

June 23, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with City of Sandy, on behalf of its Sandy Senior & Community Center for the provision of services to Clackamas County residents. Total Amendment Value is \$12,000. Funding source is the federal Older Americans Act.  
County General Funds are not involved.

<b>Purpose/Outcomes</b>	Approval of Amendment #1 to adjust budget of Subrecipient Agreement to meet increased demand and provide additional operational support.
<b>Dollar Amount and Fiscal Impact</b>	Adds a total of \$12,000 federal Older Americans Act funds for a new agreement total of \$206,706.
<b>Funding Source</b>	U.S. Administration for Community Living, Oregon Department of Human Services.
<b>Duration</b>	July 1, 2021 to June 30, 2022
<b>Previous Board Action</b>	A.1 072221; Item at County Issues: <u>6/21/22.</u>
<b>Strategic Plan Alignment</b>	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
<b>County Counsel</b>	Review and approved by Andrew Naylor on 6/2/22
<b>Procurement Review</b>	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment
<b>Contact Person</b>	Brenda Durbin, Director – Social Services Division – (503) 655-8641
<b>Contract No.</b>	H3S#10203; Subrecipient #22-011

**BACKGROUND:**

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the City of Sandy, on behalf of its Sandy Senior & Community Center to provide Older American Act (OAA) funded services for persons living in the Sandy area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

Amendment #1 to Subrecipient Agreement 22-011 provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals.

*Healthy Families. Strong Communities.*

This agreement is effective July 1, 2021 and terminates on June 30, 2022. This amendment has been approved by County Council on June 2, 2022.

**RECOMMENDATION:**

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,


*Rodney A. Cook*

Rodney A. Cook, Director  
Health, Housing and Human Services Department

Attachment:  
H3S#10203, Amendment 1

Subrecipient Amendment (FY 21-22)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 22-011</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: City of Sandy, on behalf of its Sandy Senior &amp; Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
<u>Approved to Form:</u>	

  
\_\_\_\_\_  
County Counsel

06/02/2022  
\_\_\_\_\_  
Dated

Changes:  Scope of Service  Agreement Budget  
 Agreement Time  Other:

**Justification for Amendment:**

Amendment #1 to Subrecipient Agreement 22-011 ("Agreement") with City of Sandy, on behalf of its Sandy Senior & Community Center provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals. This results in an increase to the contract budget of \$12,000.

This Amendment #1 is effective upon signature and continues through June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND the following portion of Section 4, Grant Funds:**

**4. Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$194,706. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

**a. Grant Funds:** COUNTY's funding of \$70,874 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$34,800 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

**TO READ:**

**4. Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$206,706**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

**City of Sandy – Sandy Senior & Community Center**

*Subrecipient Agreement 22-011 – Amendment # 1*

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a. **Grant Funds:** COUNTY's funding of **\$82,874** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$34,800 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

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**TO READ:**

**EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE**

CITY OF SANDY - SENIOR CENTER  
 Fiscal Year 2021-22

Service Category	OAA III B Funds		OAA III C Funds		OAA III D Funds		OAA III E Funds		Required Match	NSIP Funds	Other State Funds	Ride Connection STP Funds	Ride Connection OR-5202 Funds	TRIME Funds	MEDCARD Funds	LEAP Funds	Program Income	NO OF UNITS	TOTAL COST	REMARKS								
	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds																				
Case Management (Hours)	1640833	39,045	1640833	39,045	1640833	39,045	1640833	39,045	N/A	1640833	39,045	N/A	20,513	N/A	N/A	N/A		106	\$4,217	\$5,811								
Reassurance (Contacts)	1640833	\$8,178	1640833	\$8,178	1640833	\$8,178	1640833	\$8,178	\$909									316	\$9,087	\$25,900								
Info. & Assistance	1640833	\$3,429	1640833	\$3,429	1640833	\$3,429	1640833	\$3,429	\$381									188	\$3,810	\$18,270								
Transportation OAA	1640833	\$0	1640833	\$0	1640833	\$0	1640833	\$0	\$0									0	\$0	\$4,000								
Physical Activity/Falls Prevention	1640833	\$0	1640833	\$0	1640833	\$2,860	1640833	\$2,860	\$0									57 Classes	\$2,860	\$50,000								
Family Care - Respite	1640833	\$0	1640833	\$0	1640833	\$5,536	1640833	\$5,536	\$1,384									175	\$6,920	\$31,700								
Trans - Ride Con. Out of Dist	1640833	\$0	1640833	\$0	1640833	\$0	1640833	\$0	\$0									2,606	\$22,803	\$8,750								
Transportation - Special Needs	1640833	\$0	1640833	\$0	1640833	\$0	1640833	\$0	\$0									1,068	\$41,635	\$39,000								
Transportation - Boring Lifeline	1640833	\$0	1640833	\$0	1640833	\$0	1640833	\$0	\$0									848	\$33,081	\$39,000								
Transport - 119 Non-Med.	1640833	\$0	1640833	\$0	1640833	\$0	1640833	\$0	\$0									0	\$0	N/A								
Ride Con - Vehicle Maint	1640833	\$0	1640833	\$1,200	1640833	\$0	1640833	\$1,200	\$0									N/A	\$6,080	N/A								
OAA HDM Assessment	1640833	\$0	1640833	2507	1640833	\$0	1640833	\$0	\$0									70	\$2,507	\$35,810								
OAA Meal Site Management	1640833	\$15,771	1640833	\$11,190	1640833	9846	1640833	\$2,998	\$2,998									22,690	\$39,804	\$2,580								
Food Service - Frozen HDM	1640833	\$0	1640833	\$11,839	1640833	\$0	1640833	\$1,316	\$1,316									5,775	\$17,198	\$2,750								
Medical Meals - DHS/APD	1640833	\$0	1640833	(\$3,683)	1640833	(\$1,227)	1640833	(\$410)	(\$410)									1,533	\$11,485	\$7,716								
Senior Center Support	1640833	\$0	1640833	\$5,000	1640833	\$5,000	1640833	\$556	\$556									N/A	\$10,556	N/A								
LEAP Intakes	1640833	\$0	1640833	\$0	1640833	\$0	1640833	\$0	\$0									140	\$3,500	\$25,000								
TOTALS	1640833	\$15,402	1640833	\$15,771	1640833	\$24,345	1640833	\$16,126	\$2,860									2834	\$0	\$67,219	\$4,800	\$30,000	\$0	\$18,013	\$3,500	\$24,382	\$215,464	\$25,000

