



## **Public and Government Affairs**

**Tim Heider, Interim Director**

**2051 Kaen Road  
Oregon City, Oregon 97045  
503-655-8751**

Website Address: <http://www.clackamas.us/pgs/>



# Public and Government Affairs Department

## Department Mission

The mission of the Department of Public and Government Affairs is to provide public engagement, intergovernmental and legislative relations, and consultation and communication services to the public, the Board of County Commissioners and all departments so they can build connections and trust between people and their government.

<b>Public and Government Affairs Department</b>	
Tim Heider - Interim Director	
FTE 22.00	
Total Request \$ 5,415,113	
General Fund Support \$ 775,081	

<b>Administration</b>
Kellie Lute - Mgr
Total Request
\$1,286,765
Gen Fund \$161,764

<b>Communications, Engagement &amp; Advocacy</b>
Tim Heider - Mgr
Amy Kyle - Mgr
Chris Lyons - Mgr
Total Request
\$4,128,348
Gen Fund \$ 613,324

<b>Office of the Director</b>
Kellie Lute - Mgr
FTE 5.0
Total Request
\$915,886
Gen Fund \$161,764

<b>Communications &amp; Engagement</b>
Tim Heider - Mgr
Amy Kyle - Mgr
FTE 15.00
Total Request
\$3,361,348
Gen Fund \$ 548,741

<b>Public, Educational &amp; Government Access Channels</b>
Kellie Lute - Mgr
FTE 0.0
Total Request
\$370,879
Gen Fund \$0

<b>Government Affairs</b>
Chris Lyons - Mgr
FTE 2.0
Total Request
\$767,000
Gen Fund \$64,583



# Public and Government Affairs

## Department Budget Summary by Fund

<i>Line of Business</i>	FY 19/20	FY 19/20	FY 19/20	FY 19/20
<i>Program</i>	FTE	Public and Government Affairs	Total Proposed Budget	General Fund Subsidy Included in Proposed Budget**
Administration				
Office of the Director	5.00	915,886	915,886	161,764
Public, Educational and Government Access Channels	0.00	370,879	370,879	
Communications, Engagement & Advocacy				
Communications & Engagement	15.00	3,361,348	3,361,348	548,741
Government Affairs	2.00	767,000	767,000	64,576
<b>TOTAL</b>	<b>22.00</b>	<b>5,415,113</b>	<b>5,415,113</b>	<b>775,081</b>
<b>FY 18/19 Budget</b>	22.00	6,123,213	6,123,213	1,024,724
<b>\$ Increase (Decrease)</b>	0.00%	-708,100	-708,100	-249,643
<b>% Increase (Decrease)</b>	0.00%	-11.56%	-11.56%	0

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\*\* *General Fund subsidy is support from unrestricted General Fund revenues, primarily property tax. Subsidy does not include resources generated by operations such as charges for service (including costs allocated to users) and grants.*

\*\*\* In mid fiscal year 2016, Public and Government Affairs received permission to roll cable TV franchise fees totaling approximately \$1.9M into the operating budget. The PGA budget was artificially inflated in FY 2016 as the budget committee had already approved PGA’s budget that included a General Fund subsidy. This created a spike in revenue and dramatically reduced allocation charges in FY 18-19, due to the two-year lag in calculating allocated costs. To sustain operations in FY18-19, the deficit in allocated charge revenue was offset by a General Fund contribution to PGA’s beginning balance for FY 18-19.

The \$775,000 current year General Fund subsidy is a reset of the general fund contribution needed to fund ongoing PGA operations.



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**Line of Business Purpose Statement**

The purpose of the PGA Administration line of business is to provide operations and support services to the Public & Government Affairs team so they can achieve strategic and operational results for county elected officials, county administration and departments.

<p><b>Public and Government Affairs Department</b></p> <p>Tim Heider - Interim Director          FTE 22.00          Total Request \$ 5,415,113          General Fund Support \$ 775,081</p>
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<p><b>Administration</b></p> <p>Kellie Lute - Mgr          Total Request          \$1,286,765          Gen Fund \$161,764</p>
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<p><b>Office of the Director</b></p> <p>Kellie Lute - Mgr          FTE 5.0          Total Request          \$915,886          Gen Fund \$161,764</p>
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<p><b>Public, Educational &amp; Government Access Channels</b></p> <p>Kellie Lute - Mgr          FTE 0.0          Total Request          \$370,879          Gen Fund \$0</p>
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# Administration Line of Business

## Office of the Director Program



### Purpose Statement

The purpose of the Office of the Director is to provide operations and support services to the Public & Government Affairs team so they can achieve strategic and operational results for county elected officials, county administration and county departments.

