



Daniel Nibouar
Interim Director

Disaster Management
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December 15, 2022

Board of County Commissioners
Clackamas County

Approval of Amendment #2 with the City of Portland for UASI 20 Funds. The Amendment will Add \$10,000 for Elections Soft Target Improvements, Remove the Plan/Train/Exercise Project, and Increase the Term of the Agreement until June 15, 2023. No County General Funds are Involved.

Purpose/Outcome	This amendment is the second amendment to the UASI 20 grant agreement between the City of Portland and Clackamas County, to add \$10,000 for Soft Target/Crowded Spaces Improvements Project, remove the Plan/Train/Exercise Project, and increase the term of the agreement by two weeks, until June 15, 2023.
Dollar Amount and Fiscal Impact	No impact.
Funding Source	The funding source for the FY20 UASI grant is the United States Department of Homeland Security.
Duration	The agreement is effective from the date both parties have signed and shall end, unless otherwise terminated or extended, until and including June 15, 2023.
Previous Board Action/Review	The original agreement was approved by the Board on August 12, 2021. E.3 and the board approved Amendment #1 on July 21, 2022.
Strategic Plan Alignment	1. Clackamas County will have a coordinated, aligned and focused strategy to achieve resilience. 2. Ensure safe, healthy and secure communities.
Counsel Review	11/30/22 AN
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. Item is a grant agreement amendment.
Contact Person	Jamie Poole, 503-278-9150
Contract No.	N/A

BACKGROUND:

Clackamas County was awarded \$375,833 Urban Area Security Initiative (UASI) grant dollars, supporting four projects: \$111,333 for planning, training and exercise support, \$195,000 for CAD to CAD Enhancements (CCOM), \$60,000 for a fuel tabletop exercise, and \$9,500 for Citizen Corps Training. This amendment will add \$10,000 to a new project to enhance soft target security for Elections. The amendment will also remove the \$111,333 project for planning, training, and exercise support, so that the funds will go back to the RDPO to support another regional project that will benefit Clackamas County.



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RECOMMENDATION:

Staff respectfully recommends the Board approve this amendment.

Respectfully submitted,

A handwritten signature in black ink that reads "Daniel Nibouar".

Daniel Nibouar
Interim Director
Disaster Management

AMENDMENT NUMBER 2
to
SUBRECIPIENT AGREEMENT NUMBER 32002558
for
Clackamas County



2020 Urban Area Security Initiative Subrecipient Agreement

This Amendment Number 2 amends Subrecipient Agreement Number 32002558 dated September 3, 2021, by and between Clackamas County (“Grantee”) and the City of Portland, a municipal corporation of the State of Oregon (“City”) by and through their duly authorized representatives. This Amendment may refer to Grantee and City individually as a “Party” or collectively as the “Parties”.

This Amendment is authorized by City Ordinance No. 190344.

The Effective Date of this Amendment is the date both parties have signed this Agreement. The purpose of this Amendment is to extend the duration and add funds to the Agreement.

The Subrecipient Agreement was previously amended as follows:

Amendment 1, dated July 29, 2022, which increased the original not-to-exceed amount of the Agreement from \$375,833 by \$4,691 to a new total not-to-exceed amount of \$380,524.

The Parties agree to Amend the Subrecipient Agreement as follows:

1. The Subrecipient Agreement not-to-exceed amount of \$380,524 is decreased by \$101,333 to a new total not-to-exceed amount of **\$279,191**.
2. The Term is extended from June 1, 2023 to **June 15, 2023**, unless terminated sooner under the provisions of the Agreement.
3. The Agreement and Exhibits A and C are amended as follows. New language is in **BOLD** and deleted language is in ~~striketrough~~:

B. Effective Date and Duration

This Agreement is effective from the date both parties have signed until, and including, **June 15, 2023** ~~June 1, 2023~~, unless terminated or extended as provided in this Agreement. Grantee may not spend grant funds after the Agreement terminates or expires.

D. Compensation

The total Agreement amount is ~~\$380,524~~ **\$279,191**. Funds may only be used for the specific budget line items they were awarded. See Exhibit A for detail. City may only distribute funds under this Agreement to Grantee to perform the work specified in Exhibit A.

E. Reimbursement

1. City will reimburse Grantee its qualified costs incurred in carrying out the Scope of Work, as identified in this Agreement, not to exceed ~~\$380,524~~ **\$279,191**. All invoice payments are conditional upon presentation of properly documented reimbursement requests. Reimbursements will be made upon approval by City of a Request for Reimbursement (RFR) as specified in Exhibit E. RFRs shall be submitted bimonthly on or before 30 days following the end of the bimonthly billing period. Final RFR shall be submitted no later than 30 days following the end of the grant. Reimbursements for expenses will be withheld if the Performance Reports are not submitted by the dates as listed in Exhibit A.

- 4. Exhibit A is replaced and updated per new Exhibit A, attached to and incorporated by reference.
- 5. Exhibit C is replaced and updated per new Exhibit C, attached to and incorporated by reference.

All other terms and conditions of the Subrecipient Agreement remain unchanged by this Amendment and in full force and effect.

This Amendment may be signed in two or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same instrument. The Parties agree that they may execute this Amendment by electronic means, including the use of electronic signatures.

IN WITNESS WHEREOF, the Parties hereby cause this Amendment to be executed.

