

**From:** [Hughes, Jennifer](#)  
**To:** [Thornhill, Susan](#)  
**Subject:** FW: Public Health Approval for COVID-19 Zoning Code Waiver  
**Date:** Thursday, September 17, 2020 11:27:20 AM

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**From:** Hamilton, Julie <JulieHam@clackamas.us>  
**Sent:** Monday, September 14, 2020 8:06 PM  
**To:** Hughes, Jennifer <jenniferh@clackamas.us>  
**Cc:** Aalbers, Julie <Julieaal@clackamas.us>; Mason-Joyner, Philip <PMason@clackamas.us>  
**Subject:** RE: Public Health Approval for COVID-19 Zoning Code Waiver

Hi Jennifer,

Here is Public Health's comments regarding the proposed drive-thru flu shot clinic:

- Regarding COVID-19 precautions: People should stay in their cars (instruction signs perhaps?). There should be no more than 25 milling around outside in the tent, wearing masks and maintaining 6-foot distancing. In the interest of that being a public transit center and some people may arrive not in a car, develop a walk-up plan which includes a crowd control person, and include those people in the total maximum occupancy count. They should have a plan for cleaning the porta potty (touch surfaces) after each use and a hand sanitizer station outside the porta potty (and if possible a handwashing station too).
- We recommend that the site is smoke free (both cigarettes and vaping), especially in areas where people may be congregating outside of cars or getting walk up shots.
- We would like to note that Public Health is planning to partner with Kaiser to dispense flu shots in one lane for non-Kaiser patients. (Likely Wednesdays in October).

Please let us know if you have any questions or need additional information before the Board Issues meeting.

Take care!!

**Julie Hamilton**  
*Environmental Health Program Manager*  
**Clackamas County Public Health Division**  
503-655-8386 office  
971-563-4665 cell

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**From:** Hughes, Jennifer <[jenniferh@clackamas.us](mailto:jenniferh@clackamas.us)>  
**Sent:** Monday, September 14, 2020 8:53 AM  
**To:** Hamilton, Julie <[JulieHam@clackamas.us](mailto:JulieHam@clackamas.us)>  
**Subject:** Public Health Approval for COVID-19 Zoning Code Waiver

Hi Julie,

The Board has authorized certain waivers of the zoning code for temporary uses related to COVID-19 (e.g., outside restaurant seating in required parking areas). At the time they adopted this provision, we were asked to make sure that Public Health weighed in on any proposals to ensure they are in compliance with your requirements and any COVID-19 orders.

Would you be the person to sign/comment on behalf of Public Health? Attached is our first request, which is for Kaiser to operate drive-thru flu shot clinics in the Clackamas Town Center parking lot. I believe this would qualify for the zoning code waiver because the improvements to the site are temporary and it will facilitate socially distanced flu shot services. A site plan and description of the proposal are included, and the form has a spot for your approval and comment.

If this should go to someone else, please let me know. Kaiser wants to have this up and running by 9/25, so I would like to schedule it for Board Issues on 9/22 but I need Public Health sign-off first.

Thank you!

Jennifer

**Jennifer Hughes** | Planning Director  
Clackamas County Planning and Zoning Division | 150 Beavercreek Road | Oregon City, OR 97045 | 503-742-4518

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- [Connect with staff by phone or email:](#) **8 a.m. – 4 p.m., Monday – Thursday and 8 a.m. – 3 p.m., Friday**
- Visit with staff through a ZOOM meeting ([schedule an appointment](#)): **9 a.m. to 2 p.m., Monday – Thursday**
- Beginning June 22, our Development Services lobby is now open limited hours: **9 a.m. to 2 p.m., Monday – Thursday**

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Thank you, and we appreciate your understanding during this challenging time.

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