
Facilities

Budget Presentation
FY24-25





**Finance (15)
Facilities Only**

Department Budget Summary by Fund

<i>Line of Business Name</i>	<i>Program Name</i>	FY24-25 Facilities Management Fund (744)	FY24-25 Total Budget	FY24-25 General Fund Support in Budget*	% of Total	FY24-25 FTE **			
						Total	Filled	Vacant	
Courier & Mail Operations Services	Courier & Mail Operations	712,586	712,586	-	0%	3.7	3.7	-	
Facilities Management	Facilities Administrative Services	3,092,188	3,092,188	-	0%	11.5	11.0	0.5	
	Facilities Construction	1,674,082	1,674,082	-	0%	11.0	10.0	1.0	
	Facilities Maintenance	8,195,688	8,195,688	-	0%	29.0	28.0	1.0	
	Utilities	3,349,212	3,349,212	-	0%	0.5	-	0.5	
TOTAL		17,023,756	17,023,756	-	0%	55.7	52.7	3.0	
		<i>FY23-24 Budget (Amended)</i>	15,845,473	15,845,473	99,545	1%	55.7	51.7	4.0
		<i>\$ Increase (Decrease)</i>	1,178,282	1,178,282	(99,545)		-	1.0	(1.0)
		<i>% Increase (Decrease)</i>	7%	7%	-100%	-100%	0%	2%	-25%

* General Fund Support is a subsidy, net of any other revenue received by the department.

** FY24-25 FTE aligns to department's final budgeted All Position Report (APOS).

15-Finance / 744-Facilities Management Fund

Summary of Revenue and Expense

	FY21-22	FY22-23	FY23-24	FY23-24	FY24-25	Budget-to-Budget Changes:		3-Year Average	% Change from 3-Year Average
	Actuals	Actuals	Amended Budget	Projected Year-End		Budget	\$ FY23-24 to FY24-25		
Beginning Fund Balance	2,239,471	2,163,456	209,897	461,751	747,133	537,236	256%	1,621,559	-54%
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	21,761	399,333	-	-	-	-	-	140,365	-100%
Charges, Fees, License, Permits	10,033,719	10,662,963	12,670,851	12,470,537	16,276,161	3,605,310	28%	11,055,740	47%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	2,707,834	2,772,882	2,865,181	2,860,681	463	(2,864,718)	-100%	2,780,466	-100%
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	-	-	99,545	99,545	-	(99,545)	-100%	33,182	-100%
Operating Revenue	12,763,314	13,835,178	15,635,577	15,430,763	16,276,624	641,047	4%	14,009,752	16%
Total Revenue	15,002,785	15,998,634	15,845,474	15,892,514	17,023,757	1,178,283	7%	15,631,311	9%
Personnel Services	5,968,202	6,337,104	7,746,715	7,022,778	8,134,913	388,198	5%	6,442,695	26%
Materials and Services	6,779,895	7,265,248	7,721,271	8,026,726	8,078,321	357,050	5%	7,357,290	10%
Capital Outlay	82,915	134,530	106,711	95,877	210,522	103,811	97%	104,441	102%
Operating Expenditure	12,831,011	13,736,883	15,574,697	15,145,381	16,423,756	849,058	5%	13,904,425	18%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	1,800,000	-	-	-	-	-	600,000	-100%
Contingency	-	-	270,776	-	600,000	329,224	122%	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	12,831,011	15,536,883	15,845,473	15,145,381	17,023,756	1,178,282	7%	14,504,425	17%
Revenues Less Expenses	2,171,774	461,751	-	747,133	-			1,126,886	

Significant
Changes
from
FY23-24
Budget

Program	Changes
Facilities Management - All programs	In FY24-25, we updated both our Facilities Maintenance and Utilities allocation methodology to include actual work orders, utility bill costs, and sq. footage cost driver. This significant change improves transparency and provides our County partners with a more accurate and fair allocation of Facilities Maintenance and Utility costs.
Facilities Management- Construction	We are seeing an increase in solicitation responses, with bids near or below the engineer's estimates in several occurrences. Watching for this trend to continue to aid in lowering our proposed overall project costs and increase the number of competitive bidders on future projects.
	Negotiated a new \$1.7M, 42-month Landscaping/Grounds contract with a new vendor (based in Clackamas County) for county-wide landscape services. The new vendor has incorporated a different approach to maintaining greenspaces, with excellent results and feedback from our County partners.



