

# BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

**Thursday, June 28, 2018 – 10:00 AM**

**Public Services Building**

**2051 Kaen Rd., Oregon City, OR 97045**

**PRESENT: Commissioner Jim Bernard, Chair  
Commissioner Sonya Fischer  
Commissioner Ken Humberston  
Commissioner Paul Savas  
Commissioner Martha Schrader**

## **CALL TO ORDER**

- Roll Call
- Pledge of Allegiance

## **I. CITIZEN COMMUNICATION**

<https://www.clackamas.us/meetings/bcc/business>

1. Carl Exner, Relator – trying to sell a house in Brightwood, sale held-up due to County.
2. Bob Oblack, Molalla, concerns regarding a marijuana next door.
3. Nancy Hall, Happy Valley – feels the Board was out of line with their comments on the separation of kids from their parents.
4. Les Poole, Gladstone – happy 4<sup>th</sup> of July, road funding and the transportation budget.

## **II. PUBLIC HEARINGS**

### **Business & Community Services**

1. First & Second Reading of an **Ordinance No. 07-2018** Amending Chapter 6.06, Park Rules of the Clackamas County Code and Declaring an Emergency  
Jeff Munns, County Counsel presented the staff report.  
Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he asked for a motion to read by title only.

#### **MOTION:**

Commissioner Savas: I move we read the Ordinance by title only.

Commissioner Humberston: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – the Ayes have it, the motion passes 5-0.

Chair Bernard asked the Clerk to assign a number and read the Ordinance by title only, then asked for a motion.

#### **MOTION:**

Commissioner Humberston: I move we adopt the Ordinance Amending Chapter 6.06, Park Rules of the Clackamas County Code and Declaring an Emergency

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – the Ayes have it, the motion passes 5-0.

**Clackamas County Budget**

2. **Resolution No. 2018-56** Adopting the Clackamas County Budget for the 2018-2019 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2018 through June 30, 2019

The Board and Don Krupp gave tribute to Diane Padilla who will be retiring at the end of this month – this will be her last budget adoption meeting at Clackamas County.

Diane Padilla, Budget Manager presented the staff report.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Chair Bernard wanted to thank the people who attended the Budget Committee meetings this year – he also thanked the citizen members of the Budget committee.

Commissioner Fischer stated a possible conflict of interest due to her husband's involvement with the some funding to Arts Action Alliance for the Juvenile Dept.

Don Krupp stated the Arts program preceded Commissioner Fischer appointment to the Board.

Chair Bernard stated a conflict due to the Compensation Board's approval of the BCC salary increase and his wife working for the County; he will abstain from voting on this item.

Chair Bernard asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2018-2019 budget for Clackamas County as presented in the Resolution.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Abstain – it passes 4-0-1.

3. **Resolution No. 2018-57** Adopting Changed Fees for Clackamas County for Fiscal Year 2018-2019

Stephen Madkour, County Counsel presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve and adopt the changed fees and fines for Clackamas County Fiscal Year 2018-2019 as presented in the Resolution.

Commissioner Fischer: Second.

~Board Discussion~

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Clackamas County Board of Commissioners and convened as the Enhanced Law Enforcement District on the next item.*

**Enhanced Law Enforcement District**

4. **Resolution No. 2018-58** Adopting the Enhanced Law Enforcement District Budget for the 2018-2019 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2018 through June 30, 2019

Diane Padilla, Budget Manger presented the staff report.

~Board Discussion~

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2018-2019 budget for the Clackamas County Enhanced Law Enforcement District as presented in the Resolution.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Enhanced Law Enforcement District and convened as the Clackamas County Extension and 4-H Service District on the next item.*

**Clackamas County Extension and 4-H Service District**

5. **Resolution No. 2018-59** Adopting the Clackamas County Extension and 4-H Service District Budget for the 2018-2019 Fiscal Year, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2018 through June 30, 2019

Diane Padilla, Budget Manger presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he asked for a motion.

**MOTION:**

Commissioner Savas: I move we approve the action and adopt the 2018-2019 budget for the Clackamas County Extension and 4-H Service District Budget as presented in the Resolution.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Extension and 4-H Service District and convened as the Library Service District of Clackamas County on the next item.*

**Library Service District of Clackamas County**

6. **Resolution No. 2018-60** Adopting the Library Service District of Clackamas County 2018-2019 Fiscal Year Budget and Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2018 through June 30, 2019

Laura Zentner, Business and Community Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Schrader: I move we approve the action and adopt the 2018-2019 budget for the Library Service District of Clackamas County as presented in the Resolution.

Commissioner Savas: Second.

