



Cheryl Bledsoe, Director

Clackamas 911 (CCOM)
2200 Kaen Road, Oregon City, OR 97045

May 21, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval to Apply for Congressionally Directed Spending Grant Award to fund Clackamas 911 enhanced incident response projects. Grant value is \$750,000 over 3 years, with a \$250,000 match through Clackamas 911 member agencies. Funding is through the US Department of Homeland Security. No County General Funds are involved.

Previous Board Action/Review	2/28/2023 Approval to submit for FY2024 Congressionally Directed Spending		
Performance Clackamas	Ensure safe, healthy, and secure communities.		
Counsel Review	N/A	Procurement Review	No
Contact Person	Cheryl Bledsoe	Contact Phone	503-655-8370

EXECUTIVE SUMMARY: On 2/28/23 the Board of County Commissioners approved the Public and Government Affairs (PGA) recommended list of projects, which included a request for funds to be used for Clackamas 911 (CCOM), to submit for the FY2024 Congressionally Directed Spending. CCOM received notification on 5/14/24 to apply for \$750,000 appropriated to Clackamas 911 through the U.S. Department of Homeland Security FY24 Emergency Operations Center Grant Program. The 25% matched funds will come from within CCOM's budget which is funded by its member agencies.

This funding will be used in 3 ways, to:

1. Upgrade and improve respite areas for emergency responders as CCOM does not have adequate spaces for nursing mothers, sleeping and/or food preparation,
2. Enhance ECC/EOC situational awareness during expanded incidents as CCOM serves as the first assembly location for fire, police and emergency management partners during expanded incidents, and
3. Expand facility security and evacuation capabilities, for 911 relocation, and provide receiving capability for regional 911 partners should they need to evacuate into our facility.

RECOMMENDATION: Staff recommends the Board of County Commissioners approve the request for CCOM to apply for the Congressionally Recommended Award.

Respectfully submitted,

Director / Clackamas 911

For Filing Use Only

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

The mission of the Clackamas 911 program is "Service Through Communications" which means that we are always here and always ready to respond to anything that is occurring within Clackamas County. We answer approximately 1000 calls per day on an average day for our community and sometimes those incidents grow into considerably more sizable events which require coordination with our emergency response partners for the duration of the incident. These expanding incidents occur regularly during wildfire season and can happen at anytime when law enforcement situations expand and require emergency notifications or evacuations within the community. When this occurs, liaisons from police, fire, EMS and Disaster Management respond first to CCOM along with additional 911 employees for emergency staffing. During expanded incidents, there are more people in our building and supporting the respite needs for responders becomes extremely problematic in the present facility.

2. Who, if any, are the community partners who might be better suited to perform this work?

N/A, this award is specific to Clackamas 911 (CCOM)

3. What are the objectives of this funding opportunity? How will we meet these objectives?

- 1) Upgrade and improve respite areas for emergency responders: This will result in 4 respite rooms, 1 of which will be a nursing mothers room (complete with sink and refrigerated storage capability), more functional kitchen layout so multiple people can prepare food and eat at the same time, and preparation of an area to allow sleeping capability.
- 2) Enhance ECC/EOC situational awareness through outfitting the facility with more intentional spaces for the conduct of liaison and emergency notification activities.
- 3) Expand facility security and evacuation capabilities, for 911 relocation, and provide receiving capability for regional 911 partners should they need to evacuate into our facility.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

No, this is all project-related funding.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes, for oversight and grant management. Project work will be subcontracted.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

We will be partnering with our emergency response partners to ensure that Clackamas 911 is functionally adequate for the EOC functions that occur inside this facility.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

N/A

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

No

Collaboration

1. List County departments that will collaborate on this award, if any.
Clackamas 911, CCSO, and Disaster Management

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?
Quarterly financial reports, semi-annual performance reports, and final financial and performance report.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?
Project completion. CCOM will maintain spreadsheet for project management for all elements involved in this grant.

3. What are the fiscal reporting requirements for this funding?
Quarterly

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.
CCOM Budget, will require supplemental in 2024-2025 to accept funding and move money from Contingency line

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?
25% in both soft and hard match, up to \$250K. This will be drawn from the CCOM budget over the 4 fiscal years of the grant, beyond the in-kind time match for work involved.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?
M&A Costs are allowed up to 5%, up to \$37,500

Other information necessary to understand this award, if any.

Program Approval:

Cheryl Bledsoe

5/15/2024

Cheryl Bledsoe
Cheryl Bledsoe (May 15, 2024 11:35 PDT)

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****
****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Name (Typed/Printed)	Date	Signature
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DEPARTMENT DIRECTOR (or designee, if applicable)

Cheryl Bledsoe

5/15/2024

Cheryl Bledsoe
Cheryl Bledsoe (May 15, 2024 11:35 PDT)

Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

May 15, 2024

Elizabeth Comfort

Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL (WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)

Daniel J Nibouar

May 15, 2024

Daniel J. Nibouar

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at

and

Grants Manager at financegrants@clackamas.us

when fully approved.

Department: keep original with your grant file.