

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – June 15, 2022

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Janet Squire
Michelle Walch
Cee Kaiser
Linda Smith
Helen Watt

Members Absent

Eric Leatham (E)

Staff Present

Ryan Spiker
Sarah Jacobson
Angie Amundson
Selynn Edwards
Samantha Hatfield

Erin De Armond-Reid
Egan Danehy
Adam Kearl
Malia Band

Guests: Janice Saban

Call to Order		Tom called the meeting to order at 6:38 p.m.
Approval of May 18, 2022 Full Council Minutes	Action	<p>The Council reviewed the minutes for the May 18, 2022 Full Council meeting. Tom opened the floor for a motion.</p> <p>One small edit to change the date of the next meeting to be th 15th instead of the 20th.</p> <p>Motion: Janet motioned to approve the minutes as edited. Second: Michelle seconded. Vote: Approved Unanimously.</p>
Policy Approvals		<p>The following policies were voted on and approved during the QI Committee Meeting:</p> <p>Credentially Policy Update – Approved Unanimously. Form 5A Update – Approved Unanimously.</p>
Committee Reporting		<p>Finance Committee: Adam Kearl introduced himself, he will be taking over while Sarah is working as Interim Director. Adam reviewed the most recent monthly budget numbers with Council members. We are set to end the year with an operational surplus of 1.7 million dollars. We still have 1.9 million of ARPA funding that is available to us to use before the end of March 2023, the plan is to utilize the funds for the next school year.</p> <p>QI Committee: HRSA requested that the term Credentialing be changed to Privileging. Privileging was routine for the previous month. Updates were made to the Credentialing Policy to bring the policy into compliance with recommendations made by the HRSA virtual on-site visit audit team.</p> <p>Linda opened the floor for a motion to approve the updated policy. Motion: Tom motioned to approve. Second: Renee seconded. No further discussion. Vote: Approved unanimously.</p>
Patient Fee Schedule Update		The updated fee schedule proposal was shared with the Council. This document was updated with data to show the utilization of services by fee class.

Patient Fee Perception Survey		Adam provided an overview of the Fee Perception survey responses from patients. Survey responses showed most patients view the cost of services at Health Centers to be less costly than care from other clinics and the reasonableness of the visit fee to be very reasonable (70.3%) or somewhat reasonable (24.3%). Additional data was shown indicating the breakdown of fee perception by discount class, gender, and ethnicity.
FQHC Staff Report		We applied for a small HRSA QI grant, we will use this funding to bolster data management and reporting.
Public Comment		A consumer named Janice shared her concerns about the care she has received.
Next Meeting and Agenda		Next meeting is July 20, 2022 at 6:00 p.m. via Zoom Teleconference. Agenda items include: <ul style="list-style-type: none"> • Primary Care Performance Metrics and Patient Satisfaction • 2023 Strategic Plan Update • HRSA Compliance Manual • FQHC Staff Report
Adjourn		Meeting adjourned at 7:13p.m.

Upcoming meetings/events:

- Finance Committee, July 20, 2022
- Quality Improvement Committee, August 17, 2022
- Governance Committee, July 20, 2022
- Full Council Meeting, July 20, 2022

Council packet and handouts include:

- Agenda
- May Governance Committee Meeting Minutes
- April QI Committee Meeting Minutes
- Dental Performance Metrics
- Dental Patient Satisfaction
- Behavioral Health Patient Satisfaction
- Council Self-Assessment
- Credentialing Policy Update
- May Full Council Meeting Minutes
- Patient Fee Perception Survey

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
 - Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**