*~Board Discussion~*

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Library Service District of Clackamas County and convened as the North Clackamas Parks and Recreation District on the next item.*

**North Clackamas Parks & Recreation District**

7. **Resolution No. 2018-61** Adopting the North Clackamas Parks & Recreation District's 2018-2019 Fiscal Year Budget and Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2018 through June 30, 2019

Scott Archer, North Clackamas Parks & Recreation District presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Savas: I move we approve the action and adopt the 2018-2019 budget for the North Clackamas Parks and Recreation District as presented in the Resolution.

Commissioner Fischer: Second.

*~Board Discussion~*

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the North Clackamas Parks and Recreation District and convened as the Development Agency on the next item.*

**Clackamas County Development Agency**

8. **Resolution No. 2018-62** Adopting and Appropriating Funds for the 2018-2019 Fiscal Year Budget for the Clackamas County Development Agency

Dave Queener, Development Agency presented the staff report.

*~Board Discussion~*

Chair Bernard opened the public hearing and asked if anyone wished to speak, seeing none he asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2018-2019 budget for the Clackamas County Development Agency as presented in the Resolution.

Commissioner Fischer: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board adjourned as the Development Agency and convened as Service District No. 5 for the next two items.*

### **Service District No. 5, Street Lighting**

9. **Resolution No. 2018-63** Adopting and Appropriating Funds for the 2018-2019 FY Budget for Clackamas County Service District No. 5

Wendi Coryell presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

#### **MOTION:**

Commissioner Humberston: I move we approve the action and adopt the 2018-2019 budget for Clackamas County Service District No. 5 as presented in the Resolution.

Commissioner Fischer: Second.

*~Board Discussion~*

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

10. **Resolution No. 2018-64** Setting Rates for Street Lighting Service Charges in Clackamas County Service District No. 5

Wendi Coryell presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

#### **MOTION:**

Commissioner Humberston: I move setting rates for Street Lighting Service Charges in Clackamas County Service District No. 5 as presented in the Resolution.

Commissioner Fischer: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

*The Board will adjourn as Service District No. 5 and convene as the Governing Body for Water Environment Services for the next three items.*

**Water Environment Services**

**11. Resolution No. 2018-65** Adopting and Appropriating Funds for the 2018-2019 FY Budget for Water Environment Services

Greg Geist, Water Environment Services presented the staff report.

*~Board Discussion~*

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Schrader: I move we approve the action and adopt the 2018-2019 budget for Water Environment Services as presented in the Resolution.

Commissioner Savas: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

**12. Board Order No. 2018-66** Amending and Adopting Rates and Charges for Water Environment Services

Greg Geist, Water Environment Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we amend and adopt the rates and charges for Water Environment Services as presented in the Board Order.

Commissioner Savas: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

**13. Board Order No. 2018-67** Establishing System Development Charges for Water Environment Services for Fiscal Year 2018-2019

Greg Geist, Water Environment Services presented the staff report.

Chair Bernard opened the public hearing and asked if anyone wishes to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move we Establish System Development Charges for Water Environment Services for Fiscal Year 2018-2019 as presented in the Board Order.

Commissioner Schrader: Second.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – it passes 5-0.

The Board adjourned as Governing Body for Water Environment Services and re-convened as the Board of County Commissioners for the remainder of the meeting.

### **III. CONSENT AGENDA**

Chair Bernard asked the Clerk to read the consent agenda by title, he then asked for a motion.

#### **MOTION:**

Commissioner Humberston: I move we approve the consent agenda.  
Commissioner Schrader: Second.  
all those in favor/opposed:  
Commissioner Humberston: Aye.  
Commissioner Fischer: Aye.  
Commissioner Schrader: Aye.  
Commissioner Savas: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion passes 5-0.

#### **A. Health, Housing & Human Services**

1. Approval of a Construction Contract with CivilWorks, NW, Inc. for the Shafford Street Reconstruction Improvements Project – *Housing & Community Development*
2. Approval of Professional Services Agreement with Passport To Languages for Interpreter Services to Clackamas County Health Centers patients – *Health Centers*
3. Approval of an Intergovernmental Agreement with Douglas Education Service District for Access to the Early Learning Reporting System and Training to Utilize the System – *Children, Youth & Families*
4. Approval of Local Recipient Grant Agreement with Northwest Family Services for Children of Incarcerated Parents and Parenting Inside Out Services – *Children, Youth & Families*
5. Approval of a Professional, Technical, and Consultant Services Agreement Amendment No. 4 with Lines for Life for Crisis Intervention and Triage Call Coverage – *Behavioral Health*
6. Approval of an Agency Services Contract with NARA Northwest for Culturally Specific Mental Health Services – *Behavioral Health*
7. Approval of an Intergovernmental Agreement with South Metro Area Regional Transit (SMART), a Department of the City of Wilsonville for Transportation Services to Residents Living in Villebois Community Housing Site – *Behavioral Health*
8. Approval of an Agency Services Contract with Asian Health & Service Center for Culturally Specific Mental Health Services – *Behavioral Health*
9. Approval of an Agency Services Contract with Lutheran Community Services Northwest for Culturally Specific Mental Health Services – *Behavioral Health*
10. Approval of a Professional, Technical & Consultant Services Contract with Northwest Housing Alternatives, Inc. for Supported Housing Services – *Behavioral Health*
11. Approval of Amendment No. 3 to the Agency Services Contract with Compass Group USA, Inc. d.b.a. Bateman Community Living for Food Service for Five Clackamas County Older Americans Act Nutrition Program Meal Sites – *Social Services*
12. Approval of a Grant Renewal Amendment No.1 from the US Department of Housing and Urban Development (HUD), Coordinated Housing Access System – *Social Services*