**Finance (15)
Facilities Only**

Department Budget Summary by Fund

Line of Business Name	Program Name	FY24-25	FY24-25	FY24-25	% of	FY24-25 FTE **		
		Facilities Management Fund (744)	Total Budget	General Fund Support in Budget*	Total	Total	Filled	Vacant
Courier & Mail Operations Services	Courier & Mail Operations	712,586	712,586	-	0%	3.7	3.7	-
Facilities Management	Facilities Administrative Services	3,092,188	3,092,188	-	0%	11.5	11.0	0.5
	Facilities Construction	1,674,082	1,674,082	-	0%	11.0	10.0	1.0
	Facilities Maintenance	8,195,688	8,195,688	-	0%	29.0	28.0	1.0
	Utilities	3,349,212	3,349,212	-	0%	0.5	-	0.5
TOTAL		17,023,756	17,023,756	-	0%	55.7	52.7	3.0
FY23-24 Budget (Amended)		15,845,473	15,845,473	99,545	1%	55.7	51.7	4.0
\$ Increase (Decrease)		1,178,282	1,178,282	(99,545)		-	1.0	(1.0)
% Increase (Decrease)		7%	7%	-100%	-100%	0%	2%	-25%

* General Fund Support is a subsidy, net of any other revenue received by the department.

** FY24-25 FTE aligns to department's final budgeted All Position Report (APOS).



Courier and Mail Operations

Courier and Mail Operations

Purpose Statement

The purpose of the Courier and Mail Operations program is to provide coordinated mail processing services, US Mail, and small parcel distributions services to County employees so they can convey mail, small parcels, and other materials in the most cost effective manner.

Performance Narrative Statement

The Courier and Mail Program proposes a budget of \$712,586 in FY24-25. The reduction reflects a continued realignment of resources realized through the Performance Clackamas process. It is intended to reflect the resources required to maintain the current high level of support to all County departments, agencies, and districts. These resources will provide County departments, agencies, and districts with timely and coordinated mail processing, US mail, and small parcel distribution services so they can successfully fulfill their strategic goals.

Key Performance Measures

		FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY24-25 Target
Result	Surveyed respondents who "agree" or "strongly agree" that Courier and Mail Operations provides services that support their business operations	96%	90%	90%	90%
Result	Surveyed respondents who "agree" or "strongly agree" that Courier and Mail Operations provides quality customer services	100%	90%	90%	90%

Program includes:

Mandated Services N

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Note: In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



150402-Courier & Mail Operations
 BCC Priority Alignment: Accountable Government

Budget Summary

	FY21-22 Actuals	FY22-23 Actuals	FY23-24 Amended Budget	FY23-24 Projected Year-End	FY24-25 Budget	Budget-to-Budget Changes:		3-Year Average	% Change from 3-Year Avg
						\$ FY23-24 to FY24-25	% FY23-24 to FY24-25		
Beginning Fund Balance	-	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	16,450	-	-	-	-	-	-	5,483	-100%
Charges, Fees, License, Permits, Fines	726,087	751,391	580,127	607,609	712,586	132,459	23%	695,029	3%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	364	56	-	-	-	-	-	140	-100%
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	102,313	102,393	99,545	99,545	-	(99,545)	-100%	101,417	-100%
Operating Revenue	845,214	853,840	679,672	707,154	712,586	32,914	5%	802,069	-11%
Total Revenue	845,214	853,840	679,672	707,154	712,586	32,914	5%	802,069	-11%
Personnel Services	359,234	352,497	283,634	310,616	323,197	39,564	14%	340,782	-5%
Materials and Services	475,475	405,800	369,327	369,827	389,389	20,062	5%	417,034	-7%
Capital Outlay	-	-	26,711	26,711	-	(26,711)	-100%	8,904	-100%
Operating Expense	834,709	758,297	679,672	707,154	712,586	32,915	5%	766,720	-7%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Expense	834,709	758,297	679,672	707,154	712,586	32,915	5%	766,720	-7%
Revenues Less Expenses	10,504	95,544	-	-	-	-	-	35,349	-

Notes:
 None.



Facilities Management

Facilities Administrative Services

Purpose Statement

The purpose of the Facilities Administrative Services program is to provide information, coordination, analysis and support with financial and asset management services to the Facilities Staff and Occupants of County Facilities.