GRANTEE

Authorized Signature

Date

Name:
Title:
Organization:
Address:
Phone:
Email:

Agreement Number: 32002558

Amendment Number: 2

Agreement Title: 2020 Urban Area Security Initiative Subrecipient Agreement

CITY OF PORTLAND SIGNATURES

By: _____ Date: _____
Bureau Director or Designee

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

Approved:

By: _____ Date: _____
Office of City Auditor

EXHIBIT A

This scope of work is comprised of the projects described below

- ~~1. Plan/Train/Exercise~~
- ~~2. 1. Computer Aided Dispatch Enhancements~~
- ~~3. 2. Fuel Plan Tabletop Exercise~~
- ~~4. 3. Citizen Corps Equipment, Training and Exercises~~
- 4. Election Soft Target/Crowded Spaces Improvements**

Goals and Performance Measures

Project	Milestones	Completion Date (following execution of this agreement)
Plan/Train/Exercise Project	<i>Establish a project plan</i> 1. Establish a project plan and submit for approval	45 days
Computer Aided Dispatch Enhancements (CAD to CAD)	<p><i>Bidirectional Component of CAD to CAD Project</i></p> <ol style="list-style-type: none"> 1. Complete bidirectional CAD to CAD preliminary conceptual architecture 2. Complete initial systems testing of component CAD systems to TELLUS 3. Complete interim system testing 4. Complete user training and go live <p><i>Portal System Component of CAD to CAD Project</i></p> <ol style="list-style-type: none"> 5. Complete portal system preliminary conceptual architecture 6. Complete installation and buildout of TELLUS Fusion 7. Complete testing of systems 8. Complete user trainings and go live 	<p>90 days (3rd month)</p> <p>180 days (6th month)</p> <p>240 days (8th month)</p> <p>720 days (24th month)</p> <p>180 days (6th month)</p> <p>240 days (8th month)</p> <p>420 days (16th month)</p> <p>June 15, 2023 720 days (24th month)</p>
Fuel Tabletop Exercise of the Regional Fuel Plan	<ol style="list-style-type: none"> 1. Design a tabletop exercise to test the regional fuel plan 2. Conduct a tabletop exercise of the regional fuel plan 3. Develop a written After-Action Report and Improvement Plan of the regional fuel plan tabletop exercise 	<p>240 days (8th month)</p> <p>540 days (18th month)</p> <p>June 15, 2023 720 days (24th month)</p>

Citizen Corps	1. Complete delivery of trainings	June 15, 2023 660 days (22nd month)
Election Protections for Soft Targets/ Crowded Spaces	1. Submit an Elections Soft Target/Crowded Spaces Improvement Plan 2. Quarterly Project Updates 3. Complete project and Final Report	30 days January 10 and April 10, 2023 June 15, 2023

Performance Reports

Grantee agrees to submit Performance Reports by April ~~10th~~ ~~15th~~, July ~~10th~~ ~~15th~~, October ~~10th~~ ~~15th~~, and January ~~10th~~ ~~15th~~ each year during the term of the Agreement. Performance Reports shall include a narrative description of progress, barriers, milestones achieved or unfulfilled as well as fiscal information related to spending and projected costs or savings. Performance Reports shall be sent to the designated City Program and Fiscal Contact and provided in the format requested by City. Late Performance Reports could result in the suspension and/or termination of the grant.

Grant Total Budget – All Projects

Budget Line-Item	Budget by Project	Federal Funds by Project Area
UA20-012	Plan/Train/Exercise	\$111,333
UA20-014	CAD to CAD Enhancements	\$195,000
UA20-010	Fuel Tabletop Exercise	\$64,691
UA20-026	Citizen Corps Training	\$9,500
UA20-016	Soft Target/Crowded Spaces Improvements	\$10,000
	Totals	\$279,191 \$380,524

Federal Awarding Agency grant funds to be dispersed to Grantee not to exceed **\$279,191** ~~\$380,524~~

1. Federal Award Identification:

- (i) Subrecipient name (which must match registered name in DUNS): Clackamas County
- (ii) Subrecipient's DUNS number: Clackamas County 096992656
- (iii) Federal Award Identification Number (FAIN): DHS-18-GPD-067-00-01
- (iv) Federal Award Date: August 15, 2020
- (v) Sub-award Period of Performance: Date of Agreement Execution through **June 15, 2023** ~~June 1, 2023~~
- (vi) Amount of Federal Funds Obligated by the Agreement between the Oregon Military Department and the City: \$3,208,025
- (vii) Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity including this Agreement: **\$279,191** ~~\$380,524~~
- (viii) Total Amount of Federal Award: \$3,500,000
- (ix) Federal award project description: The Portland Urban Area Security Initiative funding is provided to the Portland regional area to prepare for, prevent, mitigate, respond to and recover from natural and human caused threats, including terrorism.
- (x) Name of Federal Awarding Agency: Department of Homeland Security, Federal Emergency Management Agency
- (xi) Name of Pass-through Entity: Oregon Military Department through Oregon Emergency Management to the City of Portland, Portland Bureau of Emergency Management, on behalf of the Regional Disaster Preparedness Organization
- (xii) Contact information for Awarding Official: **Shad Ahmed** ~~Mike Myers~~, Director Portland Bureau of Emergency Management 9911 SE Bush, Portland Oregon 97266
- (xiii) CFDA Number and Program Name: CFDA 97.067, Urban Area Security Initiative
- (xiv) Is Award Research & Development? No
- (xv) Indirect cost rate for the Federal award: Not specified
- (xvi) Match required: No

2. Subrecipient's indirect cost rate: **N/A**

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____