13. Approval of a Grant Renewal Amendment No. 1 from the US Department of Housing and Urban Development (HUD), Continuum of Care Program for the HOPE I Leasing Program, for the Purpose of Providing Permanent Housing – *Social Services*
14. Approval of a Grant Renewal Amendment No. 1 from the US Department of Housing and Urban Development (HUD), Continuum of Care Program for the HOPE II Leasing Program for the Purpose of Providing Permanent Housing – *Social Services*
15. Approval of a Grant Renewal Amendment No. 1 from the US Department of Housing and Urban Development (HUD), Housing Our Families – *Social Services*
16. Approval of a Grant Renewal Amendment No 1 from the US Department of Housing and Urban Development (HUD), Supportive Housing Program for the Housing Our Heroes Project – *Social Services*
17. Approval of a Grant Renewal Amendment No. 1 from the US Department of Housing and Urban Development (HUD), Supportive Housing Program for the Rent Well Rapid Re-Housing Program – *Social Services*

**B. Department of Transportation & Development**

1. Approval of an Intergovernmental Agreement creating the Clackamas County HB 2017 Transit Advisory Committee

**C. Finance Department**

1. **Resolution No. 2018-69** Adopting a Methodology for Calculating Cost of Living Adjustments for Non-Represented Clackamas County Employees
2. Approval of a Lease Agreement with CGF Family Limited Partnership and Clackamas County for Business and Community Services
3. Approval of a Lease Agreement with Willamette Building Partnership and Clackamas County for Health, Housing, and Human Services
4. Approval of a Lease Agreement with Homestead Building LLC and Clackamas County for Health, Housing, and Human Services
5. Approval of a Lease Agreement with OSU Extension Service and Clackamas County
6. Approval of a Contract with DePaul Industries Inc. for Security Screening and Unarmed Security Services for County Departments - *Procurement*

**D. Elected Officials**

1. Approval of Previous Business Meeting Minutes – *BCC*
2. Approval of Amendment No. 1 to the Master Service Agreement with Fieldware LLC to Provide Inmate Notification Services for the Renewal and Reinstatement to the Clackamas County Sheriff's Office Master Agreement, and Ratifying Payment for Previously-Provided Services – *Procurement for CCSO*
3. Request by the Clackamas County Sheriff's Office for Approval of an Amendment to the Corizon Health Medical Services Contract – *Procurement for CCSO*

4. Approval of Contract with Vigilnet America, LLC for Electronic Home Detention Service and Equipment for the Clackamas County Sheriff's Office and the Juvenile Department— *Procurement for CCSO*

**E. Juvenile Department**

1. Approval of Intergovernmental Agreement with the Cities of Gladstone and Milwaukie for Diversion Panel Services

**F. Disaster Management**

1. Approval of Intergovernmental Agreement for the Lending of Fire Agency Personnel within Clackamas County during an Emergency/Disaster Event

**G. Community Corrections**

1. Approval of a Contract with Bridges to Change, Inc. for the Transitional Housing and Mentors Program – *Procurement*
2. Approval of a Contract with CODA Inc. to Provide Alcohol & Drug Assessments of Community Corrections' Clients at the Transition Center

**IV. NORTH CLACKAMAS PARKS & RECREATION DISTRICT**

1. Approval of a Professional Services Contract with 2.ink Studio, P.C. for Milwaukie Bay Park Final Design Services – *Procurement*

**V. WATER ENVIRONMENT SERVICES**

*(Service District No. 1)*

1. Approval of a Personal/Professional Services Contract between Water Environment Services and Portland Engineering, Inc. for Telemetry System Integrator of Records (SCADA) Support – *Procurement*
2. Approval of a Personal/Professional Services Contract between Clackamas County Service District No. 1 and Portland Engineering, Inc. for Telemetry System Integrator of Record (SCADA) Support – *Procurement*

**VI. COUNTY ADMINISTRATOR UPDATE**

<https://www.clackamas.us/meetings/bcc/business>

**VII. COMMISSIONERS COMMUNICATION**

<https://www.clackamas.us/meetings/bcc/business>

**MEETING ADJOURNED – 12:02 PM**