Performance Narrative Statement

The Facilities Administrative Services program proposes a \$3,092,188 budget in FY24-25. These resources will allow this program to effectively and efficiently manage County assets and submitted work requests, along with the submittal of payments and financial accounting while continuing to provide a high level of service to our partners and customers.

Key Performance Measures

		FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY24-25 Target
Result	100% service requests converted to work orders within 24 hours	99%	100%	100%	100%
Result	75% of completed work orders closed within 2 weeks	0%	75%	75%	75%
Result	By January 1, 2021, the County will fully implement an asset management system allowing departments to track projects from beginning to end. (Strategic Result #4)	100%	100%	100%	100%
Result	# service requests converted to work orders	1,243	N/A	N/A	N/A

Program includes:

Mandated Services N

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Note: In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



150501-Facilities Administrative Services
 BCC Priority Alignment: Accountable Government

Budget Summary

	Budget-to-Budget Changes:								
	FY21-22 Actuals	FY22-23 Actuals	FY23-24 Amended Budget	FY23-24 Projected Year-End	FY24-25 Budget	\$ FY23-24 to FY24-25	% FY23-24 to FY24-25	3-Year Average	% Change from 3-Year Avg
Beginning Fund Balance	1,049,272	2,921,785	209,897	50,000	388,523	178,626	85%	1,340,352	-71%
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	58,242	-	-	-	-	-	-	19,414	-100%
Charges, Fees, License, Permits, Fines	4,194,571	1,771,137	2,508,754	2,328,199	2,703,202	194,448	8%	2,764,636	-2%
Revenue from Bonds & Other Debts	5,175	-	-	-	-	-	-	1,725	-100%
All Other Revenue Resources	2,671,335	43,141	5,000	500	463	(4,537)	-91%	904,992	-100%
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-	-	-
Operating Revenue	6,929,323	1,814,278	2,513,754	2,328,699	2,703,665	189,911	8%	3,690,767	-27%
Total Revenue	7,978,595	4,736,063	2,723,651	2,378,699	3,092,188	368,537	14%	5,031,119	-39%
Personnel Services	1,842,372	1,525,047	1,797,723	1,601,298	1,826,118	28,394	2%	1,656,239	10%
Materials and Services	3,139,974	1,013,587	645,928	632,524	655,548	9,620	1%	1,595,362	-59%
Capital Outlay	74,464	129,189	80,000	69,000	210,522	130,522	163%	90,884	132%
Operating Expense	5,056,810	2,667,823	2,523,651	2,302,822	2,692,188	168,536	7%	3,342,485	-19%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	522,290	-	-	-	-	-	174,097	-100%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Contingency	-	-	200,000	-	400,000	200,000	100%	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Expense	5,056,810	3,190,113	2,723,651	2,302,822	3,092,188	368,536	14%	3,516,581	-12%
Revenues Less Expenses	2,921,785	1,545,950	-	75,877	-	-	-	1,514,537	-

Notes:

We are seeing an increase in the volume of after-hours meetings that require PSB/DSB lobby staff to be on-site. This has resulted in the need to increase hours of PT Facilities personnel. Another area that is impacting program 150501 is the increased Fleet costs (Leases-Vehicle Rental) associated with the (43) FM Maint vehicles which now include new administrative and work order fee's, as well as an increase to shop labor. Lastly, we have a number of computer towers at end of life that need to be replaced.



Facilities Management

Facilities Construction

Purpose Statement

The purpose of the Facilities Construction program is to provide consultation, design, estimation, and project management services to County Departments and Agencies, so they can serve their customers in well-planned facilities.

Performance Narrative Statement

The Facilities Construction program proposes a \$1,674,082 budget in FY24-25. These resources will allow this program to continue to provide project estimation, design, construction, and project management services for tenants and the County. These funds will allow us to make changes and improvements to County facilities that will better serve the department and citizens of Clackamas County.

Key Performance Measures

		FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY24-25 Target
Result	% of customers rate communication as Effectively or Very Effectively.	100%	85%	85%	85%
Result	75% projects completed with 2 or fewer internal change orders	100%	75%	75%	75%
Result	75% of work orders received requesting project estimates assigned and a customer meeting scheduled within 2 weeks	100%	75%	75%	75%
Result	75% completed within timeline estimate determined at project meeting	100%	75%	75%	75%
Result	# Projects completed	63	N/A	N/A	N/A

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation We must meet American with Disability Act (ADA), Occupational Safety and Health Administration (OSHA) and National Fire Protection Association (NFPA) requirements for the buildings.

