

## Board of County Commissioners Business Meeting Minutes – APPROVED 04/27/2023

A complete video copy and packet including staff reports of this meeting can be viewed at <https://www.clackamas.us/meetings/bcc/business>.

**Thursday, April 20, 2023 – 10:00 AM**

In person and via virtual technology (Zoom)

**PRESENT:** Chair Tootie Smith  
Commissioner Mark Shull  
Commissioner Paul Savas  
Commissioner Ben West

CALL TO ORDER

### I. PRESENTATION

#### A. County Clerk Elections Update

County Clerk Catherine McMullen and Elections Manager And Burke Jones made a presentation on recent and upcoming elections.

Chair Smith made comments on elections division improvements, including those for visual impairments. Chair Smith asked who paid for the March special election. County Clerk McMullen explained that the City of West Linn will be paying for that election.

Commissioner West made comments on the March election and appreciated staff's work to reassure the public that elections are being run smoothly and fairly. Commissioner West asked about resources for Slavic community members for elections. County Clerk McMullen explained that the Clerk's office has a partnership with Slavic Vote, a non-partisan non-profit, and works with the Oregon Secretary of State to ensure materials are translated into appropriate languages, including Russian and Ukrainian, and now offers a video interpretive service for a number of languages available within 3-5 minutes on demand.

Commissioner Shull thanked County Clerk McMullen for the update and asked what the County Clerk's office is doing to avoid a repeat of the printing issues with 2022 ballots. County Clerk McMullen explained that staff are physically inspecting work by a new vendor who is handling ballot mailing, including spot audits of materials, and is working with staff to review a Request for Proposals for ballot printing.

Commissioner Savas asked about the cost per voter for recent and upcoming elections. County Clerk McMullen explained that the \$1.25/voter for the March election was based on eligible voters, and so the cost per actual voter is higher because turnout is not 100%. Commissioner Savas asked about staffing the ballot boxes to ensure they were closed at 8:00 PM on Election Day. County Clerk McMullen explained that they were able to staff the ballot boxes and hiring staff for the May election, including high school students. Commissioner Savas asked about the qualifications to be at the ballot box. County Clerk McMullen explained that they are sworn elections workers hired through a temporary staffing agency that conducts background checks, and that staff are paired up with someone from another party for all duties and complete training on their duties.

Commissioner West asked what the qualifications for a position like County Sheriff. County Clerk McMullen explained that the requirements for the various elected offices are posted online.

Chair Smith thanked County Clerk McMullen and her staff for coming to make this presentation.

## II. PREVIOUSLY APPROVED LAND USE ISSUE

- A. Adoption of a Board Order approving previously approved zone change application Z0542-22-Z

Assistant County Counsel Nate Boderman made a presentation on the Board Order and the underlying application.

Chair Smith asked if the Board had any questions or comments on the proposal.

Commissioner Shull: "I move we approve the Board Order related to Zone Change application Z0542-22-Z, as previously approved at the March 22, 2023 land use hearing." Commissioner West seconded the motion.

Chair Smith asked if there was any further discussion. Commissioner Savas offered his appreciation for the community's work on relocating the building on the site.

Clerk called the poll

Commissioner Savas Aye

Commissioner West Aye

Commissioner Shull Aye

Chair Smith Aye; motion passes 4-0.

## III. CONSENT AGENDA

### A. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*
2. Approval of a Resolution with the State of Oregon for The Assessor's CAFFA Grant Application for FY 2023-2024. Total value is approximately \$1.25 million of the revenue for the Assessor's Office for July 1, 2023 to June 30, 2024. Funding through the State of Oregon. No County General Funds are involved. – *Assessor*
3. Approval of Amendment #3 increasing funding of a Subrecipient Agreement with Oregon Health and Science University for implementing system-level diversion strategies. Amendment value is \$12,095, grant value is increased to \$292,058 for 3 years. Funding through the Comprehensive Opioid Abuse Site-Based Program Grant through the United States Department of Justice. No County General Funds are involved. – *ccso*

### B. Finance

1. Adoption of a Board Order authorizing a Purchase Order to purchase (3) 750 Kw Generators and associated components through a cooperative contract from Cummins, Inc. Purchase order value is \$916,624.45. Funding is through budgeted County General Funds.