### Performance Narrative Statement

The Office of Director Program proposes a budget of \$915,886, which is an 8.5% increase primarily due to the increased cost of PERS benefits. These resources support office materials and services, training, and operations and support services to achieve strategic and operational results for county elected officials, county administration and departments.

### Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
	Result % of employees receive annual performance evaluations	100%	100%	90%	57%	90%
	Result % of departments rate PGA services as good or excellent	90%	91%	85%	96%	85%

Program includes:

- Mandated Services
- Shared Services
- Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

#### Performance Narratives

1. Result: This is an annual performance measure. As noted in past years, 100% of PGA employees receive an annual performance and regular performance feedback.
2. Result: An annual survey is sent to department directors requesting feedback on PGA's performance. Survey results were finalized in April. PGA's approval rating increased by 5%.



Administration Line of Business

Office of the Director Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
<b>Beginning Balance</b>	-	-	-	-	-	-	0%
Licenses & Permits	720,466	732,409	844,208	844,208	754,122	(90,086)	-10.7%
Interfund Transfers	195,720	-	-	-	-	-	0%
<b>Operating Revenue</b>	<b>916,186</b>	<b>732,409</b>	<b>844,208</b>	<b>844,208</b>	<b>754,122</b>	<b>(90,086)</b>	<b>-10.7%</b>
<b>Total Rev - Including Beginning Bal</b>	<b>916,186</b>	<b>732,409</b>	<b>844,208</b>	<b>844,208</b>	<b>754,122</b>	<b>(90,086)</b>	<b>-10.7%</b>
Personnel Services	506,556	709,608	741,047	658,441	810,271	69,224	9.3%
Materials & Services	40,314	42,068	45,543	42,530	53,889	8,346	18.3%
Cost Allocation Charges	48,319	42,148	57,618	57,618	51,726	(5,892)	-10.2%
<b>Operating Expenditure</b>	<b>595,189</b>	<b>793,824</b>	<b>844,208</b>	<b>758,589</b>	<b>915,886</b>	<b>71,678</b>	<b>8.5%</b>
Interfund Transfers	195,720	-	-	-	-	-	0%
<b>Total Exp - Including Special Categories</b>	<b>790,909</b>	<b>793,824</b>	<b>844,208</b>	<b>758,589</b>	<b>915,886</b>	<b>71,678</b>	<b>8.5%</b>
<b>General Fund Support / (Returned to Gen Fund)</b>	<b>(125,277)</b>	<b>61,415</b>	<b>-</b>	<b>(85,619)</b>	<b>161,764</b>	<b>161,764</b>	<b>0%</b>
Full Time Equiv Pos (FTE) Budgeted	5.00	5.00	5.00	5.00	5.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	5.00	5.00	-	5.00	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	0%

**Significant Issues and Changes**

Department Revenue has decreased due to an overall 4% reduction in franchise fees paid to the County from the cable companies. The reduction is due to alternative broadcasting options for cable customers. As a result, they are "cutting their cable cord" and no longer paying for a subscription with a cable TV provider.

Under Expenditures, Personnel Services and Materials and Services have increased due to PERS benefits, office rental, casualty insurance, and PGA's new service structure.

The FTE vacancy for the Director of PGE will be filled by June 30, 2019.




Public, Educational & Government (PEG) Access Channels Program

Purpose Statement

The purpose of the Public, Educational and Government Access Channels Program is to provide capital and institutional network funding to cable access channels in the County so they may deliver high quality and timely communications to the public.

Performance Narrative Statement

The Public, Educational & Government (PEG) Access Channels Program proposes a budget of \$370,879. This is a reduction from last year due fewer cable TV subscribers. These resources provide capital and institutional network funding for facilities and equipment to the cable access channels in the County so they may deliver high quality and timely communications to the public.

