not count towards the word count.
10. The County Elections office will not correct errors in spelling, punctuation, grammar or syntax. No corrections to these errors will be allowed after the filing deadline. **Please proof your submission before filing.**
11. If the material in the statement violates the provisions of ORS 251.415, the material in violation will be rejected. If possible, the County Elections office will notify the candidate of the rejection.

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**Endorsement Statement** - Authorization for use of name or organization as part of the 'Candidate's Statement for Voters' Pamphlet'.

1. If the name of a person and/or title or organization is used as part of the 'Candidate's Statement in the Voters' Pamphlet', a signed 'Endorsement Statement for County Voters' Pamphlet' form **must be filed no later than 5 pm on the filing deadline**. Please see the 'Endorsement Statement' form for more information.
2. Any name (other than the candidate or committee) listed on the 'Candidate's Statement' filing form without a submitted signed 'Endorsement Statement' form or one not filed by 5 pm on the filing deadline will be removed per ORS 251.405.

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### **Quotes from previously published sources**

1. Quotes from published sources may be used. The quotation must have been disseminated to the public prior to its inclusion and the source and publication date must be provided. If this quote, from a previously published source is used, no endorsement form is necessary. The quote, source and date will all count towards the 325 maximum word count.

2. Quotes from websites can be used, but must include the date and website address as part of the statement. It is recommended that a printed copy from the website be maintained for your records from the date you are referencing in your candidate statement.
3. Italics should only be used when citing the source of a quote from a published source. Example of quotes: *"The Oregonian, 06/21/2011"* or from Mayor Smith's website, [www.mayor-smith.com](http://www.mayor-smith.com) 06/21/2011 or "In the latest edition of the NW Times, the paper said this about me '... that Joe Smith is the best person for the job.'" *NW Times, 02/04/2014.*

## Portrait

1. A portrait photo is optional. It is recommended that one 5"x7" black and white portrait be submitted. Alternately, a digital file portrait in a standard file format (.tif or .jpg) may be submitted, on disk or as an attachment to an e-mail sent to the County Elections office. The digital file must clearly reference the candidate name and should be a minimum of 300 dpi. If the portrait submitted is in a format different from those recommended above, the quality of reproduction may be affected or the portrait may be unusable. The portrait must be received by the filing deadline. If a digital file is submitted, a hard copy print of the same exact portrait that was submitted must be provided by the deadline with the filing.
2. The portrait **must be less than four years old**. If the portrait is older than four years old, it will not be used in the Voters' Pamphlet.
3. The **portrait should only show the face, neck and shoulders of the candidate**; no hands, or anything below the shoulders. Please leave extra space around the portrait so that it can be cropped to the required size.
4. The **background of the portrait must be plain** (non-textured, light gray background is recommended). Materials such as paneling, wallpaper, windows, textured walls, bookcases, flags and plants will be cropped or altered. In the portrait, a candidate may not wear clothing or jewelry which may be construed as showing membership in any organization (e.g., uniform, judicial robe, hat, lapel pin, etc). Portraits that do not meet these requirements will be cropped or altered and any additional expenses charged to the candidate.
5. It is recommended that the candidate name be written on the back of the print. Do not use a pen that will bleed through to the portrait.

## Contact Information

- **Clackamas County Elections**, 1710 Red Soils Ct, Ste 100, Oregon City OR 97045-4300  
phone 503-655-8510                      fax 503-655-8461                      e-mail [elections@co.clackamas.or.us](mailto:elections@co.clackamas.or.us)
- **Multnomah County Elections**, 1040 SE Morrison St, Portland OR 97214-2417  
phone 503-988-3720                      fax 503-988-3719                      e-mail [elections@multco.us](mailto:elections@multco.us)
- **Washington County Elections**, 3700 SW Murray Blvd, Ste 101, Beaverton OR 97005-2365  
phone 503-846-5800                      fax 503-846-5810                      e-mail [elections@co.washington.or.us](mailto:elections@co.washington.or.us)
- **Yamhill County Elections**, 414 NE Evans St, McMinnville, OR 97218-4607  
phone 503-434-7518                      fax 503-434-7520                      e-mail [elections@co.yamhill.or.us](mailto:elections@co.yamhill.or.us)



# Endorsement Statement for County Voters' Pamphlet

**Important! Please read all instructions before completing this form.** This form is to be used if a **name of a person or organization is used** in either a 'Measure Argument' or 'Candidate Statement' that is being submitted for inclusion in a County Voters' Pamphlet.

## Filing Information

Election:  Primary 20\_\_\_\_  General 20\_\_\_\_  Special\_\_\_\_\_

## Endorsement Statement For Either:

**Candidate Statement:** \_\_\_\_\_  
Name of Candidate

**Measure Argument:** # \_\_\_\_\_  
Measure Number

## Endorsement

I, \_\_\_\_\_, consent to the use of my name and title, if used, or  
(printed name) the name of an organization I am authorized to represent **exactly as is appears in the 'Endorsement Voter's Pamphlet Box' below.**

## Endorsement Voter's Pamphlet Box

In this box, type or legibly print the persons name and title, if used, and/or organization name person is authorized to represent, EXACTLY as it is to appear in the Voters' Pamphlet 'Candidate Statement' or 'Measure Argument'. An organization's name should only be used if the organization is endorsing the 'Candidate's Statement' or 'Measure Argument'. (See examples on reverse side)

**Warning! Submitting a false signature on this statement is a violation of ORS 251.405.**

\_\_\_\_\_  
Signature of consenting individual or representative

\_\_\_\_\_  
Date signed

For office use only





# Candidate Signature Sheet | Nonpartisan

Signatures for this petition are being gathered by  PAID Circulators  VOLUNTEER Circulators  
**This is a candidate nominating petition. Signers of this page must be active registered voters in the county listed.**  
*i* Signatures must be verified by the appropriate county elections official before the petition can be filed with the filing officer.  
 Candidates should allow ample time for the verification process to be completed before 5pm on the filing deadline day.

Petition ID \_\_\_\_\_

County \_\_\_\_\_

Candidate Information	
Name	Office
Election	District or Position Number

**To the Secretary of State of Oregon/County Elections Official/City Recorder,**  
 We the undersigned voters, request the candidate's name be placed on the ballot at the election listed above for nomination to the office indicated.  
*i* Signers must initial any changes the circulator makes to their printed name, residence address or date they signed the petition.

**Signature** \_\_\_\_\_ **Date Signed** mm/dd/yy **Print Name** \_\_\_\_\_

**Residence or Mailing Address** street, city, zip code

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_

10

## Circulator Certification

This certification must be completed by the circulator and additional signatures **should not** be collected on this sheet once the certification has been signed and dated!  
 I hereby certify that I witnessed the signing of the signature sheet by each individual whose signature appears on the signature sheet, and I believe each person is a voter qualified to sign the petition (ORS 249.061). I also hereby certify that compensation I received, if any, was not based on the number of signatures obtained for this petition.

Circulator Signature \_\_\_\_\_

Date Signed mm/dd/yy \_\_\_\_\_

Printed Name of Circulator \_\_\_\_\_

Circulator's Address street, city, zip code \_\_\_\_\_

Sheet Number \_\_\_\_\_