

# Partition Plat Submittal Application

Clackamas County Surveyor's Office

150 Beavercreek Road #325

Oregon City, OR 97045

503-742-4475

[www.clackamas.us/surveyor](http://www.clackamas.us/surveyor)

Email: [surveyor@clackamas.us](mailto:surveyor@clackamas.us)

## • APPLICANT INFORMATION (Required) •

Surveyor Name: \_\_\_\_\_ Survey Firm: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Developer/Client: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Title Company: \_\_\_\_\_ Title Co. Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### **Primary Contact:**

☐ Surveyor ☐ Developer/Client ☐ Title Company

☐ Other \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## • PLAT INFORMATION • MINIMUM SUBMITTAL REQUIREMENTS •

### ☐ **PARTITION PLAT - Submittal Checklist**

\_\_\_\_\_ One paper copy of plat, signed by surveyor

\_\_\_\_\_ Subdivision Guaranty with an **effective date no earlier than 15 days** before submission

\_\_\_\_\_ Plat Review Deposit: **\$2,975.00 + GIS Fee**

GIS fee: 1 Parcel / \$5.00 2 Parcels / \$10.00 3 Parcels / \$15.00

**Additional \$51.25 per page for pages four and above**

(Note: plats are inspected at actual cost)

\_\_\_\_\_ Tax Map No.: (if known) \_\_\_\_\_

### Copies of the following:

\_\_\_\_\_ Current (vesting) recorded deeds by which the owner took title (including deeds referenced in vesting deeds)

\_\_\_\_\_ Deeds for all adjoining property (not required if the adjoining property is platted)

\_\_\_\_\_ Recorded easements affecting the property

Also for your information:

Once the final plat mylars are signed by the planning authority and received by this office, we will become responsible for pickup and delivery to other County offices.