



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

December 14, 2023

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Board Order authorizing a Purchase Order with Roberson Motors for the purchase of twelve (12) 2024 Dodge Pursuit AWD Durangos for the Clackamas County Sheriff's Office through a State of Oregon Cooperative Contract. Total value is \$524,733.60. Funding through budgeted County General Funds.

Previous Board Action/Review	12/12/23: Request for Consent		
Performance Clackamas	Ensure safe, healthy, and secure communities		
Counsel Review	Yes	Procurement Review	Yes
Contact Person	Warren Gadberry	Contact Phone	X3988

EXECUTIVE SUMMARY: The Clackamas County Sheriff's Office has requested that Clackamas County Fleet Services purchase twelve (12) 2024 Dodge Pursuit AWD Durangos from Roberson Motors through the State of Oregon Contract # 1651. These vehicles will be assigned to the Sheriff's Office Patrol Division and will replace aging vehicles that are currently assigned to the patrol division.

PROCUREMENT PROCESS: Approval of the purchase is being requested under the Local Contract Review Board Rule C-046-0400, Authority of Cooperative Procurements. The purchase will be made using cooperative contract #1651 of the State of Oregon Cooperative Purchasing Agreement Program from Roberson Motors. A notice of Intent to Purchase the nine (12) 2024 Dodge Pursuit AWD Durangos was issued on November 28th, 2023. No comments were received at the time of closing on December 2nd, 2023.

RECOMMENDATION: Staff recommends the Board approve this purchase and authorizes Procurement staff to issue the PO on behalf of the County.

Respectfully submitted,

Dan Johnson

Dan Johnson, Director
Transportation & Development

For Filing Use Only

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving Issuance of
Purchase Order of twelve (12) 2024
Dodge Pursuit AWD Durangos from
Roberson Motors Inc. through State of
Oregon Cooperative Contract # 1651



Board Order No. _____
Page 1 of 1

Whereas, the Clackamas County Board of County Commissioners (the “Board”) has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes (“ORS”) chapter 279A.200-220 and Local Contract Review Board Rule C-046-0400 permit Clackamas County to purchase goods or services using a cooperative procurement;

Whereas, the State of Oregon established a cooperative contract, State of Oregon Cooperative Contract # 1651, with Roberson Motors Inc.;

Whereas, the Clackamas County Sheriff’s Office desires to purchase twelve (12) 2024 Dodge Pursuit AWD Durangos from Roberson Motors Inc. through State of Oregon Cooperative Contract # 1651, for a total contract price of \$524,733.60;

Whereas, the Clackamas County Department of Finance requests authority to utilize the State of Oregon contract to purchase the aforementioned vehicle by issuance of a purchase order (“PO”);

Whereas, a PO is issued directly through the Department of Finance’s management software with no signature required or available;

NOW THEREFORE, the Clackamas County Board of County Commissioners orders as follows:

1. The requested use of the State of Oregon Cooperative Contract # 1651 to purchase the aforementioned vehicles in the amount of \$524,733.60 is hereby approved;
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned vehicles using State of Oregon Cooperative Contract # 1651.

DATED this ____ day of _____, 2023

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



CLACKAMAS COUNTY
SHERIFF

Sheriff Angela Brandenburg

Jesse Ashby, Undersheriff
Michael Copenhaver, Undersheriff
Jenna Morrison, Undersheriff

Nov/28/2023

TO: Warren Gadberry, Clackamas County Fleet

FR: Angela Brandenburg, Clackamas County Sheriff

RE: Purchase of Sheriff's Office vehicle

The Clackamas County Sheriff's Office requests the Clackamas County Fleet Department to obtain twelve (12) 2024 Dodge Pursuit AWD Durango's from Roberson Dodge equipped per attached vehicle invoice forms. The total cost of the twelve (12) 2024 Dodge Pursuit AWD Durango's is \$524,733.60.

The vehicles will be assigned to the Sheriff's Office Patrol Division and will be replacement vehicles. The outgoing vehicles have high mileage and will be relegated to spare use or sent to auction.

The funds for these vehicles are available in the Sheriff's Office 2023-2024 fiscal year budget. The purchase, title and document fees will be drawn from Clackamas County Fleet line item 100-21-2101-210103-48230.