In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



150502-Facilities Construction
 BCC Priority Alignment: Accountable Government

Budget Summary

	FY21-22 Actuals	FY22-23 Actuals	FY23-24 Amended Budget	FY23-24 Projected Year-End	FY24-25 Budget	Budget-to-Budget Changes:		3-Year Average	% Change from 3-Year Avg
						\$ FY23-24 to FY24-25	% FY23-24 to FY24-25		
Beginning Fund Balance	30,892	761	-	106,275	-	-	-	45,976	-100%
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	32,952	3,291	-	-	-	-	-	12,081	-100%
Charges, Fees, License, Permits, Fines	1,225,002	819,632	1,487,960	1,264,928	1,674,082	186,122	13%	1,103,187	52%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	-	-	-	-	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-	-	-
Operating Revenue	1,257,953	822,922	1,487,960	1,264,928	1,674,082	186,122	13%	1,115,268	50%
Total Revenue	1,288,845	823,683	1,487,960	1,371,203	1,674,082	186,122	13%	1,161,244	44%
Personnel Services	1,105,513	1,336,931	1,427,933	1,281,114	1,614,443	186,510	13%	1,241,186	30%
Materials and Services	93,595	104,971	60,027	90,089	59,639	(388)	-1%	96,218	-38%
Capital Outlay	88,977	-	-	-	-	-	-	29,659	-100%
Operating Expense	1,288,084	1,441,902	1,487,960	1,371,203	1,674,082	186,122	13%	1,367,063	22%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Expense	1,288,084	1,441,902	1,487,960	1,371,203	1,674,082	186,122	13%	1,367,063	22%
Revenues Less Expenses	761	(618,219)	-	-	-	-	-	(205,819)	-

Notes:
 Construction picking up landscaping to better align with Performance Clackamas goals in regards to projects and direct billing. This change will also allow our Maintenance team to re-direct their focus from small projects towards more planned/preventative Maintenance. We are also still seeing the impact of inflation, as the rising cost of building materials and supplies continues to increase the overall project costs.



Facilities Management

Facilities Maintenance

Purpose Statement

The purpose of the Facilities Maintenance program is to provide preventive and corrective asset maintenance services to County Departments and Agencies, so they can provide services to their customers in a safe, secure and well-maintained environment.

Performance Narrative Statement

The Facilities Maintenance program proposes a budget of 8,195,688 in FY24-25. These resources will allow us to quickly respond to work requests and proactively complete preventative maintenance on county assets.

Key Performance Measures

		FY 21-22 Actual	FY 22-23 Actual (as of Q3)	FY 23-24 Actual	FY24-25 Target
Result	\$ Corrective repairs/ \$ preventive maintenance	\$1,462,228 Corrective Repair / \$671,477 Preventive	\$1,018,496 Corrective Repair / \$520,250 Preventative	N/A	Actual
Result	100% Facilities where required fire evacuation drills are successfully conducted annually	100%	100%	100%	100%
Result	100% Janitorial inspections that meet maintenance and cleanliness standards	0%	50%	100%	100%
Result	100% Facilities with intrusion alarm systems	80%	92%	100%	100%
Result	75% of work orders completed within 2 weeks	75%	72%	75%	75%
Result	# Planned Corrective Actions completed	7,744	8214	N/A	N/A

Program includes:

Mandated Services Y

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation We must meet American with Disability Act (ADA), Occupational Safety and Health Administration (OSHA) and National Fire Protection Association (NFPA) requirements for the buildings.

