



NANCY S. BUSH
DIRECTOR

DEPARTMENT OF DISASTER MANAGEMENT
COMMUNICATIONS AND EMERGENCY OPERATIONS CENTER
2200 KAEN ROAD OREGON CITY, OR 97045

July 26, 2018

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of FY2017 Emergency Management Performance Grant (Revised) Amendment #1
between Clackamas County and the State of Oregon

Purpose/Outcomes	The Emergency Management Performance Grant (EMPG) agreement #17-503 will reimburse Clackamas County Disaster Management (CCDM) for up to 50% of pre-identified program costs. Amendment #1 to EMPG agreement #17-503 totals \$649,580. It increases the existing federal award match from \$162,395 to \$324,790 and the local match requirement from \$162,395 to \$324,790. Clackamas County Disaster Management can meet the required match within the current budget. This amendment was previously approved by the Board; however the U.S. Department of Justice has required that Oregon Emergency Management use a new format and have jurisdictions re-sign the agreement.
Dollar Amount and Fiscal Impact	The grant agreement total value is \$649,580. The grant is a 50% federal share grant that will reimburse CCDM for up to fifty percent of salaries of six employees. The federal share is \$324,790.
Funding Source	FY 2017 Emergency Management Performance Grant via the State of Oregon Military Department, Office of Emergency Management
Duration	Effective July 1, 2017 and terminates on June 30, 2018
Previous Board Action	The Board approved the application for this grant on June 15, 2017. Amendment #1 was originally signed on March 22, 2018, agenda item E.1.
Strategic Plan Alignment	1. Coordination and Integration of Planning and Preparedness 2. Ensure Safe, Healthy and Secure Communities
Contact Person	Nancy Bush, Director – Disaster Management Department, 503-655-8665
Contract No.	Grant number 17-503 Amendment #1

BACKGROUND:

County emergency management programs are required by Oregon Revised Statutes 401. The EMPG is a recurring federal grant program providing limited reimbursement of a portion of the costs incurred in operating local emergency management programs. The funds provided are for the development of an all-hazard emergency management capability to promote preparedness, mitigation, response and recovery.

County Counsel has approved the agreement as to form.

RECOMMENDATION:

Staff respectfully recommends Board approval of the EMPG grant agreement #17-503 Amendment #1 authorizing the director, Nancy Bush, to sign the agreement.

Respectfully submitted,

Nancy Bush, Director

**OREGON MILITARY DEPARTMENT
OFFICE OF EMERGENCY MANAGEMENT
EMERGENCY MANAGEMENT PERFORMANCE GRANT
CFDA # 97.042**

AMENDMENT #1

This is Amendment #1 (the “Amendment”) to Grant Agreement #17-503 (the “Agreement”) effective January 16, 2018 between the State of Oregon, acting by and through the Oregon Military Department, Office of Emergency Management (“OEM”), and Clackamas County (“Subrecipient”).

Whereas, OEM intends to provide additional funds to Subrecipient in consideration of increased match funds provided by Subrecipient and the performance of additional activities described in the Work Plan by Subrecipient, now therefore the Parties agree that, in exchange for the mutual covenants and assurances contained herein and other valuable consideration the sufficiency of which is acknowledged and agreed by the Parties,:

THE AGREEMENT IS AMENDED AS FOLLOWS (new language is indicated by bold and underline and deleted language is italicized and bracketed):

1. Section 3 of the Agreement captioned “Grant Funds; Matching Funds” is amended to read as follows:

In accordance with the terms and conditions of this Agreement, OEM shall provide Subrecipient an amount not to exceed [*\$162,395*] **\$324,790** in Grant Funds for eligible costs described in Section 6 hereof. Grant Funds for this Program will be from the Fiscal Year 2017 Emergency Management Performance Grant (EMPG) Program. Subrecipient shall provide matching funds for all Project Costs as described in Exhibit A.