### C. Juvenile

1. Approval to Apply for a Reengagement Opportunity Grant from the Oregon Department of Education for a Mentoring Program. Grant value is \$250,000 for 2 years. Funding is through the Oregon Department of Education. No County General Funds are involved.
2. Approval to Apply for a Youth Community Investment (Youth Solutions) Grant from the Oregon Department of Education for a Restorative Community Service Program. Grant value is \$120,000 for 2 years. Funding is through the Oregon Department of Education. No County General Funds are involved.
3. Approval to Apply for a Youth Community Investment (Youth Promise) Grant from the Oregon Department of Education for a School-Based Screening, Brief Intervention, and Referral to Treatment Services Program. Grant value is \$220,000 for 2 years. Funding is through the Oregon Department of Education. No County General Funds are involved.

4. Approval to Apply for a Youth Community Investment (Youth Solutions) Grant from the Oregon Department of Education for a Juvenile Intake & Assessment Center Prevention Program. Grant value is \$120,000 for 2 years. Funding is through Oregon Department of Education. No County General Funds are involved.
5. Approval to Apply for a Future Ready Youth Grant from the Oregon Department of Education for a Work Crew Community Service Program. Grant value is \$250,000 for 2 years. Funding is through the Oregon Department of Education. No County General Funds are involved.

**D. Transportation & Development**

1. Approval of Amendment # 2 of a Supplemental Project Agreement with Oregon Department of Transportation for the Jennings Ave: OR99E to Oatfield Rd Project. Total Amendment is \$1,258,889.47 for a Total Project Estimate of \$6,183,390.81. Funding through Federal Surface Transportation Program, Surface Transportation Block Grant Funds, and County Road Funds. No County General Funds are involved.
2. Approval of the 2023 Tax Foreclosed Property Disposition Declaration of Surplus. No fiscal impact. No County General Funds are involved.
3. Approval of a contract with Coral Construction Company for Dryland Road Guardrail Improvement Project. Total Contract Value is \$377,777. Funding through the County Road Fund. No County General Funds are involved.
4. Approval of a contract with Capitol Asset & Pavement Services, Inc., for Inspection and Evaluation of Clackamas County Roads. Total contract value is \$272,316. Funding through County Road Fund. No County General Funds are involved.
5. Approval of a contract with Consor North America, Inc., for the Johnson Creek Blvd (79th to ECM) Improvements Project. Total contract value is \$453,006. Funding is through County Road Funds. No County General Funds are involved.

**E. Health, Housing, & Human Services**

1. Approval of Amendment #4 increasing funding and duration of an Personal Services Contract with MV Public Transportation, Inc. for Mt Hood Express Daily Operations Service. Amendment value is \$1,225,600 for 1.3 years, agreement value is increased to \$3,379,703.08 for 4 years. Funding is through Federal Transit Administration, Federal Highway Administration, and Statewide Transportation Improvement Funds. No County General Funds are involved.
2. Approval of Federal Subrecipient Grant Agreement with Clackamas Women's Services for an Emergency Food and Shelter Program. Agreement value is \$60,525 for 10 months. Funding is through the US Department of Homeland Security. No County General Funds are involved.
3. Approval of Federal Subrecipient Grant Agreement with Northwest Housing Alternatives for an Emergency Food and Shelter Program. Agreement value is \$60,525 for 10 months. Funding is through the US Department of Homeland Security. No County General Funds are involved.
4. Approval of Amendment #3 increasing funding to a Subrecipient Grant Agreement with Foothills Community Church on behalf of its Molalla Adult Community Center for services to older adults. Amendment value is \$15,790 for 1 year, agreement value is increased to \$365,876 for 2 years. Funding is through the Federal Older Americans Act and State transportation funds for older and disabled residents. No County General Funds are involved.