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
 Result	% of PEG access centers rate PGA's customer service as timely, responsive and effective	83%	100%	90%	Pending	90%

Program includes:

Mandated Services  No

Shared Services  No

Grant Funding  Yes

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

**Explanation** **Grant Funding:** PEG funding is collected from the customers of cable providers in unincorporated Clackamas County and distributed to the County per language in the franchise agreements. The PEG fund is a dedicated fund that can only be used by PEG access centers for equipment and facilities. This fund supports the equipment and facility needs for the following five access centers: Willamette Falls Media Center for the Public access channel; Clackamas County for the Government access channel; Clackamas Community College for the higher education channel; North Clackamas School District Sabin-Schellenberg Center, and Oregon City School District for the K-12 education channels. Clackamas County has service agreements with each access center. The County is currently drafting an agreement with CTV5, a public access center in Canby, to provide PEG funds to support the access center.

Performance Narrative

1. Result: The County interacts on a regular basis with the five access centers, primarily to keep apprised of their projects that utilize PEG funding and review expenditures to ensure they comply with FCC guidelines for usage of PEG funds. In early June, an annual survey to measure this result is sent to all PEG access centers.

Last fall, the Federal Communications Commission (FCC) issued a Notice of Proposed Rulemaking regarding The Cable Communications Policy Act of 1984 which, if passed, could have significantly negative impacts on Franchise Fee revenue since the FCC is proposing to value PEG channels as an offset to Franchise Fees. The County worked closely with the access centers to draft comments describing the benefits of the PEG channels to the communities in Clackamas County. Since 1984, Congress had intended for these channels to be public benefits over and above Franchise Fees. The comments were submitted to the FCC. The FCC has yet to make a final ruling on the issue.

This spring, the County responded to a request from a Canby Public access channel (CTV5) for PEG funds. We worked closely to develop a service agreement between CTV5 and the County and are in the process of approving their request for capital expenditures in this year and in FY 19-20.





Public, Educational & Government (PEG) Access Channels Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
<b>Beginning Balance</b>	<b>147,807</b>	<b>85,600</b>	<b>101,869</b>	<b>101,869</b>	<b>-</b>	<b>(101,869)</b>	<b>-100.0%</b>
Local Grants & Revenues	339,476	327,490	319,306	319,306	310,879	(8,427)	-2.6%
Interfund Transfers	147,807	61,505	60,000	61,505	60,000	-	0%
<b>Operating Revenue</b>	<b>487,283</b>	<b>388,995</b>	<b>379,306</b>	<b>380,811</b>	<b>370,879</b>	<b>(8,427)</b>	<b>-2.2%</b>
<b>Total Rev - Including Beginning Bal</b>	<b>635,090</b>	<b>474,595</b>	<b>481,175</b>	<b>482,680</b>	<b>370,879</b>	<b>(110,296)</b>	<b>-22.9%</b>
Materials & Services	319,698	320,063	481,175	478,029	370,879	(110,296)	-22.9%
Capital Outlay	81,984	52,663	-	4,651	-	-	0%
<b>Operating Expenditure</b>	<b>401,682</b>	<b>372,726</b>	<b>481,175</b>	<b>482,680</b>	<b>370,879</b>	<b>(110,296)</b>	<b>-22.9%</b>
Interfund Transfers	147,807	-	-	-	-	-	0%
<b>Total Exp - Including Special Categories</b>	<b>549,489</b>	<b>372,726</b>	<b>481,175</b>	<b>482,680</b>	<b>370,879</b>	<b>(110,296)</b>	<b>-22.9%</b>
<b>General Fund Support / (Returned to Gen Fund)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
Full Time Equiv Pos (FTE) Budgeted	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	0%

**Significant Issues and Changes**

PEG funds are dedicated and can only be used by our five PEG access centers for equipment and facilities. In past years, the access centers have not utilized their entire allocation. In early March, the County was contacted by CTV5, an access center in Canby, to provide PEG funding so we anticipate that all PEG funds will be spent this year.

Due to alternative broadcasting options, cable customers are "cutting their cable cord." As a result, PEG revenue is declining and will continue to decline in future years.

