

Partition Plat Submittal Application

Clackamas County Surveyor's Office
150 Beavercreek Road, Oregon City, OR 97045
503-742-4475
www.clackamas.us/surveyor

• APPLICANT INFORMATION (Required) •

Surveyor Name: _____ Survey Firm: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Email Address: _____ Phone Number: _____
Developer/Client: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Email Address: _____ Phone Number: _____
Title Company: _____ Title Co. Contact Person: _____
Email Address: _____ Phone Number: _____

Primary Contact:

Surveyor Developer/Client Title Company
 Other _____ Phone Number: _____ Email: _____

• PLAT INFORMATION • MINIMUM SUBMITTAL REQUIREMENTS •

PARTITION PLAT - Submittal Checklist

- _____ One paper copy of plat, signed by surveyor
- _____ Subdivision Guaranty with an **effective date no earlier than 15 days** before submission
- _____ Plat Review Deposit: **\$1,800.00** (Note: plats are inspected at actual cost), **plus** survey filing fee of **\$400.00**, and an **additional \$50 per page for pages four and above**
- _____ Tax Map No.: (if known) _____

Copies of the following:

- _____ Current (vesting) recorded deeds by which the owner took title (including deeds referenced in vesting deeds)
- _____ Deeds for all adjoining property (not required if the adjoining property is platted)
- _____ Recorded easements affecting the property

Also for your information:

Once the final plat mylars are signed by the planning authority and received by this office, we will become responsible for pickup and delivery to other county offices.