5. Approval of Amendment #3 increasing funding to a Subrecipient Grant Agreement with Friends of Canby Adult Center, Incorporated for services to older adults. Amendment value is \$17,710 for 1 year, agreement value is increased to \$572,450 for 2 years. Funding is through the Federal Older Americans Act and State transportation funds for older and disabled residents. No County General Funds are involved.
6. Approval of Amendment #3 increasing funding to a Subrecipient Grant Agreement with the City of Oregon City on behalf of its Pioneer Community Center for services to older adults. Amendment value is \$9,500 for 1 year, agreement value is increased to \$372,318 for two years. Funding is through the Federal Older Americans Act and State transportation funds for older and disabled residents. No County General Funds are involved.
7. Approval of Amendment #3 increasing funding to a Subrecipient Grant Agreement with Hoodland Senior Center for services to older adults. Amendment value is \$20,455 for 1 year, agreement value is increased to \$204,803 for 2 years. Funding is through the Federal Older Americans Act and State transportation funds for older and disabled residents. No County General Funds are involved.
8. Approval of Amendment #3 increasing funding to a Subrecipient Grant Agreement with North Clackamas Parks & Recreation District on behalf of its Milwaukie Center for services to older adults. Amendment value is \$14,355 for 1 year, agreement value is increased to \$903,992 for 2 years. Funding is through the Federal Older Americans Act and State transportation funds for older and disabled residents. No County General Funds are involved.
9. Approval of Amendment #12 adjusting Fiscal Year 2023 funding and updating program language to a Revenue Intergovernmental Agreement with Oregon Health Authority for the financing of Public Health Services. Amendment value is \$223,252 for 1 year, agreement value is increased to \$16,638,964.52 for 2 years. Funding is through the Oregon Health Authority. No County General Funds are involved.
10. Approval of Amendment #13 adjusting Fiscal Year 2023 funding and updating program language to a Revenue Intergovernmental Agreement with Oregon Health Authority for the financing of Public Health Services. Amendment value is \$440,505.62 for 1 year, agreement value is increased to \$17,079,470.14 for 2 years. Funding is through the Oregon Health Authority. No County General Funds are involved.
11. Approval of Amendment #1 increasing funding and extending the duration of a Personal Services Contract with MTR Western, LLC. for the operation of the Last Mile Shuttle Services. Amendment value is \$1,013,864.14 for 1 year, Contract value increased to \$1,956,368.14 for 3 years. Funding is through Statewide Transportation Improvement Funds. No County General Funds are involved.
12. Approval to Apply for Grant Funds from Kaiser Permanente to Establish a Medical Respite Program. Total Grant Value is up to \$250,000 for Two Years. Funding is through Kaiser Permanente. No County General Funds are involved.

Clerk to the Board Chanin Bays read the consent agenda.

Chair Smith asked if any commissioner wished to remove any item from the consent agenda. No requests were received.

Commissioner West: "I move that we approve the consent agenda as read." Commissioner Savas seconded the motion.

Chair Smith asked if there was any further discussion. None was heard.

Clerk called the poll

Commissioner Shull Aye

Commissioner West Aye

Commissioner Savas Aye

Chair Smith Aye; motion passes 4-0.

Chair Smith recessed as the Board of County Commissioners and convened as the Water Environment Services Board of Directors.

#### **IV. WATER ENVIRONMENT SERVICES CONSENT AGENDA**

- A. Approval of a Grant Application to Metro's Nature in Neighborhoods Capital Grant Program for Construction of the 3-Creeks Water Quality Project. Grant value is \$600,000. Funding is through Metro. No County General Funds are involved.

Clerk to the Board Chanin Bays read the consent agenda.

Chair Smith asked if any director wished to remove any item from the consent agenda. No requests were received.