Respectfully,

Angela Brandenburg, Sheriff

A handwritten signature in blue ink, appearing to read "Jenna Morrison".

Jenna Morrison (Nov 28, 2023 16:17 PST)

By Undersheriff Jenna Morrison
Clackamas County Sheriff's Office



Request for a Contract or Contract Amendment

Date:

To: Procurement Division at: **PACSrequest@clackamas.us**

Contract Facilitator:

Phone #:

Contract Administrator:

Phone #:

Department/Division:

Send invoices to:

Vendor Information: Vendor ID # in PeopleSoft (if known)

Contractor Name:

Contact Name:

Address:

Phone:

Email:

New Contract Contract Amendment Original Contract # Original PO #

Account String (required):

Fund	Program/Accounting Tag	Account	Service (opt)	PC Bus Unit	Project (opt)	Activity (opt)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Short Request Description:

** If ordering materials - provide a ship-to address and county contact name and phone number.

NEW CONTRACT

Procurement Authority:

- Direct
- Cooperative Contract (Identify Cooperative)
- Emergency (Attach Emergency Declaration)
- Single Candidate (Attach screening and selection process)
- SOFTWARE AND ASSOCIATED EQUIPMENT:** (ie. software, software license, SAAS, hardware, and all related amendments).
All purchases for Tech Service items must be approved by the Tech Services (TS) department.

- Intermediate (Attach Bid/Quote Tabulation Form)
- Sole Source (Attach Sole Source Justification)
- Exempt (Reference Code Section)

Provide the TS assigned SEG ID#

Goods & Services/Professional

Contract effective date:

Contract expiration date:

Nbr. of Renewals (if any):

Total Contract Value:

Construction/Trades

Key Dates: Start:

Substantial Completion:

Final Completion:

Subject to Prevailing Wage: No Yes

CCB #:

- Required - Detailed scope of work attached in a Word document
- Direct Procurement - Quote/Proposal attached

Is this project grant funded: No Yes - Source of Funds:

(Provide the relevant procurement requirements from the grant award)
Note: You must submit subrecipient vs. contractor determination if grant funded.
****If grant funded, COA MUST have a project number.**

AMENDMENT

Purpose of Amendment (check all that apply):

- Time Extension:
- Revised Scope of Work. Attach scope revisions in a **Word** document and/or quote/proposal
- Compensation Change: Provide reason for change and include vendor quote or fee structure for requested compensation change.

Budget Authority Approval (electronic or written):

Signature:

Date:

Bid/Quote Tabulation Form

Used for all purchases from \$5,000.01 - \$50,000.00 unless otherwise approved by Procurement.

Three bids/quotes must be obtained from different vendors.

Submit Form to: PACSrequest@clackamas.us

Date:

Contract Facilitator:
Contract Administrator:
Department/Division:
Send Invoices To:

Phone:
Phone:

Were at least three bids/quotes obtained? Yes No, explain reason:

Reason:

Bid / Quote	Vendor Name	Price	Check if not Quoting
#1	<input type="text" value="Roberson Motors"/>		
	Date Contacted: <input type="text" value="11/20/23"/>	Date Bid/Quote Received: <input type="text" value="11/20/23"/>	<input type="text" value="\$43,727.94"/>
#2	<input type="text" value="Ron Tonkin CJDRF Milwaukee"/>		
	Date Contacted: <input type="text" value="11/27/23"/>	Date Bid/Quote Received: <input type="text" value="11/28/23"/>	<input type="text" value="\$43,931.25"/>
#3	<input type="text" value="Ron Tonkin Dodge Hillsboro"/>		
	Date Contacted: <input type="text" value="11/20/23"/>	Date Bid/Quote Received: <input type="text" value="11/22/23"/>	<input type="text" value="\$43,905.47"/>
#4	<input type="text" value="NW Jeep Chrysler Dodge Ram"/>		
	Date Contacted: <input type="text" value="11/20/23"/>	Date Bid/Quote Received: <input type="text"/>	<input type="text"/>

Selected Vendor:
 Contact Name: Email:
 Address: Phone:

Generally the contract should be awarded to the vendor with the lowest price conforming Bid/Quote. If you request exception to the low price award, explain justification:

Reason:

Goods & Services/Professional	Construction Trades
Contract Effective Date: <input type="text" value="11/27/2023"/>	Substantial Completion: <input type="text"/>
Contract Expiration Date: <input type="text" value="06/30/2024"/>	Final Completion: <input type="text"/>
	BOLI/Davis Bacon <input type="text"/>
	CCB# <input type="text"/>

Accounting Tag	Fund	Account	Service (opt)	PC Bus Unit (opt)	Project (opt)	Activity (opt)
210103	100	48230	21010303			

Is this project grant funded? No Yes – If Yes, attach a copy of the grant.

Note: You must submit subrecipient vs. contractor determination if grant funded.

By submission of this Bid/Quote Tabulation Form, I certify that there are sufficient funds in the above referenced account string for the purchase.

Budget Authority Approval:

Date:

Submit with Form: All written quotes, scope of work, and any specifications sent to vendors

CLACKAMAS COUNTY

ROBERSON MOTORS INC
3100 RYAN DR SE
SALEM, OR 973015061

Configuration Preview

Date Printed: 2023-09-12 2:53 PM VIN:
Estimated Ship Date: VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 00CNE Clackamas County Sheriff
FAN 2:
Client Code:
Bid Number: TB4119
PO Number: CLACK

Sold to:
ROBERSON MOTORS INC (61749)
3100 RYAN DR SE
SALEM, OR 973015061

Ship to:
ROBERSON MOTORS INC (61749)
3100 RYAN DR SE
SALEM, OR 973015061

Vehicle: 2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	3,115
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seal/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*C5	Cloth Bucket Seats w/ Shift Insert	0
	-X9	Black	0
Options:	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	LNF	Black Left LED Spot Lamp	640
	GXF	Entire Fleet Allke Key (FREQ 1)	350 - 8 Keys
	CW8	Deactivate Rear Doors/Windows	90
	ADL	Skid Plate Group	350
	4DH	Prepaid Holdback	0
	5N8	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	170	Zone 70-Phoenix Arizona	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4119	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595

Total Price: 49,215.

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address: USA
Instructions:

PSP Month/Week:
Build Priority: 99

Extra Keys? = 8 TOTAL KEYS
Plates? = E Plates @ \$131.50

43156.⁵⁰
215.⁸⁰
224.⁵⁰
43596.³⁰
131.⁵⁰

0 NANT MCGRAWAN #1651

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

9/14/2023 11/20/23

TOTAL 43727.⁸⁰

RON TONKIN CJDRF
 16800 S E MCLOUGHLIN BLVD
 MILWAUKIE, OR 972674956

Configuration Preview

Date Printed: 2023-11-28 12:01 PM VIN:
 Estimated Ship Date: VON:

Quantity: 1
 Status: BA - Pending order
 FAN 1: 00CNE Clackamas County Sheriff
 FAN 2:
 Client Code:
 Bid Number: TB4119
 PO Number:

Sold to: RON TONKIN CJDRF (60706)
 16800 S E MCLOUGHLIN BLVD
 MILWAUKIE, OR 972674956
 Ship to: RON TONKIN CJDRF (60706)
 16800 S E MCLOUGHLIN BLVD
 MILWAUKIE, OR 972674956

Vehicle: 2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	3,115
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*C5	Cloth Bucket Seats w/ Shift Insert	0
	-X9	Black	0
Options:	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	YEP	Manuf Statement of Origin	0
	ADL	Skid Plate Group	350
	CW6	Deactivate Rear Doors/Windows	90
	LNF	Black Left LED Spot Lamp	640
	4DH	Prepaid Holdback	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	170	Zone 70-Phoenix Arizona	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4119	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595

Total Price: 48,865.