PGA and Comcast have been in negotiations for a new cable franchise agreement since 2015. During this process, Comcast requested that the County reimburse approximately \$600k in PEG revenue that the County used to help build the Clackamas Broadband Exchange (CBX) between 2010 and 2014. In an effort to spur negotiations, the County agreed to Comcast's request and has started the reimbursement process although the new franchise agreement is still in negotiations. Our Technology Services Department manages the CBX and has paid PGA's PEG account approximately \$61k in FY 17-18 and in FY 18-19 to defray the cost.



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# Communications, Engagement & Advocacy

## Line of Business Purpose Statement

The purpose of the Communications, Engagement & Advocacy line of business is to provide strategic outreach and communications, intergovernmental and legislative support, and consultation services to county elected officials, departments and community organizations so they can make effective decisions, achieve policy goals, build public trust and awareness and achieve their operational and strategic results.

### Public and Government Affairs Department

Tim Heider - Interim Director  
 FTE 22.00  
 Total Request \$ 5,415,113  
 General Fund Support \$ 775,081

#### Communications, Engagement & Advocacy

Tim Heider - Mgr  
 Amy Kyle - Mgr  
 Chris Lyons - Mgr

Total Request  
 \$4,128,348

Gen Fund \$ 613,317

#### Communications & Engagement

Tim Heider - Mgr  
 Amy Kyle - Mgr

FTE 15.00

Total Request  
 \$3,361,348

Gen Fund \$ 548,741

#### Government Affairs

Chris Lyons - Mgr

FTE 2.0

Total Request  
 \$767,000

Gen Fund \$64,576








Communications & Engagement Program

**Purpose Statement**

The purpose of the Communications and Engagement Program is to provide strategic outreach and information, engagement, consultation and coordination services to county elected officials, departments, employees and community organizations so they can build public trust and awareness, deliver high quality services, and achieve their strategic and operational results.

**Performance Narrative Statement**

The Communications & Engagement Program proposes a budget of \$3,361,348, a reduction in current funding levels due to lower franchise fee revenue. These resources provide strategic outreach and information, engagement, consultation and coordination services to county elected officials, departments, employees and community organizations so they can build public trust and awareness, deliver high quality services, and achieve their strategic and operational results.

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
 Result	% of residents surveyed report that they are engaged with county government	37%	28%	50%	34%	50%
 Result	% of residents surveyed report that they are aware of services provided by the county	56%	63%	60%	64%	60%
 Result	% increase in social media followers (e.g., Facebook and Twitter)	29%	13%	50%	6%	50%
 Result	% of press releases result in external coverage	31%	34%	50%	32%	50%
 Output	# videos requested and provided	372	314	125	112	125

Program includes:

- Mandated Services  No
- Shared Services  No
- Grant Funding  No

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet  
 If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Performance Narratives

1. Result: Residents engaged (*involved in an activity; committed to take some kind of action*) with county government increased 17%. Engagement opportunities include public involvement meetings hosted by the County such as Hamlets, Committee for Community Involvement, Community Leaders, Vehicle Registration Fees and other topic-related meetings and outreach.
2. Result: Residents aware (*having a knowledge or perception that a certain situation or fact exists*) of services provided by the county exceeded the annual target at the end of December through robust outreach in digital and online communications platforms.
3. Result: Reflects data for the first six months of this fiscal year. In July, we had 12,626 social media followers. As of December 31, followers increased by 714 for a total of 13,340 of an increase of 6%. On track to exceed the 13% achieved in FY 17-18. The 50% Target identified in PGA's MFR plan will be changed when the plan is revised in the coming year.
4. Result: Slight decline in percentage of media pickups due to changes in media landscape and system used in place did not capture all pickups. New system for distribution should provide more precise metrics for next year.
5. Outcome: Reflects strategic decision to use videos for social media purposes resulting in increases in user views and higher subscriptions.