2. Exhibit A: The Section II of the Budget is hereby amended as follows:

II. Budget

There is a 50% cash match required on this grant.

Grant Funds:	<i>[\$162,395]</i>	<u>\$ 324,790</u>
Match Funds:	<i>[\$162,395]</i>	<u>\$ 324,790</u>
Total Budget:	<i>[\$324,790]</i>	<u>\$ 649,580</u>

Personnel Services	[\$324,790]	\$ 649,580
General Office Supplies	[\$]	\$ -
Other Supplies	[\$]	\$ -
Rent	[\$]	\$ -
Phone	[\$]	\$ -
Other Utilities	[\$]	\$ -
Contractual/Professional Services - Specify	[\$]	\$ -
Maintenance Costs - Specify	[\$]	\$ -
Travel/Vehicle Expenses/Mileage	[\$]	\$ -
Training/Workshops/Conferences	[\$]	\$ -
Cost Allocations/De Minimis	[\$]	\$ -
Other - Specify	[\$]	\$ -
Total (Grant plus Match)	[\$324,790]	\$ 649,580

3. Exhibit D, lines (vi) through (viii) of the Agreement are amended as follows:

(vi) Amount of Federal Funds Obligated by this Agreement: [\$162,395] **\$324,790**

(vii) Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity including this Agreement: *[\$492,663.29] **\$655,058.21**

(viii) Total Amount of Federal Award committed to the subrecipient by the pass-through entity: [\$162,395] **\$324,790**

This amendment may be executed by the parties in counterparts.

Except as expressly amended above, all terms and conditions of the original Agreement are still in full force and effect. Subrecipient certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the date of its signature below and with the same effect as though made at the time of this amendment. This amendment is effective on the date it is fully executed and approved as required by applicable law

Approved by:

Clint Fella, Mitigation and Recovery Services Section Manager, OEM

Date

Signature of Authorized Subrecipient Official

Date

**OREGON MILITARY DEPARTMENT
OFFICE OF EMERGENCY MANAGEMENT
EMERGENCY MANAGEMENT PERFORMANCE GRANT
CFDA # 97.042**

AMENDMENT #1

This is Amendment #1 to Grant Agreement #17-503 effective January 16, 2018 between the State of Oregon, acting by and through the Oregon Military Department, Office of Emergency Management (OEM), and Clackamas County.

THE AGREEMENT IS AMENDED AS FOLLOWS (new language is indicated by bold and underline and deleted language is italicized and bracketed):

Exhibit A: The Budget is hereby amended as follows:

II. Budget

There is a 50% cash match requirement on this grant.

Grant Funds:	<i>[\$162,395]</i>	<u>\$ 324,790</u>
Match Funds:	<i>[\$162,395]</i>	<u>\$ 324,790</u>
Total Budget:	<i>[\$324,790]</i>	<u>\$ 649,580</u>
Personnel Services	<i>[\$324,790]</i>	<u>\$ 649,580</u>
General Office Supplies	<i>[\$]</i>	\$ -
Other Supplies	<i>[\$]</i>	\$ -
Rent	<i>[\$]</i>	\$ -
Phone	<i>[\$]</i>	\$ -
Other Utilities	<i>[\$]</i>	\$ -
Contractual/Professional Services - Specify	<i>[\$]</i>	\$ -
Maintenance Costs - Specify	<i>[\$]</i>	\$ -
Travel/Vehicle Expenses/Mileage	<i>[\$]</i>	\$ -
Training/Workshops/Conferences	<i>[\$]</i>	\$ -
Cost Allocations/De Minimis	<i>[\$]</i>	\$ -
Other - Specify	<i>[\$]</i>	\$ -
Total (Grant plus Match)	<i>[\$324,790]</i>	<u>\$ 649,580</u>

This amendment may be executed by the parties in counterparts.

Except as expressly amended above, all terms and conditions of the original Agreement are still in full force and effect.