In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



150503-Facilities Maintenance
 BCC Priority Alignment: Accountable Government

Budget Summary

	FY21-22 Actuals	FY22-23 Actuals	FY23-24 Amended Budget	FY23-24 Projected Year-End	FY24-25 Budget	Budget-to-Budget Changes:		3-Year Average	% Change from 3-Year Avg
						\$ FY23-24 to FY24-25	% FY23-24 to FY24-25		
Beginning Fund Balance	1,159,307	1,040,146	-	255,476	-	-	-	818,310	-100%
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	107,760	396,042	-	-	-	-	-	167,934	-100%
Charges, Fees, License, Permits, Fines	4,605,830	8,068,758	8,094,010	8,269,801	8,195,688	101,678	1%	6,981,463	17%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	15,607	21,281	-	-	-	-	-	12,296	-100%
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-	-	-
Operating Revenue	4,729,197	8,486,081	8,094,010	8,269,801	8,195,688	101,678	1%	7,161,693	14%
Total Revenue	5,888,504	9,526,227	8,094,010	8,525,277	8,195,688	101,678	1%	7,980,003	3%
Personnel Services	3,197,510	3,475,127	4,237,426	3,829,750	4,311,770	74,344	2%	3,500,796	23%
Materials and Services	1,638,060	3,371,699	3,856,584	4,144,881	3,883,918	27,334	1%	3,051,547	27%
Capital Outlay	12,788	547	-	166	-	-	-	4,500	-100%
Operating Expense	4,848,357	6,847,373	8,094,010	7,974,797	8,195,688	101,678	1%	6,556,842	25%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	1,277,710	-	-	-	-	-	425,903	-100%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Expense	4,848,357	8,125,083	8,094,010	7,974,797	8,195,688	101,678	1%	6,982,746	17%
Revenues Less Expenses	1,040,146	1,401,145	-	550,480	-	-	-	997,257	-

Notes:
 Major change in moving Landscaping (Grounds Maintenance) out of 150503-Maintenance to 150502-Construction. This move will allow Maintenance to be more PM (Preventative Maintenance) focused which also better aligns with new strategic measures of Performance Clackamas. In addition, we have updated our Janitorial Services contract (TVW) to better support the current cleaning standards and requirements (post-pandemic). This contract update will result in an increase to our contracted service costs under material



Facilities Management

Utilities

Purpose Statement

The purpose of the Utilities program is to monitor and analyze Utility data with a focus on improving the energy usage and operation of buildings to meet County sustainability goals.

Performance Narrative Statement

The Utilities program proposes a \$3,349,212 budget in FY24-25. The resources for this program will continue to be used to pay the utility bills for all of the county-owned and leased locations that Facilities Management oversees.

Key Performance Measures

		FY 21-22 Actuals	FY 22-23 Actual	FY23-24 Actual	FY24-25 Target
Result	Reduce overall energy intensity (per sq. ft.)	N/A	N/A	N/A	N/A

Program includes:

Mandated Services N

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)



	FY21-22 Actuals	FY22-23 Actuals	FY23-24 Amended Budget	FY23-24 Projected Year-End	FY24-25 Budget	Budget-to-Budget Changes:		3-Year Average	% Change from 3-Year Avg
						\$ FY23-24 to FY24-25	% FY23-24 to FY24-25		
Beginning Fund Balance	-	(1,848,936)	-	50,000	358,610	358,610	-	(599,645)	-160%
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	-	-	-	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines	-	3,436	-	-	2,990,602	2,990,602	-	1,145	261023%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	15,717	2,708,460	2,860,181	2,860,181	-	(2,860,181)	-100%	1,861,453	-100%
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-	-	-
Operating Revenue	15,717	2,711,896	2,860,181	2,860,181	2,990,602	130,421	5%	1,862,598	61%
Total Revenue	15,717	862,961	2,860,181	2,910,181	3,349,212	489,031	17%	1,262,953	165%
Personnel Services	-	-	-	-	59,385	59,385	-	-	-
Materials and Services	1,864,652	2,769,442	2,789,405	2,789,405	3,089,827	300,422	11%	2,474,500	25%
Capital Outlay	-	-	-	-	-	-	-	-	-
Operating Expense	1,864,652	2,769,442	2,789,405	2,789,405	3,149,212	359,807	13%	2,474,500	27%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Contingency	-	-	70,776	-	200,000	129,224	183%	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Expense	1,864,652	2,769,442	2,860,181	2,789,405	3,349,212	489,031	17%	2,474,500	35%
Revenues Less Expenses	(1,848,936)	(1,906,481)	-	120,776	-	-	-	(1,211,547)	-

Notes:

Currently seeing significant increases to both Electricity (15.9%) and Natural Gas (variable) costs with a potential for additional increases that would likely be staggered throughout the next fiscal year. Facilities has been working with our partners (PGE, NW Naturals etc.) but they are unable to communicate any specific information around additional increases at this time. This is one of the major challenges of internal service departments having to start our budget so early in the year.