Communications, Engagement & Advocacy Line of Business

Communications and Engagement Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
<b>Beginning Balance</b>	-	-	958,306	958,306	-	(958,306)	-100.0%
Licenses & Permits	884,523	814,543	688,123	607,348	644,556	(43,567)	-6.3%
Charges for Service (cost alloc shortfall)	1,282,560	1,584,705	626,399	669,746	1,402,840	776,441	124.0%
Other Revenues	613,910	668,469	960,012	564,635	765,211	(194,801)	-20.3%
Interfund/Intrafund Transfer	195,720	-	-	-	-	-	0%
<b>Operating Revenue</b>	<b>2,976,713</b>	<b>3,067,717</b>	<b>2,274,534</b>	<b>1,841,729</b>	<b>2,812,607</b>	<b>538,073</b>	<b>23.7%</b>
<b>Total Rev - Including Beginning Bal</b>	<b>2,976,713</b>	<b>3,067,717</b>	<b>3,232,840</b>	<b>2,800,035</b>	<b>2,812,607</b>	<b>(420,233)</b>	<b>-13.0%</b>
Personnel Services	1,664,084	1,900,360	2,357,589	2,062,991	2,230,155	(127,434)	-5.4%
Materials & Services	673,898	798,450	1,001,962	981,726	971,798	(30,164)	-3.0%
Cost Allocation Charges	120,798	134,871	132,175	132,175	159,395	27,220	20.6%
Capital Outlay	96,327	74,865	172,000	-	-	(172,000)	-100.0%
<b>Operating Expenditure</b>	<b>2,555,107</b>	<b>2,908,546</b>	<b>3,663,726</b>	<b>3,176,892</b>	<b>3,361,348</b>	<b>(302,378)</b>	<b>-8.3%</b>
<b>Total Exp - Including Special Categories</b>	<b>2,555,107</b>	<b>2,908,546</b>	<b>3,663,726</b>	<b>3,176,892</b>	<b>3,361,348</b>	<b>(302,378)</b>	<b>-8.3%</b>
<b>General Fund Support / (Returned to Gen Fund)</b>	<b>(421,606)</b>	<b>(159,171)</b>	<b>430,886</b>	<b>376,857</b>	<b>548,741</b>	<b>117,855</b>	<b>27.4%</b>
Full Time Equiv Pos (FTE) Budgeted	14.00	14.00	15.00	15.00	15.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	13.00	14.00	-	15.00	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	1.00	-	-	-	-	-	0%

**Significant Issues and Changes**

In mid fiscal year 2016, Public and Government Affairs received permission to roll cable TV franchise fees totaling approximately \$1.9M into the operating budget. The PGA budget was artificially inflated in FY 2016 as the budget committee had already approved PGA's budget that included a General Fund subsidy. This created a spike in revenue and dramatically reduced allocation charges in FY 18-19, due to the two-year lag in calculating allocated costs. To sustain operations in FY18-19, the deficit in allocated charge revenue was offset by a General Fund contribution to PGA's beginning balance for FY 18-19.

The \$775,000 current year General Fund subsidy is a reset of the general fund contribution needed to fund ongoing PGA operations.

Department revenue has decreased due to an overall 4% reduction in franchise fees paid to the County from the cable companies. The reduction is due to alternative broadcasting options for cable customers. As a result, they are "cutting their cable cord" and no longer paying for a subscription with a cable TV provider.

The cost allocation shortfall from FY 18-19 has been restored, providing a 124% increase in revenue.

The 20.3% reduction under Other Revenues and the 5.4% reduction under Personnel Services Operating Expenditure are due to the loss of a part-time salary reimbursement position in July 2018.



# Administration Line of Business



## Government Affairs Program

### Purpose Statement

The purpose of the Government Affairs Program is to provide intergovernmental connections and relationship building, strategic policy development and messaging, legislative, advocacy and outreach services to county elected officials and departments so they can build key partnerships to achieve policy goals important to Clackamas County, with special emphasis on the strategic results in the BCC Strategic Plan.

### Performance Narrative Statement

The Government Affairs Program proposes a budget of \$767,000, a reduction as this is the last year of funding for the Willamette Falls Locks program. These resources provide intergovernmental connections and relationship building, strategic policy development and messaging, legislative, advocacy and outreach services to county elected officials and departments so they can build key partnerships to achieve policy goals important to Clackamas County, with special emphasis on the strategic results in the BCC Strategic Plan.

