

July 25, 2024

Board of County Commissioners  
Clackamas County

**Approval of Amendment # 2 increasing funding to a Subrecipient Agreement with the City of Gladstone on behalf of its Gladstone Community Center for services to older adults. Amendment value is \$83,612 for one year. Agreement value increased to \$147,525 for two years. Funding is through the federal Older Americans Act and state transportation funds for older and disabled residents.  
No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Original Agreement Approved – 9/14/23, I.D.4 Amendment #1 Approved by County Administrator – 4/29/24 Amendment # 2 Briefed at Issues – 7/23/24		
<b>Performance Clackamas</b>	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Brenda Durbin, Director	<b>Contact Phone</b>	503-655-8641

**EXECUTIVE SUMMARY:** The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to the Subrecipient Agreement with the City of Gladstone on behalf of its Gladstone Community Center to provide Older Americans Act (OAA) and state transportation-funded services for persons living in Gladstone. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

The Gladstone Community Center has provided nutrition, transportation, wellness, recreation, and information support for Gladstone’s older adult community for over 40 years. The Center

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offers resources for vulnerable populations, provide es essential services, a sense of belonging and safety, and cultivates a welcoming environment. This year, Gladstone Community Center provided 7,270 meals to home-bound participants, 890 meals to client service units, logged over 2982 volunteer hours and had more than 69 volunteers in six months. Recently, Gladstone Community Center collaborated with a senior companion and other volunteers to assist an older adult who faced immense health challenges while alone and going through cancer treatment. Through collective efforts and countless hours of dedication, the Center was able to provide the individual with the resources and support they needed to find some ease and stability in their life.

**RECOMMENDATION:** Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

*Rodney A. Cook*

Rodney A. Cook  
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-004</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 2</u>
<u>Subrecipient: City of Gladstone on behalf of its Gladstone Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

**Justification for Amendment:**

Amendment #2 to Subrecipient Agreement 24-004 ("Agreement") with City of Gladstone ("SUBRECIPIENT") on behalf of its Gladstone Community Center includes budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$83,612, for a total Agreement amount of \$147,525.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND the following portions of Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$63,913**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
  - 4.1. Grant Funds: COUNTY's funding of **\$43,300** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
  - 4.2. Grant Funds: COUNTY's funding of **\$4,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
  - 4.3. Grant Funds: COUNTY's funding of **\$1,275** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
  - 4.4. Grant Funds: COUNTY's funding of **\$14,940** for transportation services outlined in this agreement is from Elderly and Disabled Transportation funds issued to COUNTY by TriMet.
  - 4.5. Grant Funds: COUNTY's funding of **\$398** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

**TO READ:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is **\$147,525**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
  
- 4.1 Grant Funds:** COUNTY's funding of **\$105,195** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
  
- 4.2 Grant Funds:** COUNTY's funding of **\$6,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
  
- 4.3 Grant Funds:** COUNTY's funding of **\$2,550** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
  
- 4.4 Grant Funds:** COUNTY's funding of **\$32,940** for transportation services outlined in this agreement is from Elderly and Disabled Transportation funds issued to COUNTY by TriMet.
  
- 4.5 Grant Funds:** COUNTY's funding of **\$840** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

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**City of Gladstone, on behalf of its Gladstone Community Center**  
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**AMEND EXHIBIT B – SUBRECIPIENT Program Budget**, to add the following additional budget for fiscal year 2024-25:

**CITY of GLADSTONE - Community Center**  
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 13,220	\$ 1,469	NA	Case Management	80	\$ 42.00
						Reassurance	200	\$ 21.00
						Info & Assistance	260	\$ 21.00
						Outreach	4	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 46,575	\$ 5,175	\$ 5,400	OAA Meal Site Management	18,000	\$ 2.50
						Food Service**	NA	NA
	HDM Assessment	100	\$ 15.75					
	NSIP	93.053	\$ -	NA		Food Service**	NA	NA
Health Promotion	OAA IIID	93.043	\$ 2,100	NA	NA	Evidence-Based Health & Wellness Programs	40	\$ 52.50
Transp. Services	TriMet GF	NA	\$ 18,000	NA	\$ 180	Rides within the TriMet Service Area	1,800	\$ 10.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 2,000	\$ 500	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 442	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	75	\$ 17.00
	Non-Medical Medicaid Rides	93.778	\$ 1,275	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 83,612	Federal Award Total:			\$ 63,895	

\* Source of OAA Match - Staff time

\*\* Meals for this site are provided by TRIO Community Meals and paid for directly by Clackamas County Social Services (CCSS). The cost of meals ineligible for OAA reimbursement will be charged to the Center by CCSS.

REPLACE EXHIBIT H – 1 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>City of Gladstone, on behalf of its Gladstone Senior Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>JMC3KTQUZNT9</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$25,620</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$111,195</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$111,195</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.044 Title III, Part B</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

REPLACE EXHIBIT H – 2 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>City of Gladstone, on behalf of its Gladstone Senior Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>JMC3KTQUZNT9</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2025</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$76,475</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$111,195</b>
<b>Total amount of all federal award to SUBRECIPIENT:</b>	<b>\$111,195</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.045 Title III, Part C</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

REPLACE EXHIBIT H – 3 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	City of Gladstone, on behalf of its Gladstone Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	JMC3KTQUZNT9
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$3,100
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$111,195
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$111,195
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.045 Title III, Part D
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A



REPLACE EXHIBIT H – 4 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	City of Gladstone, on behalf of its Gladstone Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	JMC3KTQUZNT9
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$6,000
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$111,195
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$111,195
<b>Federal award project description:</b>	Enhanced Mobility of Seniors and Individuals with Disabilities
<b>Federal awarding agency:</b>	Federal Transit Administration
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	20.513 Section 5310 Program
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

**City of Gladstone, on behalf of its Gladstone Community Center**  
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**“COUNTY has determined Exhibit H-5 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-5 is hereby removed in its entirety.”**

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

City of Gladstone

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

By: Jacqueline M. Betz

Its: City Administrator

Dated: June 4, 2024

Approved to Form:

By: [Signature]  
County Counsel

Dated: 06/04/2024