Order Type: Fleet
 Scheduling Priority: 1-Sold Order
 Salesperson: John L Paterson
 Customer Name:
 Customer Address:
 USA

PRICE	\$43,254.00
CA TAX	\$174.48
PRIVILEGE TAX	\$216.27
E PLATES	\$286.50
TOTAL	\$43931.25

Instructions:

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A GEE AUTOMOTIVE COMPANY

QUOTE
112223.1

DATE 11/22/2023

767 SW BASELINE ST
HILLSBORO OR 97123

Invoiced To
CLACKAMAS CTY SHERIFF
97045

QUOTE BY
TONKIN HILLSBOR CJDR
767 SW BASELINE ST
HILLSBORO, OR 97123

QUANTITY	DESCRIPTION	UNIT PRICE
		MSRP \$49,215.00
1	24 DURANGO PURSUIT SEE ATTACHED BUILD	\$43,234.00
1	CORP TAX	\$173.80
1	PRIV TAX	\$216.17
1	DOC/EFILE	\$150.00
1	REGISTRATION	\$5.00
1	TITLE	\$101.00
1	PLATE	\$25.50

TOTAL

\$43,905.47

Tonkin Hillsboro Chrysler Jeep Dodge R
 767 SW BASELINE ST
 HILLSBORO, OR 971233816

Configuration Preview

Date Printed: 2023-11-22 5:10 PM
 Estimated Ship Date:

VIN:
 VON:

Quantity: 1
 Status: BA - Pending order
 FAN 1: 00CNE Clackamas County Sheriff
 FAN 2:
 Client Code:
 Bid Number: TB4086
 PO Number:

Sold to: Tonkin Hillsboro Chrysler Jeep Dodge Ram (60912)
 767 SW BASELINE ST
 HILLSBORO, OR 971233816

Ship to: Tonkin Hillsboro Chrysler Jeep Dodge Ram (60912)
 767 SW BASELINE ST
 HILLSBORO, OR 971233816

Vehicle: 2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075	42,881
Package:	22Z	Customer Preferred Package 22Z	0	0
	EZH	5.7L V8 HEMI MDS VVT Engine	3,115	2,803
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0	0
	APA	Monotone Paint	0	0
	*C5	Cloth Bucket Seats w/ Shift Insert	0	0
	-X9	Black	0	0
Options:	MAF	Fleet Purchase Incentive	0	0
	ADL	Skid Plate Group	350	316
	CW6	Deactivate Rear Doors/Windows	90	81
	GXF	Entire Fleet Alike Key (FREQ 1)	350	316
	LNF	Black Left LED Spot Lamp	640	575
	YEP	Manuf Statement of Origin	0	0
	4DH	Prepaid Holdback	0	-1,429
	4ES	Delivery Allowance Credit	0	-430
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	170	Zone 70-Phoenix Arizona	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB4086	Government Incentives	0	-4,000
Discounts:	YG1	7.5 Additional Gallons of Gas	0	26
Destination Fees:			1,595	1,595
Total Price:			<u>49,215</u>	<u>42,734</u>

Order Type: Fleet
 Scheduling Priority: 1-Sold Order
 Salesperson:
 Customer Name:
 Customer Address: USA

PSP Month/Week:
 Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

OregonBuys

ORGANIZATION

Organization Clackamas County
 Address 2051 Kaen Road
 Oregon City, OR 97045

Purchaser Ryan Rice
 Info Contact

DEPARTMENT

Department C0101007
 Bill-to-Address 2051 Kaen Rd STE 490

Oregon City, OR 97045
 Ship-to-Address 2051 Kaen Rd STE 490

Oregon City, OR 97045

BID INFORMATION

Description Notice of Intent to Purchase- Qty 12 Dodge Durango's
 Bulletin Desc. In accordance with Local Contract Review Board Rules C-046-0440, notice is hereby given by Clackamas County on behalf of its Department of Transportation and Development- Transportation Maintenance, through its Procurement Division, that it intends to purchase twelve (12) 2024 Dodge Durango's though the State of Oregon Cooperative Purchasing Agreement # 1651 with Roberson Motors for the Sheriff's Office. The estimated total purchase is \$524,733.60.
 Bid Number S-C01010-00008782 Bid Opening Date 12/05/2023 5:00 PM
 Bid Type Open Market Type Code
 Alternate Id Fiscal Year 2025
 Available Date 11/28/2023 5:15 PM
 Pre-Bid N/A
 Attachments Notice of Intent to Purchase - Dodge Durangos 12x.pdf

AMENDMENTS

ITEMS

Item	Description	Quantit	Unit	Unit Price	Total
1.000	SUV Vehicles	1.00	EA		