Director West: "Chair, I move to approve the consent agenda as read." Director Savas seconded the motion.

Chair Smith asked if there was any further discussion. None was heard.

Clerk called the poll

Director Savas Aye

Director Shull Aye

Director West Aye

Chair Smith Aye; motion passes 4-0.

Chair Smith adjourned as the Water Environment Services Board of Directors and convened as the North Clackamas Parks & Recreation District Board of Directors.

#### **V. NORTH CLACKAMAS PARKS & RECREATION DISTRICT CONSENT AGENDA**

- A. Approval of Amendment #3 adding funding to a Subrecipient Grant Agreement from Clackamas County for ongoing delivery of senior services at the Milwaukie Center. Amendment value is \$14,355, grant value is increased to \$903,992 for 2 years. Funding is through state and federal grant funds. No County general funds involved.

Clerk to the Board Chanin Bays read the consent agenda.

Chair Smith asked if any director wished to remove any item from the consent agenda. No requests were received.

Director West: "Can we please approve the consent agenda as read?" Director Savas seconded the motion.

Chair Smith asked if there was any further discussion. None was heard.

Clerk called the poll

Director Shull Aye

Director Savas Aye

Director West Aye

Chair Smith Aye; motion passes 4-0.

Chair Smith adjourned as the North Clackamas Parks & Recreation District Board of Directors and reconvened as the Board of County Commissioners.

#### **VI. PUBLIC COMMUNICATION**

Chair Smith opened the meeting for public testimony

Misty Fetlog (Milwaukie) – Project Turnkey, Commissioner West, Adult and Teen Challenge, Recreational Vehicle fires damaging infrastructure

Chair Smith explained the County's abandoned RV program and the challenges with occupied RVs.

Commissioner West shared his concerns with RVs and rehousing people in permanent housing.

Commissioner Shull discussed potential Safety Off The Street projects, including off-street parking for cars and

RVs.

Commissioner Savas made comments that RVs are not designed for permanent housing and his concerns about occupant safety.

Chair Smith made comments on Oregon Senate Bill 1013 that would allow RVs as housing on private property.

Rick Dodge (Milwaukie) – Homelessness, Project Turnkey, City of Milwaukie potential ban on gas appliances

Chair Smith indicated that the County's position is that we should be flexible on energy sources and does not intend to ban gas appliances.

Commissioner Savas offered comments in support of Adult and Teen Challenge and other programs that have seen success.

Commissioner West made comments on the KOIN television segment referenced by Rick Dodge.

Les Poole (Clackamas) – Homelessness, County Budget, Tolling

County Administrator made general comments on the County's replacement courthouse and information available online.

Neal Walker (Clackamas) – Homelessness

Chair Smith closed the meeting for public testimony.

## **VII. COUNTY ADMINISTRATOR UPDATE**

County Administrator Gary Schmidt recognized Law Library staff for their work with two constituents and Transportation and Development staff for their work to fix potholes and maintain street signage.

## **VIII. COMMISSIONER COMMUNICATION**

Commissioner West spoke on housing solutions, the recent resolution on addictions and mental health, and tolling.

Commissioner Savas spoke on tolling, the Metro Joint Policy Advisory Committee on Transportation, and his upcoming absence.

Commissioner Shull spoke on the Board's recent visit to the Confederated Tribes of the Grand Ronde, transportation issues, tolling, the County Clerk's work on elections, an online reporting tool available through the Clackamas County Sheriff's Office, an upcoming fair hosted by the District Attorney in recognition of Sexual Assault Awareness Month, Child Abuse Awareness Month, and Crime Victim Rights Week, and Metro's efforts to clean up unsanctioned campsites.

Chair Smith spoke on the Board's recent visit to the Confederated Tribes of the Grand Ronde, Measure 110, a joint discussion with mayors in Clackamas County on Federal funding opportunities, and the I-205 tolling environmental assessment.

Chair Smith adjourned the meeting at 11:33 AM.