

# Partition Plat Submittal Application

Clackamas County Surveyor's Office  
150 Beavercreek Road #325  
Oregon City, OR 97045  
503-742-4475

[www.clackamas.us/surveyor](http://www.clackamas.us/surveyor)

Email: [surveyor@clackamas.us](mailto:surveyor@clackamas.us)

## • APPLICANT INFORMATION (Required) •

Surveyor Name: \_\_\_\_\_ Survey Firm: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Developer/Client: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Title Company: \_\_\_\_\_ Title Co. Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Primary Contact:

Surveyor  Developer/Client  Title Company

Other \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## • PLAT INFORMATION • MINIMUM SUBMITTAL REQUIREMENTS •

### PARTITION PLAT - Submittal Checklist

\_\_\_\_ One paper copy of plat, signed by surveyor

\_\_\_\_ Subdivision Guaranty with an **effective date no earlier than 15 days** before submission

\_\_\_\_ Plat Review Deposit (Effective 7/1/2022): **\$1,800.00** (Note: plats are inspected at actual cost), **plus** survey filing fee of **\$450.00**, and an **additional \$50 per page for pages four and above**

\_\_\_\_ Tax Map No.: (if known) \_\_\_\_\_

### Copies of the following:

\_\_\_\_ Current (vesting) recorded deeds by which the owner took title (including deeds referenced in vesting deeds)

\_\_\_\_ Deeds for all adjoining property (not required if the adjoining property is platted)

\_\_\_\_ Recorded easements affecting the property

Also for your information:

Once the final plat mylars are signed by the planning authority and received by this office, we will become responsible for pickup and delivery to other county offices.