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
 Result	% of state legislative goals achieved or on target	75%	94%	70%	Pending	70%
 Result	% of federal legislative goals achieved or on target	20%	40%	50%	Pending	50%

Program includes:

- Mandated Services  No
- Shared Services  No
- Grant Funding  Yes

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation **Grant Funding:** In 2016, the Oregon State Legislature awarded \$500,000 to Clackamas County for the Willamette Falls Locks. This funding was earmarked for repairs of the Locks and an economic benefits study. In 2017, the Oregon State Legislature reallocated funds to be spent to support the Willamette Falls Locks State Commission. Total carry over from FY 18-19 will be \$294,634.

Performance Narratives

1. Result: The 2019 Legislative Session for Oregon began January 22, 2019, and will end in late June, 2019. The result for state goals will not be known until the Legislature adjourns at that time.
2. Result: The first session of the 116<sup>th</sup> Congress convened on January 3, 2019, and will end in late 2019. The result for federal goals will not be known until Congress adjourns at that time.



Communications, Engagement & Advocacy Line of Business

Government Affairs Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
<b>Beginning Balance</b>	-	500,000	532,423	532,423	<b>294,634</b>	<b>(237,789)</b>	<b>-44.7%</b>
Licenses & Permits	354,557	383,903	433,181	433,181	407,790	<b>(25,391)</b>	<b>-5.9%</b>
Local Grants & Revenues	52,000	60,000	60,000	60,000	-	<b>(60,000)</b>	<b>-100.0%</b>
Charges for Service	-	220,000	-	-	-	-	<b>0%</b>
Other Revenues	-	14,070	108,500	127,145	-	<b>(108,500)</b>	<b>-100.0%</b>
<b>Operating Revenue</b>	<b>406,557</b>	<b>1,177,973</b>	<b>1,134,104</b>	<b>1,152,749</b>	<b>407,790</b>	<b>(726,314)</b>	<b>-64.0%</b>
<b>Total Rev - Including Beginning Bal</b>	<b>406,557</b>	<b>1,677,973</b>	<b>1,666,527</b>	<b>1,685,172</b>	<b>702,424</b>	<b>(964,103)</b>	<b>-57.9%</b>
Personnel Services	211,846	303,400	326,439	329,361	348,752	<b>22,313</b>	<b>6.8%</b>
Materials & Services	99,038	315,266	793,371	509,703	397,011	<b>(396,360)</b>	<b>-50.0%</b>
Cost Allocation Charges	16,726	16,857	14,294	14,294	21,237	<b>6,943</b>	<b>48.6%</b>
<b>Operating Expenditure</b>	<b>327,610</b>	<b>635,523</b>	<b>1,134,104</b>	<b>853,358</b>	<b>767,000</b>	<b>(367,104)</b>	<b>-32.4%</b>
<b>Total Exp - Including Special Categories</b>	<b>327,610</b>	<b>635,523</b>	<b>1,134,104</b>	<b>853,358</b>	<b>767,000</b>	<b>(367,104)</b>	<b>-32.4%</b>
<b>General Fund Support / (Returned to Gen Fund)</b>	<b>(78,947)</b>	<b>(1,042,450)</b>	<b>532,423</b>	<b>(831,814)</b>	<b>64,576</b>	<b>(467,847)</b>	<b>-87.9%</b>
Full Time Equiv Pos (FTE) Budgeted	2.00	2.00	2.00	2.00	2.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	2.00	2.00	-	2.00	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	0%

**Significant Issues and Changes**

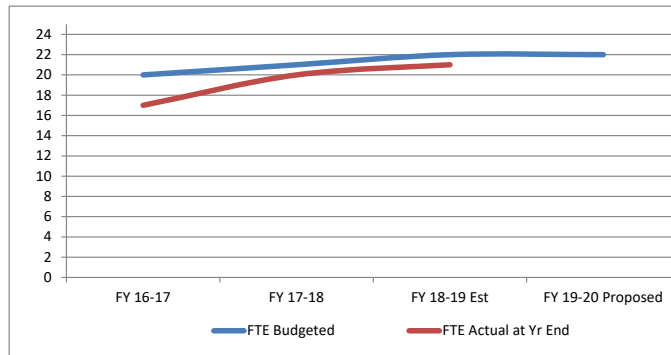
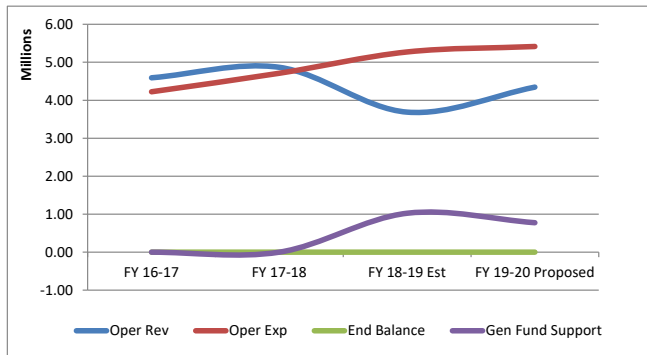
Department revenue has decreased due to an overall 4% reduction in franchise fees paid to the County from the cable companies. The reduction is due to alternative broadcasting options for cable customers. As a result, they are "cutting their cable cord" and no longer paying for a subscription with a cable TV provider.

