

December 15, 2022

Board of County Commissioners
Clackamas County

Approval of an Assignment Addendum from the Housing Authority of Clackamas County of a Personal Services Contract with Impact NW for supportive services for families in Housing Authority programs. Addendum has no fiscal impact. Contract value remains at \$270,374 for 7 months. Funding is through Metro Supportive Housing Services Funds.

No County General Funds are involved.

Purpose/Outcome	To assign contract 10883 from the Housing Authority of Clackamas County (HACC) to Clackamas County.
Dollar Amount and Fiscal Impact	The total contract value is \$270,374.95
Funding Source	Metro Supportive Housing Services Funds. No County General Funds are involved.
Duration	Upon signature through June 30, 2023
Previous Board Action/Review	12/13/22 – Contract presented at Issues
Strategic Plan Alignment	1. This funding aligns with H3S’s strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the County’s strategic priority to ensure safe, healthy, and secure communities.
Counsel Review	10/25/22 – Reviewed by Andrew Naylor
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide a brief explanation: This procurement process was conducted by HACC staff in partnership and approval from County Finance and the County Procurement office. The RFP was conducted with compliance with County and Local Contract Review Board rules and leadership oversight from Procurement.
Contact Person	Vahid Brown, Human Services Manager (971) 334-9870
Contract No.	H3S 10883

BACKGROUND:

The Health, Housing, and Human Services Department (H3S) of Clackamas County requests approval to assign the contract with Impact NW, Inc. providing supportive housing case management, housing navigation/placement services, and emergency shelter to Clackamas County.

This contract was procured by HACC to be managed by HACC staff. Following the Procurement, Clackamas County elected to create a new housing division within its Department

of Health, Housing, and Human Services, which will involve reorganizing how housing services are delivered. With the creation of the new Housing and Community Development Division, HACC intends to assign the approved contract to Clackamas County for management by the new division. As a result, the proposed contract contains an Assignment Addendum to be executed by the Housing Authority Board and the Clackamas County Board of County Commissioners, enabling the assignment to occur.

RECOMMENDATION:

Staff respectfully recommends the Board approve the Assignment of contract 10883 with Impact NW providing supportive services to households in HACC programs from HACC to Clackamas County. Staff also recommends that the Board authorize Commissioner Tootie Smith, Chair, to sign the contract and assignment addendum on behalf of the Clackamas County Board of County Commissioners.

Respectfully submitted,



Rodney A. Cook, Director
Health, Housing & Human Services

**ASSIGNMENT ADDENDUM
TO THE CONTRACT DOCUMENTS WITH
IMPACT NW**

This Assignment Addendum is entered into between **Impact NW** (“Contractor”), the Housing Authority of Clackamas County (“HACC”) and Clackamas County (“County”). This Assignment Addendum is attached to, and incorporated into, the contract between Contractor and HACC executed contemporaneously herewith (“Contract”). As used below, “Contract” means this Assignment Addendum and the Contract.

The County is creating a new Housing Division within the County’s Department of Health, Housing, and Human Services. On or after July 1, 2022, contracts for the provision of supportive housing services, including this Contract, will be assigned by HACC, to the County.

On or after July 1, 2022, or at such other time as either HACC or County may determine (the “Effective Date”), all of HACC’s rights, title, interest, responsibilities, and other obligations will be assigned from HACC to County. By execution of this Assignment Addendum, County hereby accepts such assignment and assumes and agrees to be bound by the terms of the Contract as of the date of the Effective Date.

Housing Authority of Clackamas County

Clackamas County

Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name

Impact NW

 _____
Authorized Signature 11-7-22
Date

Andy Nelson
Printed Name

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Document Title:

After filing please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____