

Partition Plat Submittal Application

Clackamas County Surveyor's Office
150 Beavercreek Road #325
Oregon City, OR 97045

www.clackamas.us/surveyor • 503-742-4475 • email: surveyor@clackamas.us

• APPLICANT INFORMATION •

Surveyor Name: _____ Survey Firm: _____

Phone Number: _____ Email Address: _____

Developer/Client: _____ Phone Number: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Title Company / Contact Person: _____ Title Email Address: _____

Primary Contact:

Surveyor Developer/Client Title Company

Other _____ Phone Number: _____ Email: _____

• PLAT INFORMATION • MINIMUM SUBMITTAL REQUIREMENTS •

PARTITION PLAT - Submittal Checklist

____ One paper copy of plat, signed by surveyor

____ Tax Map No.: _____

____ Plat Review Deposit: **\$3,060.00 (MINIMUM FEE) + GIS Fee**
Additional \$52.00 per page for pages four and above
(Note: plats are inspected at actual cost)

____ GIS fee: 1 Parcel / \$5.00 2 Parcels / \$10.00 3 Parcels / \$15.00

____ Subdivision Guaranty with an **effective date no earlier than 15 days** before submission

____ Current (vesting) recorded deeds by which the owner took title (including deeds referenced by vesting deeds)

____ Deeds for all adjoining property, including referenced deeds (not required if the adjoining property is platted)

____ Recorded easements affecting the property

____ Conditions of Approval

____ If available, all draft documents to record with plat. **** Must be submitted prior to start of second review. ****

OPTIONAL: ____ CAD File with Linework Only (to aid review process)

Also for your information:

Once the final plat mylars are signed by the planning authority and received by this office, we will become responsible for pickup and delivery to other County offices.