Revenue for the Willamette Falls Locks (WFL) has been rolling forward since FY 17-18 and is anticipated to be fully expended in FY 19-20. This will be the last year of funding for WFL.

Under Expenditures, Personnel Services and Materials and Services have increased due to PERS benefits and expenditures for Materials and Services has decreased due to WFL.

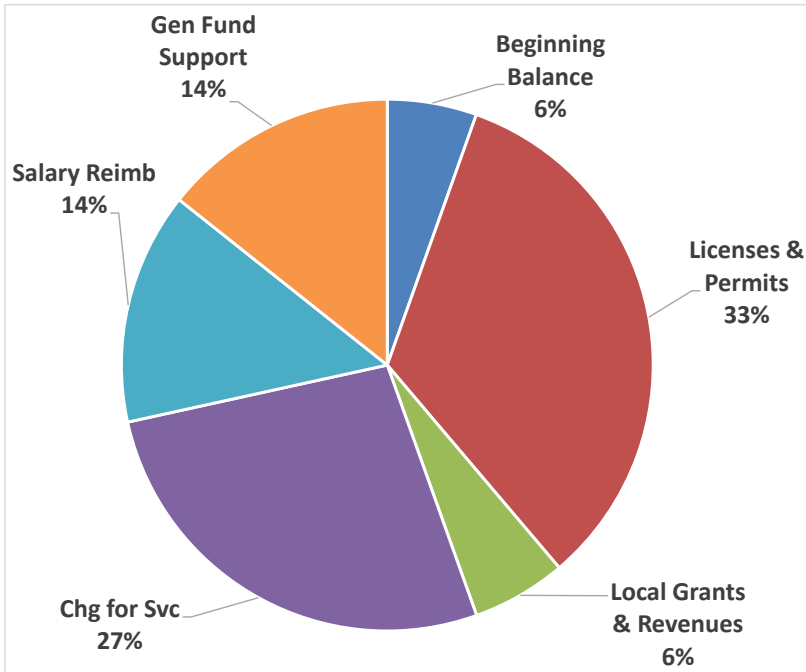
**Public and Government Affairs  
Summary of Revenue and Expense**