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only  
 Source of OAA Match - Staff time & Units of Service in excess of contract  
 Contract Amount \$206,706  
 Federal Award Total \$117,674

**City of Sandy – Sandy Senior & Community Center**  
**Subrecipient Agreement 22-011 – Amendment # 1**  
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**AMEND:**

**EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE**

Federal Award Numbers CFDA Number Service Category	OAA III B	OAA III C	OAA III D	OAA III E	Required Match	NSIP	Other State Funds	Ride Connection SF	Ride Connection CR 65-072	TNHR Funds SF	MEDICARE Funds	LEAP Funds	Program Income	NO. OF UNITS	TOTAL COST	RECURRING UNIT COST	
	Funds 16408315 93014	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	Funds 16408315 93015	
Case Management (hours)	\$3,295													92	\$3,661	\$36.81	
Reassurance (Contacts)	\$1,434				\$159									55	\$1,593	\$25.90	
Info. & Assistance	\$3,429				\$381								\$1,000	188	\$3,810	\$18.27	
Transportation OAA	\$5,244				\$493									1,311	\$5,827	\$4.00	
Physical Activity/ Falls Prevention					\$0									57 Classes	\$2,860	\$50.00	
Family Cpm. Respite					\$5,536								\$2,000	175	\$6,920	\$31.70	
Trans - Ride Con. Out of Dist					\$0				\$2,803				\$600	2,606	\$22,803	\$8.75	
Transportation - Special Needs					\$0				\$41,635					1,068	\$41,635	\$39.00	
Transportation - Borling Lifeline					\$0				\$3,081					848	\$33,081	\$39.00	
Transport - T19 Non-Med.					\$0									0	\$0	N/A	
Ride Con - Vehicle Maint					\$1,200				\$4,800					70	\$2,507	\$35.81	
OAA HDM Assessment					\$0									72,690	\$39,804	\$2.58	
OAA Meal Site Management		\$15,771	\$11,190	9846	\$2,998									5,715	\$17,198	\$2,750	
Food Service - Frozen HDM			\$11,839		\$1,316	\$4,043								1,533	\$11,485	\$7.76	
Medical Meals - DHS/APD			(\$3,683)	(\$1,227)	(\$410)	(\$1,208)								140	\$3,500	\$25.00	
LEAP makes					\$0												
<b>TOTALS</b>	\$13,402	\$15,771	\$19,345	\$11,126	\$2,860	\$5,536	\$7,979	2834	\$0	\$67,519	\$4,800	\$30,000	\$0	\$18,013	\$3,500	\$25,382	\$202,685

CFDA Number 20-513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only  
 Source of OAA Match - Staff time & Units of Service in excess of contract  
 Contract Amount \$194,706  
 Federal Award Total \$105,674

CITY OF SANDY - SENIOR CENTER  
 Fiscal Year 2021-22

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

**SUBRECIPIENT**

City of Sandy, on behalf of its Sandy Senior & Community Center

  
\_\_\_\_\_  
Tyler Deems, Deputy City Manager

Dated: 6/1/2022

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

By: \_\_\_\_\_

Tootie Smith, Chair

Dated: \_\_\_\_\_

