

ADDENDUM #1
TO THE REQUEST FOR PROPOSAL DOCUMENTS FOR THE #2016-12
JUVENILE 10-WEEK WORK CREW PROGRAM

TO: ALL BID DOCUMENT HOLDERS
DATE: November 29, 2016

This Addendum #1 issued prior to receipt of proposals will become part of the Contract documents, superseding the originals to the applicable extent indicated. Proposers shall be responsible for issuing information to those furnishing bids and quotes to them.

Changes:

The submittal date has been changed to December 06, 2016 @ 4:00 PM.

Questions and Clarifications:

Q. Is the Compensation rate only for a particular aspect of the cost for the program? When doing the math for two crews per season with 6 youth and 2 staff, the total far exceeds the compensation rate of \$29,160.00 as given in section 3.3 of the RFQ.

A. Stipends are not paid out of the compensation listed in the RFQ. Stipends are paid from the funds we bill our contracts for. For example, when the 10-Week crew works in Gladstone under our contract, we bill Gladstone a daily rate which covers the stipends earned by the youth. However, if the non-profit had the crew work at sites for which they have secured contracts, they would be responsible for the stipends earned by the youth, but we would still pay the non-profit the daily rate indicated in the contract for supervising the crew.

As for the total compensation allowed under the contract, the \$29,160 equates to approximately 85.76 crew days. During the last two years we have historically run one crew of six to eight youth on Saturdays during the Fall, Winter and Spring (3 crews at 10 weeks each (10 days)=30 days), while summer crew has had two crews (usually smaller in size, averaging about five) that each run two (week) days per week, ie. Monday/Tuesday and Wednesday/Thursday. Two crews at 2 days each for 10 weeks (20 days each)=40 days. Based on this only 70 of the available 85.76 days would be utilized. The remaining 15.76 days can be used to add a second crew to one of the Fall, Winter or Spring session crews, if there is the demand/need for two crews, or they can be used for recreation days.

All Proposers shall acknowledge receipt and acceptance of this Addendum #1 by signing in the space provided and submitting the signed Addendum with the response. Submittals without this Addendum may be considered informal.

George Marlton - Procurement Division Director

Received, acknowledged, and conditions agreed to this _____ day of _____, 2016.

BIDDER: _____

BY: _____