	FY 16-17	FY 17-18	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
<b>Beginning Balance</b>	<b>350,027</b>	<b>678,883</b>	<b>2,016,763</b>	<b>2,016,763</b>	<b>294,634</b>	<b>-1,722,129</b>	<b>-85.4%</b>
Prior Year Revenue	0	0	0	0	0	0	0%
Taxes	0	0	0	0	0	0	0%
Licenses & Permits	1,959,546	1,930,855	1,965,512	1,884,737	1,806,468	-159,044	-8.1%
Federal Grants & Revenues	0	0	0	0	0	0	0%
State Grants & Revenues	0	0	0	0	0	0	0%
Local Grants & Revenues	391,476	387,490	379,306	379,306	310,879	-68,427	-18.0%
Charges for Service	1,282,560	1,866,210	686,399	731,251	1,462,840	776,441	113.1%
Fines & Penalties	0	0	0	0	0	0	0%
Other Revenues (Salary Reimb)	613,910	682,539	1,068,512	691,780	765,211	-303,301	-28.4%
Interfund Transfers	343,527	0	0	0	0	0	0%
<b>Operating Revenue</b>	<b>4,591,019</b>	<b>4,867,094</b>	<b>4,099,729</b>	<b>3,687,074</b>	<b>4,345,398</b>	<b>245,669</b>	<b>6.0%</b>
% Change	NA	6.0%	-15.8%	-24.2%	17.9%		
Personnel Services	2,382,486	2,913,367	3,425,075	3,050,793	3,389,178	-35,897	-1.0%
Materials & Services	1,132,948	1,475,847	2,322,051	2,011,988	1,793,577	-528,474	-22.8%
Cost Allocation Charges	185,843	193,876	204,087	204,087	232,358	28,271	13.9%
Special Payments	0	0	0	0	0	0	0%
Debt Service	0	0	0	0	0	0	0%
Interfund Transfers	343,527	0	0	0	0	0	0%
Capital Outlay	178,311	127,528	172,000	4,651	0	-172,000	-100.0%
<b>Operating Expenditure</b>	<b>4,223,115</b>	<b>4,710,618</b>	<b>6,123,213</b>	<b>5,271,519</b>	<b>5,415,113</b>	<b>-708,100</b>	<b>-11.6%</b>
% Change	NA	11.5%	30.0%	11.9%	2.7%		
Reserve for Future Expenditures	0	0	0	0	0	0	0%
Contingency	0	0	0	0	0	0	0%
<b>Total Expenditure</b>	<b>4,223,115</b>	<b>4,710,618</b>	<b>6,123,213</b>	<b>5,271,519</b>	<b>5,415,113</b>	<b>-708,100</b>	<b>-11.6%</b>
<b>Ending Balance (if applicable)</b> (includes Reserve & Contingency)						<b>0</b>	<b>0%</b>
<b>General Fund Support</b>	<b>0</b>	<b>0</b>	<b>1,024,724</b>	<b>1,024,724</b>	<b>775,081</b>	<b>-249,643</b>	<b>-24.4%</b>
<b>Beginning 16-17 entire budget in Gen Fund; PGA returning excess funds to Gen Fund from cable franchise fees</b>							
Full Time Equiv Positions (FTE) Budgeted	20.0	21.0	22.0		22.0	0.0	0%
Full Time Equiv Positions (FTE) Filled at Yr End	17.0	20.0		21.0			
Full Time Equiv Positions (FTE) Vacant at Yr End	3.0	1.0		1.0			

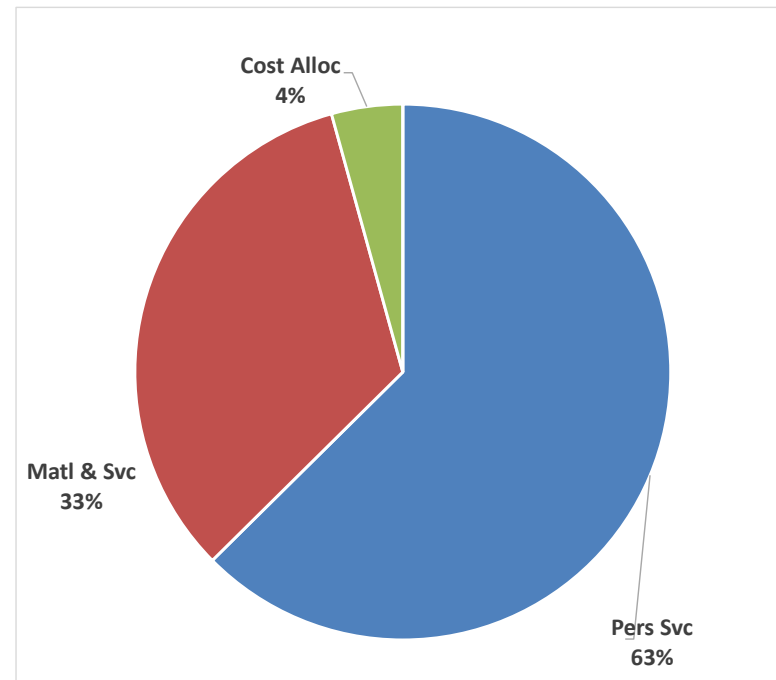




**Public and Government Affairs  
FY 19-20 Proposed Budget**



**Resources**



**Requirements**