Partition Plat
Submittal Application

Clackamas County Surveyor's Office
150 Beavercreek Road #325
Oregon City, OR 97045

www.clackamas.us/surveyor • 503-742-4475 • email: surveyor@clackamas.us

• APPLICANT INFORMATION •

Surveyor Name:_____ Survey Firm:_____

Phone Number:_____ Email Address:_____

Developer/Client:_____ Phone Number:_____

Mailing Address:_____ City:_____State:_____Zip:_____

Email Address:_____

Title Company / Contact Person:_____ Title Email Address:_____

Primary Contact:

☐ Surveyor ☐ Developer/Client ☐ Title Company

☐ Other_____ Phone Number:_____ Email:_____

• PLAT INFORMATION • MINIMUM SUBMITTAL REQUIREMENTS •

☐ **PARTITION PLAT -** *Submittal Checklist*

____ One paper copy of plat, signed by surveyor

____ Tax Map No.: _____

____ Plat Review Deposit: **$2,572.00 Plus $488.00 Filing Fee (MINIMUM FEE)**
Additional $52.00 per page for pages four and above
(Note: plats are inspected at actual cost)

____ GIS fee: 1 Parcel / $5.00 2 Parcels / $10.00 3 Parcels / $15.00

____ Subdivision/Partition Guaranty with an **effective date no earlier than 15 days** before submission
- ____ Current (vesting) recorded deeds by which the owner took title (including deeds referenced by vesting deeds)
- ____ Deeds for all adjoining property, including referenced deeds (not required if the adjoining property is platted)
- ____ Recorded easements affecting the property

____ Conditions of Approval

____ If available, all draft documents to record with plat. **** Must be submitted prior to start of second review. ****

OPTIONAL: ____ CAD File with Linework Only (to aid review process)

Also for your information:

Once the final plat mylars are signed by the planning authority and received by this office, we will become responsible for pickup and delivery to other County offices.