Signature Page Follows
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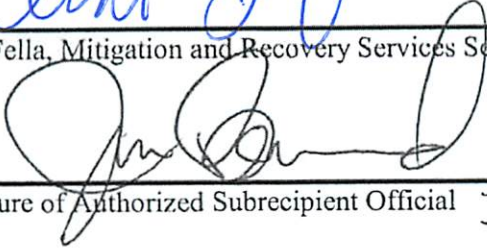
Approved by:



3/30/18

Clint Fella, Mitigation and Recovery Services Section Manager, OEM

Date



3-22-18

Signature of Authorized Subrecipient Official

JIM BERNARD, Chair

Date

E.I.

RECEIVED
MAY 2 2018
Office of the State Auditor

RECEIVED

MAR 29 2018

KY

Oregon Emergency Management

Archived: Tuesday, July 17, 2018 7:57:48 AM

From: [Craigmiles, Kelly Jo](#)

Sent: Tue, 26 Jun 2018 17:03:34

To: Bush, Nancy; Eckman, Sarah

Subject: FY17 EMPG Grant 17-503

Importance: High

Attachments:

[17-503-1 Clackamas Signed Amendment 3-30-18.pdf](#)  [17-503-1 Clackamas new Format 6-25-18.pdf](#) 

Please acknowledge receipt of this email and grant amendment.

Attached please find a pdf of a grant amendment previously signed between OEM and your jurisdiction. As noted in a previous email, the Department of Justice is requiring us to reissue the amendment utilizing an updated format. I've included a copy of the previously signed amendment for your comparison.

OEM can accept pdf signatures. Please sign the amendment and return to my attention as soon as possible. If your jurisdiction requires original signature documents, please print out 2 copies of the amendment, have them signed, and returned to me at the address below.

Please contact me should you have any questions.

Thanks! KJ

Kelly Jo Craigmiles, CEM, ORCEMS
Ops & Emergency Program Coordinator
EMAC Coordinator
Ops & Preparedness Section
Oregon Office of Emergency Management
PO Box 14370
Salem, OR 97309-5062
503-378-2865
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NANCY S. BUSH
DIRECTOR

DEPARTMENT OF DISASTER MANAGEMENT
COMMUNICATIONS AND EMERGENCY OPERATIONS CENTER
2200 KAEN ROAD OREGON CITY, OR 97045

July 26, 2018

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of FY2017 Emergency Management Performance Grant Amendment #2
between Clackamas County and the State of Oregon

Purpose/Outcomes	The Emergency Management Performance Grant (EMPG) agreement #17-503 will reimburse Clackamas County Disaster Management (CCDM) for up to 50% of pre-identified program costs. Amendment #2 to EMPG agreement #17-503 totals \$721,580. It increases the existing federal award match from \$324,790 to \$360,790 and the local match requirement from \$324,790 to \$360,790. The amendment extends the end date of the grant from June 30, 2018 to August 31, 2018. Clackamas County Disaster Management can meet the required match within the current budget.
Dollar Amount and Fiscal Impact	The grant agreement total value is \$721,580. The grant is a 50% federal share grant that will reimburse CCDM for up to fifty percent of salaries of six employees. The federal share is \$360,790.
Funding Source	FY 2017 Emergency Management Performance Grant via the State of Oregon Military Department, Office of Emergency Management
Duration	Effective July 1, 2017 and terminates on August 31, 2018
Previous Board Action	The Board approved the application for this grant on June 15, 2017. Amendment #1 was originally signed on March 22, 2018, agenda item E.1.
Strategic Plan Alignment	1. Coordination and Integration of Planning and Preparedness 2. Ensure Safe, Healthy and Secure Communities
Contact Person	Nancy Bush, Director – Disaster Management Department, 503-655-8665
Contract No.	Grant number 17-503 Amendment #2

BACKGROUND:

County emergency management programs are required by Oregon Revised Statutes 401. The EMPG is a recurring federal grant program providing limited reimbursement of a portion of the costs incurred in operating local emergency management programs. The funds provided are for the development of an all-hazard emergency management capability to promote preparedness, mitigation, response and recovery.

County Counsel has approved the agreement as to form.

RECOMMENDATION:

Staff respectfully recommends Board approval of the EMPG grant agreement #17-503 Amendment #2 authorizing the director, Nancy Bush, to sign the agreement.

Respectfully submitted,

Nancy Bush, Director

**OREGON MILITARY DEPARTMENT
OFFICE OF EMERGENCY MANAGEMENT
EMERGENCY MANAGEMENT PERFORMANCE GRANT
CFDA # 97.042**

AMENDMENT #2

This is Amendment #2 (the “Amendment”) to Grant Agreement #17-503 (the “Agreement”) effective January 16, 2018 between the State of Oregon, acting by and through the Oregon Military Department, Office of Emergency Management (“OEM”), and Clackamas County (“Subrecipient”).

Whereas, OEM intends to provide additional funds to Subrecipient in consideration of increased match funds provided by Subrecipient and the performance of additional activities described in the Work Plan by Subrecipient, now therefore the Parties agree that, in exchange for the mutual covenants and assurances contained herein and other valuable consideration the sufficiency of which is acknowledged and agreed by the Parties,:

THE AGREEMENT IS AMENDED AS FOLLOWS (new language is indicated by bold and underline and deleted language is italicized and bracketed): The grant performance period is July 1, 2017 through *[June 30, 2018]* **August 31, 2018.**

1. Section 3 of the Agreement captioned “Grant Funds; Matching Funds” is amended to read as follows:

In accordance with the terms and conditions of this Agreement, OEM shall provide Subrecipient an amount not to exceed *[\$324,790]* **\$360,790** in Grant Funds for eligible costs described in Section 6 hereof. Grant Funds for this Program will be from the Fiscal Year 2017 Emergency Management Performance Grant (EMPG) Program. Subrecipient shall provide matching funds for all Project Costs as described in Exhibit A.

2. Exhibit A: The Section II of the Budget is hereby amended as follows:

II. Budget

There is a 50% cash match required on this grant.

Grant Funds:	<i>[\$324,790]</i>	<u>\$ 360,790</u>
Match Funds:	<i>[\$324,790]</i>	<u>\$ 360,790</u>
Total Budget:	<i>[\$649,580]</i>	<u>\$ 721,580</u>

Signature Page Follows

Personnel Services	[\$649,5800]	\$ 721,580
General Office Supplies	[\$]	\$ -
Other Supplies	[\$]	\$ -
Rent	[\$]	\$ -
Phone	[\$]	\$ -
Other Utilities	[\$]	\$ -
Contractual/Professional Services - Specify	[\$]	\$ -
Maintenance Costs - Specify	[\$]	\$ -
Travel/Vehicle Expenses/Mileage	[\$]	\$ -
Training/Workshops/Conferences	[\$]	\$ -
Cost Allocations/De Minimis	[\$]	\$ -
Other - Specify	[\$]	\$ -
Total (Grant plus Match)	[\$649,580]	\$ 721,580

3. Exhibit D, lines (vi) through (viii) of the Agreement are amended as follows:

(vi) Amount of Federal Funds Obligated by this Agreement: [\$649,580] **\$721,580**

(vii) Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity including this Agreement: *[\$655,058.29] **\$691,058.29**

(viii) Total Amount of Federal Award committed to the subrecipient by the pass-through entity: [\$649,580] **\$721,580**

This amendment may be executed by the parties in counterparts.

Except as expressly amended above, all terms and conditions of the original Agreement are still in full force and effect. Subrecipient certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the date of its signature below and with the same effect as though made at the time of this amendment. This amendment is effective on the date it is fully executed and approved as required by applicable law

Approved by:

Clint Fella, Mitigation and Recovery Services Section Manager, OEM

Date

Signature of Authorized Subrecipient Official

Date